



Payment of Fees and Incurred Costs

Brief description of application or proposal, hereinafter referred to as the "proposal".

The proposal relates to a parcel of land within the Township of McNab/Braeside and is identified by the following assessment Roll Number or File Number:

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The proposal is hereby authorized by the following, identified as the legal owners of the parcel of land or such person(s) authorized by the legal owner(s):

Printed Name of Proponent	Printed Name of Proponent

Upon the completion and endorsement of this document, the proponent acknowledges and accepts in all respects, such costs incurred by the Township in the review or deliberation of this proposal shall be the responsibility of the proponent, and further acknowledges and accepts the following:

1. All required fees and/or deposits must accompany the proposal. The review or processing of the application(s) shall not commence until such time as the fee is submitted in its entirety;
2. Where an approval or such other authorization is required to be granted by the Township, such a decision to approve or otherwise authorize the proposal shall not be provided until such time as all fees or deposits required by the Township are paid in their entirety;
3. When a deposit is submitted, costs incurred by the Township shall be applied directly against the deposit thus reducing the amount of the deposit being held by the Township. Should the balance of the deposit be reduced to an amount of 25% of the original amount of the deposit, the proponent shall submit such additional funds to re-instate the deposit to the original amount;
4. The Township shall invoice the proponent for any amounts due to the Township pursuant to this understanding and the proponent shall submit the invoiced amount by the date as indicated on the invoice, failure of which, interest will be added to the outstanding account at the rate of 1.25% per month and all interest charges shall be deemed to be an outstanding charge payable by the proponent.
5. Costs incurred by the Township for all additional expenses and any associated charges are considered a debt to the Township and the outstanding amount may be added to the property taxes for the parcel of land to which the proposal related in accordance with Section 398(2) of the Municipal Act, S.O. 2001, Chapter 25;
6. The proponent may at any time following the submission of a deposit request a statement of costs incurred and outstanding balance respecting the deposit;
7. The remaining balance of a deposit shall be returned to the proponent without interest together with a statement of costs incurred in the review or deliberation of the proposal at such time as the proposal is deemed to be completed and all outstanding costs incurred by the Township have been charged against the deposit.

Dated at _____ this _____ day of _____, 20__

Signature of Proponent	Signature of Proponent
Contact Information – e-mail and phone	