



**MINUTES**  
**Public Works Committee**  
**Thursday, October 19, 2023**  
**Council Chambers 6:00 p.m.**

**PRESENT:** All members of the Public Works Committee were in attendance this evening.  
Mayor MacKenzie (ex-officio)

**STAFF PRESENT:** Ryan Frew, Director of Public Works, Recording Secretary

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**  
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
Nil
3. **Adoption of the Agenda**
  - 3.1 Dated October 19, 2023

**RECOMMENDATION-45-2023**

Moved by Darrell Carson, seconded by Fraser Campbell  
*THAT the agenda dated October 19, 2023 be adopted.*

**CARRIED.**

4. **Delegations and Presentations**

- 4.1 Debbie Allsopp

Ms. Allsopp provided her regrets prior to the committee meeting.

5. **Adoption of Committee Minutes**

- 5.1 September 26, 2026 - Public Works Committee

**RECOMMENDATION-46-2023**

Moved by Councillor Robert Campbell, seconded by Rod Cameron  
*THAT the minutes of September 26, 2026 Public Works Committee Meeting be*

*adopted with an amendment to include that the Mayor left the meeting prior to Item 12: Public Questions/Comments.*

**CARRIED.**

**6. Requests Submitted by Members of the Public**

6.1 Glasgow Area - Street Confusion

**RECOMMENDATION-47-2023**

Moved by Darrell Carson, seconded by Councillor Robert Campbell

*THAT the Committee accept the correspondence as information as submitted and circulated.*

**CARRIED.**

That staff is to contact the Ministry of Transportation Ontario to request that additional signage be implemented to better delineate Glasgow Station and the new park and ride lot. Staff is to bring back this topic if no action is taken prior to December 31, 2023. Staff is to contact Jo Camelon and advise that Miller Service Road is a temporary road name determined by MTO as this section of road will service Miller Road following the HWY 17 twinning. Staff is to also inquire about the blue "Glasgow" signs as these signs have pre-existed the interchange construction work and have been in place for many years.

**7. Reports**

7.1 Fleet Tracking/Management

**RECOMMENDATION-48-2023**

Moved by Darrell Carson, seconded by Councillor Robert Campbell

*THAT the Public Works Committee recommends that Council of the Township of McNab/Braeside authorize staff to implement fleet tracking/management on 14 Public Works vehicles and equipment AND THAT the Township utilize the LAS Canoe Procurement Group and contract Dican Fleet Safety Solutions to implement the Geotab fleet tracking/management system on the Township's vehicles and equipment for a cost of \$16,149.07 plus HST AND THAT the ongoing monthly service cost of the Geotab system will be \$370.25 plus HST AND FURTHER THAT the installation costs and pro-rated 2023 subscription fees be funded by the 2023 capital allotment.*

**CARRIED.**

**8. Information Items**

8.1 Operations Activities - September 2023

**RECOMMENDATION-49-2023**

Moved by Councillor Robert Campbell, seconded by Fraser Campbell

*THAT the Public Works Committee accepts the Operations Activity Report for September 2023 as information as submitted and circulated.*

**CARRIED.**

**9. Unfinished Business**

9.1 Capital Road Planning

**RECOMMENDATION-50-2023**

Moved by Councillor Robert Campbell, seconded by Rod Cameron  
*THAT the Public Works Committee accepted the information related to the Capital Road planning as information as submitted and circulated.*

**CARRIED.**

**10. New Business**

10.1 December 2023 Meeting Schedule

**RECOMMENDATION-51-2023**

Moved by Councillor Robert Campbell, seconded by Rod Cameron  
*THAT the Committee recommends that the regularly scheduled Public Works Committee meeting for Decmber 26, 2026 be moved to January 9, 2024 AND THAT the January Committee Meeting be moved to January 30, 2024.*

**CARRIED.**

10.2 Arnprior Waste Disposal Site - 2022 Report Summary

**RECOMMENDATION-52-2023**

Moved by Councillor Robert Campbell, seconded by Rod Cameron  
*THAT the Public Works Committee accept the Arnprior Waste Disposal Site - 2022 Report Summary as information as submitted and circulated.*

**CARRIED.**

10.3 McNab/Braeside Waste Disposal Site - 2022 Report Summary

**RECOMMENDATION-53-2023**

Moved by Darrell Carson, seconded by Rod Cameron  
*THAT the Public Works Committee accept the McNab/Braeside Waste Disposal Site - 2022 Report Summary as information as submitted and circulated.*

**CARRIED.**

10.4 Round Table

Members brought forward topics for discussion by the Committee. No recommendations or staff directions were made.

**11. Draft By-Laws**

Nil

**12. Public Questions/Comments**

Deputy Mayor Hoddinott asked if the Streetscan data contained traffic data that indicated which roads have a higher volume of traffic. The Director advised that the road segments do have estimated traffic volumes and that they are also categorized by their MMS Class which takes into consideration the estimated traffic volume and speed limit of the road. The Deputy Mayor asked if the traffic data differentiated between regular traffic and truck traffic. The Director advised that the traffic information does not differentiate however the Department is aware of the roads that would see regular truck traffic due to pits and quarries in the area. The Deputy Mayor stated concerns seen at the landfill with regards to roll-offs and the materials coming into the site that would be recyclable (cardboard, metal). The Director advised that cardboard coming from a commercial property or commercial business is not covered under the current Blue box program and that the Township would have to implement and fund a separate collection/processing program in order to deal with this type of products coming to the landfill. The Director also advised that other municipalities charge a high tipping rate for unsorted loads to put the onus on the waste generator to sort the material before it reaches the landfill and this could be something that the Township looks into in the future. The Director noted that the landfill staff do not manual sort through the loads received due to health and safety concerns. The Director noted that he will speak with the staff to ensure that they make know to users that items such as metal are to be kept separate and placed appropriately for diversion. The Deputy Mayor noted her concern with regards to a loss in remaining years for the landfill site as reported in the annual reports. The Director advised that there was an adjustment in how the consultant projected the future volumes which has caused a reduction in the foretasted remaining life.

**13. Notice of Upcoming Meeting Dates**

Public Works Committee - November 28, 2023 at 7:30pm

Public Works Committee -January 9, 2024 at TBD

Public Works Committee - January 30, 2024 at TBD

**14. Adjournment**

This Public Works Committee Meeting adjourned at 8:48 p.m.

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MAYOR

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CAO/CLERK