



McNab/Braeside Fire Department

SUMMARY OF FIREFIGHTERS DUTIES AND CONDITIONS OF EMPLOYMENT

- **Firefighters must perform their duties in an uncontrolled environment under emergency situations.**
- **The job involves the rapid change from relative inactivity to sudden strenuous activity under physically and psychologically stressful conditions.**
- **Firefighters must safely drive fire vehicles (weight of which is in excess of 24,000lbs) in emergency situations, and in all kinds of weather and traffic conditions.**
- **Duties of firefighters require them to work in high place, and also in cramped, small contaminated confined spaces.**
- **Firefighters require the physical strength to lay and connect hose, raise and climb ladders; direct high pressure water streams, and the ability to perform work tasks wearing protective clothing and self-contained breathing apparatus (approximate weight of 40 lbs.) in noxious and/or smoke-filled environments.**
- **Firefighters are required to perform, efficiently and effectively, duties under severe, stressful and emotional conditions such as extricating victims from vehicle collisions and fires, as well as performing CPR and First Aid at all scenes.**
- **Communications play a vital role in the Fire Service. Firefighters must have the ability to receive messages from sometimes confused and excited citizens. Firefighters must be able to relay concise messages via telephone, two-way radio and written word.**
- **Firefighters are required to perform maintenance duties on all apparatus, equipment and department property and keep records of it. Must be able to exercise independence of judgment in fire prevention, inspection and clerical tasks.**

McNab/Braeside Fire Department

2473 Russett Drive

Arnprior, ON K7S 3G8

www.mcnabbraeside.com



VOLUNTEER FIREFIGHTER – APPLICATION FORM

Applicant Information:

Last Name: _____ First Name: _____

Current Address: _____

Phone #: _____ Email Address: _____

Volunteer Eligibility Requirements:

When would you be available to respond to training and to emergency calls?

☐ Most time ☐ Weekdays ☐ Weeknights ☐ Weekends ☐ Other: _____

Are you legally eligible to work in Canada? ☐ YES ☐ NO

Are you able to clearly understand oral & written English? ☐ YES ☐ NO

Are you able to clearly understand oral & written French? ☐ YES ☐ NO

If you can clearly understand any other oral or written language(s) please describe: _____

Do you meet all of the eligibility requirements of this position? ☐ YES ☐ NO

Have you ever been convicted of a criminal offence for which you have not received a pardon? ☐ NO

☐ YES – Please describe: _____

Employment Experience:

Current Employer: _____ Position: _____

Address of Employer: _____

Start Date: _____ May we contact this Employer? ☐ YES ☐ NO

If yes, please provide: Contact Name: _____ Phone #: _____

Position Duties: _____

Employment Experience (con't):

Previous Employer: _____ Position: _____

Address of Employer: _____

Worked there from: _____ to: _____ May we contact this Employer? ☐ YES ☐ NO

If yes, please provide: Contact Name: _____ Phone #: _____

Position Duties: _____

Other Related Experience:Do you have firefighting or emergency response experience? ☐ YES - # of years: _____ ☐ NO

If yes, please explain: _____

Do you have Military or Police experience? ☐ YES - # of years: _____ ☐ NO

If yes, please explain: _____

Related Skills:

Select the skill level most applicable by checking the appropriate number and provide a brief explanation for each skill.

1 - A trade, license, recognized certificate or extensive experience

2 - Advanced skill level and/or post-secondary courses or apprenticeship

3 - Familiarity acquired through personal experience, high school courses or related training

4 - No experience

Skill	Skill Level	Explanation
Mechanics	1 2 3 4	
Pumps, valves or sprinklers	1 2 3 4	
Electric systems	1 2 3 4	
Electronic systems	1 2 3 4	
Computer technology	1 2 3 4	
Breathing apparatus/scuba diving	1 2 3 4	
Building construction or design	1 2 3 4	
Emergency management	1 2 3 4	
Athletic sports or skills	1 2 3 4	
Occupational health and safety	1 2 3 4	

Public Speaking	1 2 3 4	
Teaching, facilitation or coaching	1 2 3 4	
First Aid / CPR / Defibrillation	1 2 3 4	
Heavy equipment operation	1 2 3 4	

Education Background:

High School / Trade School / College / University

Institution Name:	Year Completed:	Level Completed:	Major/Specialization:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Courses / Certificates / Specialized Skills / Trades

Description:	Date Received:
_____	_____
_____	_____
_____	_____
_____	_____

Professional References:

Individual Name:	Company:	Years known:	Contact Info:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional Information:

Please list any additional information or skills you feel may be pertinent to this position:

Please attach your resume and a copy of all relevant licenses, diplomas or certificates.

Conditions of Acceptance:

I affirm and certify that the information given on and attached to this application is true and correct. I understand that any falsification of statements, misrepresentation, deliberate omission or concealment of information may be considered just cause for immediate disqualification from the hiring process, or termination from the Corporation, if I have been employed.

I understand my employment is subject to a satisfactory police vulnerable sector check, valid Driver's License (Class D with Z endorsement required within 1 year), a satisfactory current driver's abstract from the Ministry of Transportation, successful completion of the recruit training program (including NFPA 1001 and 1072 certification within first year), and a twelve-month probationary period.

I authorize the Corporation of the Township of McNab/Braeside to contact my references for the purpose of obtaining reference information, including information which may be contained in my personnel file(s).

Signature of Applicant

Date Signed

Applications can be dropped at the Township office located at 2473 Russett Drive, Arnprior in a sealed envelope, clearly marked "Volunteer Firefighter" or by email to: nrosien@mcnabbraeside.com no later than **2:00 P.M. on Friday, November 14, 2025.**

Thank you for your interest, however, only applicants considered for an interview will be contacted.

Nancy Rosien
Administrative Assistant, Fire Department
Township of McNab/Braeside
2473 Russett Drive
Arnprior, Ontario
K7S 3G8

Personal information is collected under the authority of the *Municipal Freedom of Information and Privacy Act* and will be used for candidate selection purposes only. This application form complies with the *Ontario Human Rights Code*.