



**Employment Opportunity**  
**Township of McNab/Braeside**  
**Engineering Technician (Full Time, Permanent)**

The Township of McNab/Braeside is seeking a motivated, detail-oriented, and focused Engineering Technician to join our Public Works team.

Reporting to the Director of Public Works, the Engineering Technician provides technical support for municipal infrastructure projects, development review, engineering design, inspections, asset management, and public inquiries. This position offers an excellent opportunity to contribute to the planning, construction, and maintenance of municipal infrastructure that supports our growing community.

**Key Responsibilities**

- Review and process entrance permits and utility installation requests.
- Respond to Ontario One Call locate requests and maintain related records.
- Review planning and development applications, including lot grading and drainage plans.
- Prepare engineering drawings, technical plans, tender documents, and cost estimates.
- Conduct field inspections for municipal capital projects and development works.
- Coordinate with contractors, consultants, utility companies, developers, and residents.
- Assist with the Township's asset management program and infrastructure data collection.
- Prepare technical reports, recommendations, and project documentation.
- Provide excellent customer service while responding to engineering and public works inquiries.

**Qualifications**

The successful candidate will possess:

- Diploma in Civil Engineering Technology or a related education.
- Certification or eligibility for certification with OACETT (C.Tech. or C.E.T.) is considered an asset.
- Experience in municipal engineering, civil construction, or infrastructure design is preferred.
- Experience with site inspections, surveying, or public works operations is an asset.
- Proficiency with AutoCAD, Civil 3D, GIS, and Microsoft Office.
- Strong understanding of municipal engineering standards and construction practices.
- Excellent analytical, organizational, communication, and problem-solving skills.
- Ability to work independently and collaboratively while managing multiple priorities.
- Valid Ontario Class G Driver's Licence.

**Compensation:**

Annual Salary: \$72,167.33-\$83,915.04.

The Township offers a comprehensive benefits package and OMERS pension plan.

**Application Deadline:**

**Tuesday, July 28, 2026, at 2:00 p.m.**

Qualified candidates are invited to submit a cover letter and resume quoting "Engineering Technician" to:

Mandy Cannon, Interim CAO/Clerk

**Email:** [mcannon@mcnabbraeside.com](mailto:mcannon@mcnabbraeside.com)

A complete job description is available by visiting [www.mcnabbraeside.com](http://www.mcnabbraeside.com).

*We thank all candidates in advance, however, only those selected for an interview will be contacted. Personal information is collected pursuant to the Municipal Act, 2001 and will be retained under the Municipal Freedom of Information and Protection of Privacy Act and shall only be used for candidate selection purposes and determining eligibility for employment. The Township of McNab/Braeside is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Accommodations are available upon request for candidates participating in all aspects of the recruitment process.*