



MINUTES
Budget Committee
Wednesday, February 7, 2024
Council Chambers 5:00 p.m.

PRESENT: All members of the Budget Committee were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Suzanne Bouchard, Treasurer
Andrea Lamontagne, Recreation Director
Jeff Crawford, Interim Fire Chief
Mandy Cannon, Deputy Clerk/Executive Assistant

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
 - 3.1 Dated February 7, 2024

RECOMMENDATION-8-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT the Agenda dated February 7, 2024 be adopted as submitted and circulated.

CARRIED.

4. **Delegations and Presentations**
Nil.
5. **Adoption of Committee Minutes**
 - 5.1 January 4, 2024 Meeting Minutes

RECOMMENDATION-9-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** the January 4, 2024 Budget Committee Meeting Minutes be adopted as submitted and circulated.*

CARRIED.

6. Matters Arising From Previous Meeting Minutes

Nil.

7. Requests Submitted by Members of the Public

Nil.

8. Reports

8.1 Budget 2024 Additional Information

RECOMMENDATION-10-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** the Budget Committee accept the Budget 2024 Additional Information Report as information as submitted and circulated.*

CARRIED.

8.2 Draft Budget 2024 - Day 1

Ms. Bouchard confirmed that the starting point going into budget deliberations is a 0% levy increase, as presented. In 2024 a 1% levy increase equals \$70,994.

RECOMMENDATION-11-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** the Budget Committee receive the Draft Budget 2024 - Day 1, as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to make the following changes to the proposed budget:

1-3-1550-5460 Museum-Student Grant - Remove this line item from revenue and add as an expense.

1-4-7020-2530 Red Pine Bay Maintenance/Repair - Transfer a portion of this allocation to Dochart Park Maintenance.

1-4-7019-2530 Clay Bank Park - Site Maintenance/Repair - More information required to justify budget increase.

1-4-7024-1016 MYCC-Bartender Wages - More information is required as this line item increasing is not in support of 1-4-7024-2026 (MYCC Alcohol Purchases) staying the same.

1-4-7027-1016 - JAG - Bartender Wages - More information is required as this line item increasing is not in support of 1-4-7027-2026 (JAG Alcohol Purchases) staying the same.

1-4-7024-2610 - MYCC Hydro - The amount indicated should be \$13,000 (not \$1,000).

1-3-7500-7575 - JAG - Facility Rentals, the number presented (\$8,500) will be amended to -\$8,500 and 1-3-7500-7576 - JAG - Booth/Concession/Bar, the number presented (\$6,000) will be amended to -\$6,000 for total JAG Revenue of -\$13,700.

Council asked staff to provide an amended wage allocation summary that just provides that total in wages for Parks and Recreation.

Ms. Lamontagne vacated the Council Chambers at 6:10 p.m.

Additional requests were made as follows:

Add \$15,000 to the General Fire Department Reserves in anticipation of the costs we will receive from billing insurance companies for cost recovery.

1-3-2100-7215 Septic Permit Fees, the amount presented (-\$3,400) should state - \$34,000 instead. This will be amended.

Mr. Crawford vacated the Council Chambers at 6:30 p.m.

RECOMMENDATION-12-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT the Budget Committee agree to extend the hours of the Committee Meeting for 40 minutes past the adjournment time of 6:30 p.m.

CARRIED.

9. Information Items

- 9.1 A. Lochtie - Reserve and Reserve Fund Policy Comments

RECOMMENDATION-13-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT the correspondence from A. Lochtie - Reserve and Reserve Fund Policy Comments be accepted as information as submitted and circulated.

CARRIED.

- 9.2 Ontario Community Infrastructure Fund - 5 Year Report

RECOMMENDATION-14-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT the Budget Committee receive the 5-Year Reporting from Ontario Community Infrastructure Fund, as information as submitted and circulated.

CARRIED.

- 9.3 Canada Community Building Fund - 5 Year Report

RECOMMENDATION-15-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT the Budget Committee receive the 5-Year Reporting for the Canada

Community Building Fund- formally named Gas Tax, as information as submitted and circulated.

CARRIED.

9.4 Safe Restart Agreement information

RECOMMENDATION-16-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT the Budget Committee accept the Safe Restart Agreement details as information as submitted and circulated.

CARRIED.

9.5 Municipal Grant Application 2024 - Braeside Community Association

RECOMMENDATION-17-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT the Budget Committee accept the Municipal Grant Application 2024 from the Braeside Community Association as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to add \$1,000 to the cut/keep/add meeting for the supplies needed for the printouts being requested by the Braeside Community Association.

10. Unfinished Business

Nil.

11. New Business

Nil.

12. Draft By-Laws

Nil.

13. Public Questions

13.1 Martin Wright asked why the property assessment break down didn't add up to 100%, to which he was advised that some properties are not taxable/exempt from taxation.

Mr. Wright asked for clarification on the percentage paid for benefits, to which he was advised it was approximately 33%.

Mr. Wright asked why the amount of \$7,000 was taxed in 2023, and even though that money wasn't spent, why it was being taxed again in 2024, to which he was advised that this money will be transferred from reserves back to the operating budget and not added to this years' taxation.

Mr. Wright asked what the \$30,000 for contracts was in the Building section, to which he was advised that's for the contract with the Town of Renfrew for the services we receive from their Chief Building Official.

14. Committee Questions

Nil.

15. Notice of Upcoming Meeting Dates

February 8, 2024 - 5:00 p.m.

16. Adjournment

This Budget Committee Meeting adjourned at 7:05 p.m.

MEETING CHAIR