

## **Burnstown Canteen Operator 2024 Season**

Applications are currently being accepted for a Canteen Operator at Burnstown Beach.

**Location:** 1537 Calabogie Rd. Burnstown ON.

**Time Commitment:** The canteen will operate June through September 2024. It is expected that the canteen will be open for business Saturdays and Sundays in June and September and for a minimum of 5 days a week in July and August, including all weekends and any holiday. Operating hours are 6 hours/day minimum. Opening day is June 15, the season ends after business on September 15. The canteen does not operate when severe weather conditions are present.

**Terms:** Rent for the season is \$2,600, paid in three installments (May, June, August). Canteen sales are the property of the Canteen Operator. Sales from boat launch passes and watercraft rentals are property of the Township. Rent includes all utilities, regular building maintenance, one staff parking space and use of the canteen. The canteen includes 2 large double sinks, 1 large double door fridge, 1 upright freezer, cabinet storage, counter space and an electric fan. Please note that a deep fryer is not permitted in this building. Access to the building for set-up preparations is available as of May 15, 2024.

### **Responsibilities:**

- The canteen operator is responsible for all elements of operating the canteen, including menu planning and purchasing.
- Adhere to all public health regulations and the fire code.
- Place canteen refuse and recycle in the disposal area provided.
- Touch-up cleaning and re-stocking of the washrooms Monday through Friday. All washroom supplies will be provided by the Township.
- Selling boat launch passes at the canteen.
- Manage kayak and paddle board rentals Monday through Friday.
- Produce the following documents prior to opening day:
  - Food service permits / Food Handlers Certificate / Food Safety Inspection Report <https://www.rcdhu.com/>
  - Criminal Record Check
  - Proof of insurance
  - WSIB coverage (required if you are hiring additional staff)

Applications should include a cover letter and your business plan which will address an example of the items you intend to sell (some healthy food choices are required), pricing, staffing plan, hours of operation and any special requirements.

Applications will be accepted until 5 pm on April 25, 2024.

Attention: Andrea Lamontagne, Recreation Director  
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