



**THE TOWNSHIP OF MCNAB/BRAESIDE**  
2473 Russett Drive, Arnprior, Ontario K7S 3G8  
Telephone: 613-623-5756 - Fax # 613-623-9138

### Septic Information - File Search Request

Please note that our records on sewage disposal systems date back to 1974 or in some cases before. Our records are filed by roll number, owners, as well as lot and concession and **without all this background information we may not be able to provide the requested information.** Please allow 5 business days for the processing of this request.

**FEE:\$50.00** \* Please be advised that the FEE must be paid before the search will be conducted\*

Payment Options Include: Cash, Debit or Cheque (payable to the Township of McNab/Braeside) or E-transfer to [finance@mcnabbraeside.com](mailto:finance@mcnabbraeside.com) – please put “Septic Search & Address in the comment section of the e-transfer”

Request From: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

**\*\*Signature of Authorized Owner:** \_\_\_\_\_

#### MUNICIPAL ADDRESS:

Street Address: \_\_\_\_\_

Roll # \_\_\_\_\_

#### LEGAL DESCRIPTION:

Lot: \_\_\_\_\_ Concession: \_\_\_\_\_ Sublot: \_\_\_\_\_

Parcel: \_\_\_\_\_ Plan # \_\_\_\_\_ Area of Lot: \_\_\_\_\_

REGISTERED OWNER(S) \_\_\_\_\_ Date From \_\_\_\_\_ To \_\_\_\_\_

PREVIOUS OWNER(S) \_\_\_\_\_ Date From \_\_\_\_\_ To \_\_\_\_\_

Date of Sewage System Installation: (if applicable) \_\_\_\_\_