

## **Public Safety Advisory Committee Terms of Reference**

### **1.0 Mission Statement**

The Public Safety Advisory Committee is an advisory committee of Council with a mandate to advise and support Council on matters that relate to public safety such as: police, fire, emergency management and other public safety matters. The Public Safety Committee will also provide support on other related issues as requested by Council.

### **2.0 General**

- a.** Provide support and recommendations to Council, applicable Staff and other associated Advisory Committees relative to public safety.
  
- b.** To make recommendations as directed by Council with respect to Public Safety practices, policies and procedures.
  
- c.** The Committee shall provide recommendations to Council on matters that have been referred by Council, staff and/or the general public to the Committee.
  
- d.** The Committee shall respond to proposed policies, projects, planning and other matters as referred by Council, and/or Department Heads/CAO.
  
- e.** To make recommendations to Council concerning Master Plans relating to Public Safety.
  
- f.** Provide a voice and forum for public safety matters.
  
- h.** Members shall follow Municipal policies and procedures and comply with applicable legislation, and shall act in accordance with the Municipal Conflict of Interest Act.
  
- i.** The Committee may appoint, as it deems necessary, working groups to act in an advisory capacity to the Committee.

### **3.0 Appointment of Committee**

- a.** The Committee shall consist of the following:

- i. 1-2 Council members
- ii. Mayor (ex-officio)
- iii. 5 to 7 members of the public representing various sectors of the community.

Ideally membership may include representation from all areas of the Township and expertise in the following areas: - Public Safety, policing, fire, emergency management.

**b.** The Chair, Vice-Chair and committee members shall be appointed by Council.

**c.** The term of office for committee members shall be for the term of the current council.

**d.** The Public Safety Advisory Committee shall meet monthly, on the last Tuesday of each month at 6:00pm in Council Chambers with the exception of July, August and December.

**e.** The Public Safety Advisory Committee shall make recommendations to Council, with each of the committee minutes forwarded to Council for acceptance.

**f.** If a Committee member is absent for three consecutive meetings without a justifiable cause, he/she shall be deemed to have forfeited his/her membership unless the absence is approved by the Committee.

**g.** The Public Safety Advisory Committee shall be supported by an appropriate level of staff, as designated by the CAO/Clerk.