



MINUTES
Regular Council Meeting
Tuesday, February 3, 2026
Council Chambers 9:30 a.m.

COUNCIL PRESENT: All members of Council were in attendance.

STAFF PRESENT: Mandy Cannon, Interim CAO/Clerk
Kevin Murray, Acting Recreation Director
Dave Hartwick, Fire Chief
Christina Mulcahey, Deputy Treasurer
Amanda Harris, Recreation Programmer

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome & Land Acknowledgement

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

3. Roll Call

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5. Adoption of the Agenda

5.1 Dated February 3, 2026

The presentation that was prepared and presented during the delegation at ROMA was added to the report in section 10.5.

RESOLUTION - 21-2026

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum
THAT the Agenda dated February 3, 2026 be adopted as amended.

CARRIED.

6. Delegations and Presentations

Nil.

7. Matters Arising out of Delegations Heard

Nil.

8. Adoption of the Minutes of the Previous Council Session(s)

8.1 Dated January 13, 2026

RESOLUTION - 22-2026

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

*THAT the minutes of the January 13, 2026 Regular Meeting be adopted as submitted and circulated.***CARRIED.****9. Planning Matters**

Nil.

10. Correspondence

10.1 2026 ROMA Conference Council Report

RESOLUTION - 23-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

*THAT Council accept the 2026 ROMA Conference Council Report as information as submitted and circulated.***CARRIED.**

10.2 2026 ROMA Minister's Forum – Q&A

RESOLUTION - 24-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

*THAT Council accept the 2026 ROMA Minister's Forum – Q&A Report as information as submitted and circulated.***CARRIED.**

10.3 OPP Policing Costs and Rural Services Delegation Update

RESOLUTION - 25-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

*THAT Council accept the OPP Policing Costs and Rural Services Delegation Update Report as information as submitted and circulated.***CARRIED.**

10.4 Highway 17 Twinning Delegation

RESOLUTION - 26-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the Highway 17 Twinning Delegation Report as information as submitted and circulated.*

CARRIED.

10.5 Campbell Drive Road Rationalization Delegation Update

RESOLUTION - 27-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the Campbell Drive Road Rationalization Delegation Update Report as information as submitted and circulated.*

CARRIED.

Kevin Murray entered the Council Chambers at the time (9:53 a.m.).

10.6 County Planning Activity – McNab/Braeside Summary (2025)

RESOLUTION - 28-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the County Planning Activity – McNab/Braeside Summary (2025) Report as information as submitted and circulated.*

CARRIED.

10.7 Residential Real Estate Transactions – McNab/Braeside (2025)

RESOLUTION - 29-2026

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

***THAT** Council accept the Residential Real Estate Transactions – McNab/Braeside (2025) Report as information as submitted and circulated.*

CARRIED.

11. Committee Reports, Reports from Representatives Appointed to External Boards

11.1 2025 - Fire Department - A Year in Review Report

RESOLUTION - 30-2026

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** the 2025 Fire Department - A Year in Review Report be accepted as information as submitted and circulated.*

CARRIED.

Chief Hartwick vacated the Council Chambers at this time (10:03 a.m.).

11.2 Waste Diversion Committee - Draft Meeting Minutes - December 8, 2025

RESOLUTION - 31-2026

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the Waste Diversion Committee - Draft Meeting Minutes dated December 8, 2025 as information as submitted and circulated.

CARRIED.

- 11.3 January 2026 Recreation Department Activity Report

RESOLUTION - 32-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept the January 2026 Recreation Department Activity Report as information as submitted and circulated.

CARRIED.

12. Unfinished Business

Nil.

13. Staff Reports - Direction

- 13.1 Out Door Rink Caretaker - 2026 Contract Extension

RESOLUTION - 33-2026

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell
THAT Council accept the Out Door Rink Caretaker - 2026 Contract Extension Report as information as submitted and circulated; AND FURTHER THAT Council authorize staff to extend the contract for the upkeep and maintenance of the Braeside Rink by 3 additional weeks (weather dependent).

CARRIED.

Mr. Murray vacated the Council Chambers at this time (10:10 a.m.).

