



**MINUTES**

**Public Finance and Administration Committee  
Wednesday, June 14, 2023  
Council Chambers 1:00 p.m.**

**PRESENT:** Mayor Mark MacKenzie, Deputy Mayor Lori Hoddinott, Karen Haelssig, Jill Campbell

**REGRETS:** Andre Szombathy & Fay Kolpin

**STAFF PRESENT:** Suzanne Bouchard, Treasurer (Recording Secretary)

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated June 14, 2023

**RECOMMENDATION-17-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Jill Campbell

***THAT** the Agenda dated June 14, 2023 be adopted as submitted and circulated.*

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Adoption of Committee Minutes**

5.1 May 10, 2023 - Meeting Minutes

**RECOMMENDATION-18-2023**

Moved by Jill Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** the minutes of the May 10, 2023 Meeting be adopted as submitted and circulated.*

**CARRIED.**

**6. Requests Submitted by Members of the Public**  
Nil.

**7. Reports**  
Nil.

**8. Information Items**  
Nil.

**9. Unfinished Business**

9.1 Draft Sponsorship Policy

**RECOMMENDATION-19-2023**

Moved by Karin Haelssig, seconded by Jill Campbell

***THAT** the Committee recommends that this Sponsorship Policy be brought forward to Council to be adopted as submitted and circulated.*

**CARRIED.**

**10. New Business**

10.1 Summer Meeting Schedule

**RECOMMENDATION-20-2023**

Moved by Jill Campbell, seconded by Karin Haelssig

***THAT** the next Public Finance & Administration Committee Meeting will be August 9, 2023*

**CARRIED.**

10.2 Working Groups

- Roles and Structure of Committees- Revision of the new Flow Chart
- Term of Reference for the Working groups

Discussion about 2 working groups; Officials and Community groups. Deputy Mayor Lori Hoddinott will bring back the Community Groups definitions with the Terms of Reference for Working groups at the next meeting.

**RECOMMENDATION-21-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Jill Campbell

***THAT** the new Terms of Reference for the Working groups be brought back at the next Committee Meeting on August 9, 2023, for revision.*

**CARRIED.**

**11. Draft By-Laws**  
Nil.

**12. Public Questions/Comments**

12.1 Members of the committee received clarification that there is a provision for Staff Overtime included in the Annual Budget, and that Time in Lieu is not an extra cost to the Township.

**13. Notice of Upcoming Meeting Dates**

August 9, 2023 - 1:00 p.m.

**14. Adjournment**

The Public Finance and Administration Committee Meeting adjourned at 2:37 p.m.

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MEETING CHAIR