



MINUTES
Public Works Committee
Tuesday, March 28, 2023
Council Chambers 7:30 p.m.

PRESENT: All members of the Public Works Committee were in attendance this evening.

STAFF PRESENT: Ryan Frew, Director of Public Works, Recording Secretary

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Committee Introduction

3.1 Introduction of the Public Works Committee Members

At the request of Chair Rosien all members present at the meeting provided a brief description of where they reside within the Township, their background and what they felt that they can bring to the Committee.

3.2 Public Works Committee - Terms of Reference

Chair Rosien provided an overview of the terms of reference (ToR) and the Committee was in support of the ToR with one amendment to adjust the meeting time as shown from 6:00pm to 7:30pm

RECOMMENDATION-1-2023

Moved by Rod Cameron, seconded by Darrell Carson

THAT the Public Works Committee recommends that the Terms of Reference be brought forward to the April 4, 2023, Regular Council Meeting for consideration as amended.

CARRIED.

4. Delegations and Presentations

4.1 Dan Leblanc – Stop Sign Installation in Braeside and Sidewalk Clearing

Mr. Leblanc presented his concerns with regards to the traffic speed within the Village of Braeside. Mr. Leblanc suggested that stop signs be placed on River Road (County Road 1) to create all way stops at 2 separate locations.

1. William Meek Drive and River Road
2. Usborne Street and River Road

Mr. Leblanc felt that adding the stop signs will reduce the speed traffic is travelling through this section of Braeside and improve safety due to limited sight-line at cross streets, on street parking and sidewalk maintenance.

The Committee discussed the topic including that River Road is under the jurisdiction of the County of Renfrew. The topic of speeding also overlaps with the Public Safety Committee. Committee members expressed concern with the numerous speed limit changes on River Road.

The Mayor suggested to Mr. Leblanc that it would be good to provide the same presentation to the Public Safety Committee.

The Committee recommenced that the Public Safety Committee considers Mr. Leblanc's suggestion to install two (2) new all way stops in Braeside and look at the various speed changes along River Road through McNab/Braeside.

5. Adoption of Committee Minutes

Nil

6. Requests Submitted by Members of the Public

- 6.1 Duane Leitch – Dog Off Leash and Animal Waste Signage (Dochart Estates)

The Committee discussed the correspondence received and were advised by Director Frew that this type of signage is not typical for along Township Roads as it is normally placed in Township Parks.

In order not to set a represented regarding animal by-law signage the Committee suggested that the existing illegible sign be replaced and that a public reminder be included in an upcoming Council newsletter.

RECOMMENDATION-2-2023

Moved by Councillor Robert Campbell, seconded by Fraser Campbell
THAT the Public Works Committee recommends that Council support the replacement of the existing sign and include a public reminder in an upcoming Council newsletter.

CARRIED.

- 6.2 Jane Chaput – Moore Street

The Committee discussed the correspondence and Director Frew advised that potholes have been patched on Moore Street.

The Mayor suggested that an improved procedure be implemented to determine what is referred to committee as some maintenance related correspondence can be dealt with by staff.

RECOMMENDATION-3-2023

Moved by Darrell Carson, seconded by Rick Houseman

THAT Committee accept this as information as submitted and circulated.

CARRIED.

7. Reports

- 7.1 Blue Box Depot - Site Operation (573 Calabogie Road)

RECOMMENDATION-4-2023

Moved by Darrell Carson, seconded by Rod Cameron

THAT the Public Works Committee supports the continued operation of a Blue Box Depot at the McNab/Braeside Waste Disposal Site (573 Calabogie Road) AND delegates authority to the Director of Public Works to negotiate with Circular Materials (CM) regarding maintaining a Blue Box Depot at the site AND THAT following legal review the agreement be brought to Township Council for approval.

CARRIED.

- 7.2 Options for Management of Non-Eligible Blue Box Material at Depots

RECOMMENDATION-5-2023

Moved by Councillor Robert Campbell, seconded by Rick Houseman

THAT the Public Works Committee directs the Director of Public Works to utilize Option 3 (Determine the proportion of Non-Eligible Sources based on MPAC property types) for determining the non-eligible blue box materials at the depot AND advise Circular Materials (CM) of this decision.

CARRIED.

- 7.3 Curbside Blue Box Collection from Non-Eligible Sources

RECOMMENDATION-6-2023

Moved by Darrell Carson, seconded by Councillor Robert Campbell

THAT the Public Works Committee supports the Township continuing to provide curbside Blue Box collection to non-eligible sources AND delegates authority to the Director of Public Works to negotiate with Circular Materials (CM) selected curbside collection contractor (Topps Environmental Solutions) to continue providing curbside blue box collection to non-eligible sources within the Township AND THAT a report be brought back to a future meeting of the Public Works Committee for consideration.

CARRIED.

- 7.4 Curbside Solid Waste Collection - Joint Tender

RECOMMENDATION-7-2023

Moved by Rod Cameron, seconded by Councillor Robert Campbell
THAT the Public Works Committee directs the Director of Public Works to proceed with developing a joint curbside solid waste collection tender with the Town of Arnprior and the Town of Renfrew AND THAT a report be brought back to a future Public Works Committee Meeting.

CARRIED.

- 7.5 Supply of Earth Borrow (McNab/Braeside Waste Disposal Site)

RECOMMENDATION-8-2023

Moved by Rick Houseman, seconded by Darrell Carson
THAT the Public Works Committee recommends that Council for the Township of McNab/Braeside extend the contract WM-2020-01 with R.G.T Clouthier Construction Ltd. for an additional 2 years to supply earth borrow cover material to the McNab/Braeside Waste Disposal Site.

CARRIED.

8. Information Items

- 8.1 Blue Box Transition Backgrounder

RECOMMENDATION-9-2023

Moved by Councillor Robert Campbell, seconded by Darrell Carson
THAT Committee accept this as information as submitted and circulated.

CARRIED.

- 8.2 Enbridge Gas - Important Notice to Excavators

RECOMMENDATION-10-2023

Moved by Councillor Robert Campbell, seconded by Darrell Carson
THAT Committee accept this as information as submitted and circulated.

CARRIED.

- 8.3 Enbridge Gas - Important Notice to Excavators - Update

RECOMMENDATION-11-2023

Moved by Councillor Robert Campbell, seconded by Darrell Carson
THAT Committee accept this as information as submitted and circulated.

CARRIED.

9. Unfinished Business

Nil

10. New Business

Nil

11. Draft By-Laws

12. Public Questions/Comments

12.1 Mike Groulx asked if the Township has reached out to the County with regards to the River Road and if there is a way for a resident to go directly to the County. Mayor MacKenzie advised that that Township hasn't discussed this with the County yet. Mayor MacKenzie also noted that it is likely possible that residents could be a delegation to County most matters go through the lower tier municipality and can be brought up by the Township representative being himself for McNab/Braeside. Mr. Groulx asked if the Township could be liable for pothole maintenance. Director Frew advised that the Township follows the Minimum Maintenance standards with regards to potholes which depending on the road class has stated time periods in which the repair is to be made once being made aware. If the Township meets that standard then the Township is not liable for damage. Mr. Groulx asked when does something not become routine and need to be discussed at Committee. Mayor MacKenzie advised that it is normally something bigger (ex. new stop sign) and not regular maintenance.

13. Notice of Upcoming Meeting Dates

Public Works Committee - April 25, 2023 at 7:30 pm

14. Adjournment

This Public Works Committee meeting adjourned at 9:18 p.m.

MAYOR

CAO/CLERK