14. New Business

- 14.1 Request to Waive Rental Fee - McNab Public School Fundraiser

RESOLUTION - 34-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell
THAT Council accept the Request to Waive Rental Fee - McNab Public School Fundraiser Report as information as submitted and circulated; AND FURTHER THAT Council authorize staff to waive the rental and bartender fees, in the amount of \$370 +HST, as requested.

CARRIED.

- 14.2 Arnprior Special Olympics Annual Fundraiser - 2026 Request for Donation

RESOLUTION - 35-2026

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell
THAT Council accept the Arnprior Special Olympics Annual Fundraiser - 2026 Request for Donation Report, as information as submitted and circulated; AND

FURTHER THAT Council authorize staff to proceed with issuing the \$500 donation request.

CARRIED.

14.3 Draft Occupational Health and Safety Policy

RESOLUTION - 36-2026

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell
THAT Council accept the Draft Occupational Health and Safety Policy as information as submitted and circulated; ***AND FURTHER THAT*** Council direct staff to bring the Policy forward, as amended to the February 17, 2026 Regular Meeting for enactment.

CARRIED.

14.4 Draft Workplace Violence & Harassment Prevention Policy

RESOLUTION - 37-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell
THAT Council accept the Draft Workplace Violence & Harassment Prevention Policy as information as submitted and circulated; ***AND FURTHER THAT*** Council direct staff to bring the Policy forward, as amended to the February 17, 2026 Regular Meeting for enactment.

CARRIED.

15. Notices of Motions

Nil.

16. By-Laws

16.1 By-Law #2026-06 2026 Recreation Reimbursement Policy

RESOLUTION - 38-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
THAT By-Law #2026-06, being a By-Law to adopt the 2026 Recreation Reimbursement Policy of the Corporation of the Township of McNab/Braeside, has now been deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

16.2 By-Law #2026-07 Ontario Power Generation - License Agreement - Use of Land at Clay Bank Park

RESOLUTION - 39-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
THAT By-Law #2026-07, being a By-Law to authorize the Township to enter into a License Agreement with Ontario Power Generation Inc. for the Use of Land at

Clay Bank Park, has now been deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

17. Public Questions

Nil.

18. Tracking Sheet

18.1 Tracking Sheet - February 3, 2026

RESOLUTION - 40-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum
THAT the Tracking Sheet dated February 3, 2026 be accepted as information as submitted and circulated.

CARRIED.

Staff Direction - The CAO was directed to follow up with staff with regards to the action items pertaining to the Recreation Master Plan, Trail Loop (Scout House) and the Traffic-Calming Bollards.

19. Closed Meeting

- 19.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Planning Admin);
- 19.2 Under section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (land acquisition)

RESOLUTION - 41-2026

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien
THAT this meeting become closed under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Planning Admin) & Under Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (land acquisition) at 10:25 a.m.

CARRIED.

Ms. Mulcahey & Ms. Harris vacated the Council Chambers at this time (10:25 a.m.).
Ms. Mulcahey & Ms. Harris entered the Council Chambers at this time (10:56 a.m.).

20. Rise from Closed Session

- 20.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Planning Admin) Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (land acquisition)

RESOLUTION - 42-2026

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

THAT Council resume the open session at 10:56 a.m.

CARRIED.

21. Matters Arising from Closed Session

- 21.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Planning Admin) Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (land acquisition)

RESOLUTION - 43-2026

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT staff proceed as directed in closed session.

CARRIED.

22. Next Meeting Dates

February 17 - Regular Council Meeting - 9:30 a.m.

February 18 - Waste Diversion Committee - 6:00 p.m.

February 26 - Special Council Meeting (Budget Part 1) - 9:30 a.m.

February 26 - Special Council Meeting (Budget Part 2) - 1:00 p.m.

March 3 - Regular Council Meeting - 9:30 a.m.

23. Confirmatory By-Law

- 23.1 By-Law #2026-08 Confirm the Proceedings of the February 3, 2026 Regular Meeting

RESOLUTION - 44-2026

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

THAT By-Law #2026-08, being a By-Law to confirm the February 3, 2026 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside has now been deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

24. Adjournment

The Regular Council Meeting adjourned at 10:59 a.m.

MAYOR

CAO/CLERK