



**MINUTES**

**Township Building Committee  
Tuesday, September 26, 2023  
Council Chambers 10:00 a.m.**

**PRESENT:**

Councillor Brum, Chair  
Deputy Mayor Hoddinott  
Lindsey Lee, CAO/Clerk  
Ryan Frew, Director of Public Works  
Suzanne Bouchard, Treasurer  
Austin Hisko, Building Inspector  
Tom Webster, Interim Chief Building Official  
Mandy Cannon, Recording Secretary

**REGRETS:**

Jeff Crawford, Interim Fire Chief

**ALSO PRESENT:**

Mayor MacKenzie

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated September 26, 2023

**RECOMMENDATION-12-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** the Agenda dated September 26, 2023 be adopted as submitted and circulated.*

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Adoption of Committee Minutes**

5.1 June 5, 2023 - Building Committee Meeting Minutes

**RECOMMENDATION-13-2023**

Moved by Ryan Frew, Director of Public Works and Property Manager,  
seconded by Deputy Mayor Lori Hoddinott

***THAT** the June 5, 2023 Building Committee Meeting Minutes be adopted as submitted and circulated.*

**CARRIED.**

**6. Requests Submitted by Members of the Public**

Nil.

**7. Reports**

Nil.

**8. Information Items**

Nil.

**9. Unfinished Business****9.1 McNab Centre Park - New Building & Costs to Complete Re-Design**

The major changes that the Committee reviewed and are looking to implement in the re-design are as follows:

- Reduce the overall size of the building by approx. 22% from 1335 sqft to 1035 sqft. (see attached)
- Revise the masonry work (block walls) to a framed construction.
- Revise footing/foundation walls for a floating slab on grade.
- Remove built-in AC unit servicing the tournament room.
- Completing the demolition of the existing structure under a separate contract or internally.

**RECOMMENDATION-14-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Austin Hisko, Building Inspector

***THAT** the Building Committee accept McNab Centre Park - New Building & Costs to Complete Re-Design as information as submitted and circulated.*

**CARRIED.**

Direction: Staff was directed to bring a motion forward to Council as follows:

"**THAT** Council approve proceeding with the redesign of the new building at McNab Centre Park to reduce the size, and change the structure and foundation type; **AND FURTHER THAT** Council authorize staff to direct Jp2g to complete this redesign in the amount of \$16,965.00 plus HST.; **AND FURTHER THAT** once the redesign is complete, Council authorize the Director of Public Works to issue the tender for this project with a completion date in 2024."

**10. New Business**

10.1 Old Municipal Office Building - 2508 Russett Drive

Mr. Frew confirmed that the old Municipal Office building is being leased out until the end of 2023, with no current plan for that building moving forward.

Discussion of the long term visions for that municipal property were discussed and it was determined that no further action/planning should be taken until such time as the Fire Master Plan has been received and reviewed.

**RECOMMENDATION-15-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** the Building Committee accept the verbal report about the Old Municipal Office Building - 2508 Russett Drive, as information as submitted and circulated.*

**CARRIED.**

**11. Draft By-Laws**

Nil.

**12. Public Questions/Comments**

Nil.

**13. Notice of Upcoming Meeting Dates**

13.1 TBD

**14. Adjournment**

The Building Committee Meeting adjourned at 11:05 a.m.

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MEETING CHAIR