



**Cunningham Swan**

LAWYERS

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**CONFIDENTIAL**

February 19, 2025

**DELIVERED BY EMAIL TO:** [lee@mcnabbraeside.com](mailto:lee@mcnabbraeside.com)

Mayor and Members of Council  
c/o Lindsey Lee, CAO  
McNab/Braeside  
2473 Russett Drive,  
Arnprior, ON  
K7S 3G8

Dear: Mayor and Council:

**RE: Closed Meeting Investigation- Final Report  
Our File No. 33392-14**

Please be advised that our Closed Meeting Investigation is now complete. We attach the final report herewith and the report should now be circulated to members of the Council.

This investigation is hereby closed.

Sincerely,

**Cunningham, Swan, Carty, Little & Bonham LLP**

Tony E. Fleming, C.S.  
LSO Certified Specialist in Municipal Law  
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K7S 3G8

Dear Mayor and Members of Council:

**RE: Closed Meeting Investigation  
Our File No.: 33392-14**

On February 4, 2025, our office received a complaint which alleged that on January 25, 2025 at a pancake breakfast hosted by the Township a quorum of Council members met with a member of the public and a local developer. It is further alleged that the members conducted an illegal meeting at that time.

Our investigation consisted of obtaining written responses from the members of Council alleged to have participated in the meeting, interviewing staff and the members of the public who were alleged to have participated in the meeting.

Everyone who provided an account of the events of January 25, 2025 was relatively consistent in their recollection. Three members of Council (which constitutes quorum) did meet with two members of the public (both of whom were affiliated with a local industry – not a developer) at the Pancake Breakfast.

We were advised that the initial discussion was related to a recent municipal conference attended by the councillors. When the discussion turned to a matter that the local industry

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wanted to discuss that might affect a Council decision, the members of Council raised the issue of quorum and one member left to ensure that quorum was no longer present.

We have no basis to conclude that the actions of the members of Council in attendance at this informal meeting materially advanced the decision-making of Council. To the contrary, the members correctly identified that their conversation was entering an area that might create an illegal meeting, and they took the proper steps to ensure that did not happen.

There was no breach of the closed meeting provisions of the *Municipal Act*.

As there was no breach of the Act, we are not making any requirements for Council to consider.

Sincerely,

**Cunningham, Swan, Carty, Little & Bonham LLP**



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