

Agenda
HerbFest Committee Meeting Minutes
10:00 am Thursday, July 26, 2023
Location: Teams

1. CALL TO ORDER AND ROLL CALL

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

10:05 AM

Warren Hik

Kathy MacKenzie

Andrea Lamontagne-Recreation Director, M/B Township

Valerie Thibaudeau- Recreation Programmer, M/B Township – recording secretary

Amanda Harris – Recreation Program Assistant, M/B Township

Darrell Carson – HerbFest Volunteer, resident

Regrets:

Jim Austin-Waba Cottage Museum Curator, M/B Township

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

3. ADOPTION OF THE AGENDA

3.1. Dated August 3, 2023

4. ADOPTION OF COMMITTEE MINUTES

4.1. Dated July 26, 2023

5. REQUESTS SUBMITTED BY MEMBERS OF THE PUBLIC

5.1. Nil.

6. REPORTS

6.1. Nil.

7. NEW BUSINESS

7.1. Post event review

- Approximately 1,500 people attended
- Shorter hours (10 am-4 pm) should be considered for 2024 – feedback from vendors and volunteers
- Additional bathrooms required
- Better accessible parking signs
- Rope out parking area to help identify layout – would allow for one less parking attendant
- Band Pipers were a big hit!
- 2 golf carts (technical issues this year meant the one planned cart wasn't able to be delivered)

7.2. Vendor Update

- Additional vendor row in middle
- More local farms selling fresh produce
- Find vendor that sells Herbs

7.3. Boat Ride Update

- Very popular! Booked throughout the entire day.
- Look into getting a second boat

7.4. Donations Donation Boxes:

- Parking \$54
- Museum \$51.25
- Township Booth \$49
- Boat Rides \$246.50
- = \$400.75
- Beer tent sales (inc. chips and pop) \$791.50

11. ROUND TABLE

12. PUBLIC QUESTIONS/COMMENTS

13. NOTICE OF UPCOMING MEETING DATES

TBD January 2024 was originally noted, but this may need to be moved up to accommodate sharing an early release of the registration link to secure vendors.

14. AJOURNMENT

11:24 AM

All written submissions, documents, correspondence, e-mails or other communications (including your name and address) may form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the meeting process.