

DWELLING UNIT SMOKE AND CARBON MONOXIDE ALARM MAINTENANCE CHECKLIST

Address: _____ Suite Number: _____ Date: _____

All alarms have been tested as a result of:

- routine test and maintenance extended absence of occupants
 annual test and maintenance complaint _____
 change of tenancy other _____

A. ROUTINE TEST AND MAINTENANCE

- Yes No (1) Alarms are securely fastened to the wall or ceiling.
 Yes No (2) Alarms show no evidence of physical damage, paint application, or excessive grease and dirt accumulations.
 Yes No (3) Ventilation holes on alarms are clean and free of obstructions.
 Yes No (4) Alarm signals sound when test devices are operated.

B. ANNUAL TEST AND MAINTENANCE

- Yes No (1) Alarms are securely fastened to the wall or ceiling.
 Yes No (2) Alarms show no evidence of physical damage, paint application, or excessive grease and dirt accumulations.
 Yes No (3) Alarms have been vacuumed.
 Yes No (4) Alarm power supply is operating as intended per the manufacturers design.
 Yes No (5) Alarm signals sound when test devices are operated.

For battery operated or battery back-up alarms:

- Yes No (6) Battery has been replaced and securely connected to the clips.
 Yes No (7) Battery terminals are free of corrosion and signs of leakage.

C. SERVICING AND REPLACEMENT (Complete this section if "No" is checked in sections "A" or "B".)

Alarm has been serviced as follows:

Alarm has been replaced as a result of:

- failure to sound alarm during test frequent false alarms
 physical damage battery leakage
 painted exterior case age
 excessive dirt accumulation other _____

Landlord/manager (please print): _____

Signature: _____ Date: _____

Occupant(s) (please print): _____

Signature: _____ Date: _____