



Township of McNab/Braeside

Seasonal Employment, Parks and Recreation Department

Posting Date: November 20, 2025

Job Type: Outdoor Rink Attendant / Seasonal

Work Location: John A. Gilles Recreation Centre (JAG), 138 Sarah St. E. Braeside and White Lake Park, 33 Diamond Lane

Hours: Approx. 27 hours per week, per location
Monday - Friday beginning at 2 pm + Weekends and Holidays - full day

Wage: \$1,000 per week (\$500 per location/ week)

Terms:

- The contractor must be able to assume both rink locations for the season.
- Start date and duration to be determined based on weather.
- The season is based on a 10-week period. If weather or equipment conditions do not support this term, the period may be shortened. A possibility to extend the 10-week period is possible if weather conditions are favourable and with Council approval.
- The contractor will be paid on a weekly basis, pro-rated for the start date.
- The contractor will have use of a Township owned snowblower at each location.
- The contractor will have use of a Township owned ice-resurfacer for use at the JAG.
- The contractor will not have access to an ice-resurfacer at White Lake Park.

Responsibilities:

Reporting to the Recreation Director, the primary responsibilities for the Outdoor Rink Attendant position include (but not limited to) the following:

- Flood and maintain the ice surface.
- Ensure that the ice surface is usable for public skating, rentals and special events.
- Operate an ice-resurfacer on the JAG rink.

- The Rink Attendant is responsible for opening and closing the JAG to accommodate access to the changerooms and washrooms for Public Skating. Mon - Fri = close the building at 9 pm (staff will open) + Sat, Sun & holidays = open the building at 9 am and close at 9 pm.
- Assist with light housekeeping duties; stock/tidy washrooms, mop change area, dispose of garbage in public areas including around the rink.
- Shovel the entrance of the building and path to the rink as required during the noted times to ensure that access is clear and safe.
 - Mon – Fri beginning at 2 pm
 - Sat, Sun + holidays ready for a 9 am opening and as required
- Conduct safety checks on rink and ice making equipment and report any concerns.

The successful candidate will have the following qualifications:

- Ability to adhere to flexible hours including evenings, weekends, and holidays
- Experience operating a tractor (Case 385)
- Demonstrated ability to work independently
- Excellent safety record
- Exercises care with equipment, rink boards and property
- Ability to meet the physical labour demands of the position
- Possess a Valid driver's license

As an independent contractor the Rink Attendant is required to provide:

- A Certificate of Commercial General Liability Insurance with a minimum of \$2,000,000 in coverage and naming the township as an additional insured. This coverage must remain in place for the entire term of the contract.
- WSIB coverage

Interested candidates are invited to submit a cover letter and resume to Andrea Lamontagne by 9:00 a.m. December 2, 2025.

E-mail: andrea@mcnabbraeside.com

Mail: Township of McNab/Braeside Att: Andrea Lamontagne

We thank all applicants, however, only those considered for an interview will be contacted.

Personal information and any supporting material will be administered in accordance with the Municipal Freedom of Information and Protection of Privacy Act.