

The Township Of McNab/Braeside

Agenda

HerbFest Committee Meeting
Thursday, July 6, 2023 - 10:00 a.m.

[Via Teams \(click here to join\)](#)

1. **CALL TO ORDER AND ROLL CALL**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

10:08AM

Kathy MacKenzie

Valerie Thibaudeau- Recreation Programmer, M/B Township – recording secretary

Taylor Holmes- Recreation Assistant, M/B Township

Regrets:

Warren Hik

Jim Austin-Waba Cottage Museum Curator, M/B Township (unable to connect)

Andrea Lamontagne-Recreation Director, M/B Township

2. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Nil.

3. **ADOPTION OF THE AGENDA**

3.1. Dated July 6, 2023

4. **DELEGATIONS AND PRESENTATIONS**

Nil.

5. **ADOPTION OF COMMITTEE MINUTES**

5.1. Dated June 8, 2023

6. REQUESTS SUBMITTED BY MEMBERS OF THE PUBLIC

Nil.

7. REPORTS

Nil.

8. NEW BUSINESS

8.1. Program

- Draft is completed. Jim would like to review and approve, before printing. Minor edits will be made before printing.
- Approximately 1,000 copies
- Will print at municipal office and folded. (Kathy volunteered to help)
- To be placed at information tent to hand out
- Parking staff to hand out as people arrive
- Opening ceremony to begin at 9:30. To add to program schedule
- Add Women's Institute under food and drink

8.2. Update on Wharf Status for Boat Tours

- White Lake Marina has no floating dock to rent/lend

8.3. Graphic Map of Waba

- Get quote from Tanya Sprowl to create a graphic of the Waba Cottage Museum & Gardens & Boat Launch

9. INFORMATION ITEMS

9.1. Sound Healing, BIAK

- Confirmed vendors
- Mireille Bray to go around and encourage people to visit interactive entertainment (she did a great job last year!)

9.2. Metroland and The Humm Advertisements

- Not just the QR code but also the link moving forward

- Reach out to Heritage radio (Jason Marshall) and have them share White Lake as location, not WABA

10. UNFINISHED BUSINESS

10.1. Drone

- Still waiting to hear from Jamie to see if he will do it free of charge
- Maddie to take photos and make a short video??

11. ROUND TABLE

11.1. Staff T-shirts? GILKS quote was too high, but Valerie got a quote for \$12.75/shirt with the new Herbfest logo.

11.2 Vendor registration deadline – the day before. As long as they prove insurance.

Update; Registration will close end of day 7/21/2023

11.3 Emails to go out to vendors the week before as a set-up reminder with additional information

11.4 Still waiting for brownies, since she is selling food, she would need to pay vendors food price which she would not be willing to do.

11.5 To get volunteers from the kid area

11.6 Kathy to find food vendor so we don't have to serve food

Attendee to-bring list

12. PUBLIC QUESTIONS/COMMENTS

Nil.

13. NOTICE OF UPCOMING MEETING DATES

TBD

14. ADJOURNMENT

10:40AM

All written submissions, documents, correspondence, e-mails or other communications (including your name and address) may form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the meeting process.