



**MINUTES**

**Township Building Committee  
Monday, June 5, 2023  
Council Chambers 10:05 a.m.**

**PRESENT:**

Councillor Brum, Chair  
Deputy Mayor Hodidnott  
Lindsey Lee, CAO/Clerk  
Ryan Frew, Director of Public Works  
Suzanne Bouchard, Treasurer  
Tom Webster, Chief Building Official (acting)  
Mandy Cannon, Recording Secretary

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated June 5, 2023

An amended Sketch was added to section 9.1 McNab Centre Park Building

**RECOMMENDATION-8-2023**

Moved by Ryan Frew, Director of Public Works and Property Manager,  
seconded by Deputy Mayor Lori Hoddinott

***THAT the Agenda dated June 5, 2023 be accepted as amended.***

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Adoption of Committee Minutes**

5.1 April 13, 2023

**RECOMMENDATION-9-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of  
Public Works and Property Manager

***THAT** the minutes of the April 15, 2023 Building Committee Meeting be adopted as submitted and circulated.*

**CARRIED.**

**6. Requests Submitted by Members of the Public**

Nil.

**7. Reports**

Nil.

**8. Information Items**

Nil.

**9. Unfinished Business**

9.1 McNab Centre Park Building

**RECOMMENDATION-10-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Ryan Frew, Director of Public Works and Property Manager

***THAT** the Building Committee accept this as information as submitted and circulated.*

**CARRIED.**

Mr. Frew provided an update on funding and confirmed that the project can be de-scoped and that would not change the amount of funding available for this project. Sole sourcing would likely not be supported through this funding. There is a 3-6 month turnaround for approval if the project is de-scoped.

The Committee discussed the following options:

- There may be the option to reduce the storage room space for McNab Minor Ball.
- The Committee would like to keep the Tournament Room
- Air conditioning for the tournament room was discussed and could be provided via a built-in or window unit.
- Keeping all three bathrooms was deemed beneficial.
- Changing to wood framing and a floating slab should create cost savings.
- The potential for steel siding should be considered.
- The interior walls could shift to increase/decrease the size of each room, such as shrinking the canteen space in order to reduce square footage while keeping the tournament room.

Direction - Deputy Mayor Hoddinott will discuss this building during the Public Recreation & Culture Committee Meeting on June 7, 2023 and get their input on what space is needed for storage.

9.2 Fire Station 1

**RECOMMENDATION-11-2023**

Moved by Lindsey Lee, CAO/Clerk, seconded by Deputy Mayor Lori Hoddinott  
***THAT the Building Committee accept this as information as submitted and circulated.***

**CARRIED.**

The Committee determined that moving forward with a Fire Master Plan should be the first course of action.

Direction: A report will be brought forward to Council seeking approval to put out an RFP for a Fire Master Plan in conjunction with the Community Risk Assessment, which is already planned for 2023.

**10. New Business**

Nil.

**11. Draft By-Laws**

Nil.

**12. Public Questions/Comments**

Nil.

**13. Notice of Upcoming Meeting Dates**

TBD

**14. Adjournment**

The Building Committee meeting adjourned at 11:02 a.m.

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MEETING CHAIR