



MINUTES

Committee of the Whole - Corporate Services Tuesday, April 22, 2025 Council Chambers 9:00 a.m.

COUNCIL PRESENT: All members of the Committee of the Whole were in attendance, with the exception of Councillor Robert Campbell, who arrived at 10:40 a.m.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome and Land Acknowledgment

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

The Committee observed the passing of Mark Willmer, Mayor of the Township of Madawaska Valley.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

4. Adoption of Minutes

Nil.

5. Delegations and Presentations

Nil.

6. Communications

6.1 Public Recreation & Culture Committee DRAFT Meeting Minutes

CS-RECOMMENDATION-1-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** Committee of the Whole accept the Public Recreation & Culture Committee DRAFT Meeting Minutes dated February 5, 2025 as submitted and circulated; **AND FURTHER THAT** Council adopt these minutes.*

CARRIED.

6.2 Canada Summer Jobs 2025 Grant Contribution

CS-RECOMMENDATION-2-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum
***THAT** the Committee accept the Canada Summer Jobs 2025 Grant Contribution report as information as submitted and circulated.*

CARRIED.

6.3 Celebrate Canada Funding Contribution 2025

CS-RECOMMENDATION-3-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** the Committee accept the Celebrate Canada Funding Contribution 2025 report as submitted and circulated.*

CARRIED.

6.4 Farm to Family Day Report dated April 16, 2025 - AAS

CS-RECOMMENDATION-4-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien
***THAT** the Committee accept the Farm to Family Day Report dated April 16, 2025 provided by the Arnprior Agricultural Society (AAS).*

CARRIED.

6.5 Dochart - Graffiti

CS-RECOMMENDATION-5-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum
***THAT** the Committee accept the Dochart Graffiti report as information as submitted and circulated.*

CARRIED.

Staff Direction - Staff was directed to bring forward a report regarding the potential of cost sharing the painting of the building at Dochart Soccer Field with AMBUSC.

Ms. Lamontagne vacated the Council Chambers at this time (9:15 a.m.).

7. Consent Reports

7.1 Building Department Report - March 2025

CS-RECOMMENDATION-6-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell

THAT the Building Department Report for the month of March 2025 be accepted as information as submitted and circulated.

CARRIED.

7.2 By-Law Services Report - February 2025

CS-RECOMMENDATION-7-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT the By-Services Report for the month of February 2025 be accepted as information.

CARRIED.

7.3 March 2025 Financial Overview

CS-RECOMMENDATION-8-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT the Committee accept the March 2025 Financial Overview report as information as submitted and circulated.

CARRIED.

7.4 2025 Payroll Summary - Q1

CS-RECOMMENDATION-9-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT the Committee accept the 2025 Payroll Summary Report for the Q1 - January to March 2025 as information as submitted and circulated.

CARRIED.

7.5 2025 Budget Vs Actuals - Q1

CS-RECOMMENDATION-10-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

THAT the Committee accepts the 5 Year Actuals (2021-2025) 1st Quarter report - Including the January to March 2025 Actuals vs 2025 Budget report as information as submitted and circulated.

CARRIED.

Staff Direction - Staff was directed to bring this report back to the next Committee of the Whole Meeting with any questions the Committee wishes to submit to the Treasurer with regards to this report.

7.6 2025 Overtime Hours paid - Q1

CS-RECOMMENDATION-11-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT the Committee accept the Overtime Hours paid during the First Quarter of 2025 - January to March 2025 as information as submitted and circulated.

CARRIED.

Mr. Frew entered the Council Chambers at this time 9:26 a.m.

7.7 2025 Expenses Report - Q1

CS-RECOMMENDATION-12-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell
THAT the Committee accept the 2025 1st Quarter Expense report for the Mayor, the Councillors & CAO as information as submitted and circulated.

CARRIED.

8. Discussion Reports

8.1 Asset Management Plan - LOS Considerations

CS-RECOMMENDATION-13-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell
THAT the Committee accepts the report as information as submitted and circulated: AND FURTHER THAT the Committee provides a recommendations to Council for the proposed service level scenarios.

CARRIED.

Committee Recommendation:

Transportation - Baseline Scenario (Maintain average PCI of paved road above 65 over the long term, maintain current quantity of gravel roads, annual funding target of 2.83M).
Facilities - Alternate Scenario (Undertake consolidation of Glasgow Public Works Facility with Fire Station #1 8.3M, address maintenance and rehabilitation needs of the Township's other facilities, annual funding target of \$656,000).
Phase-in Period - Baseline Scenario - 10 years.

8.2 Draft Accessibility in the Workplace Policy

CS-RECOMMENDATION-14-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum
THAT the Draft Accessibility in the Workplace Policy be accepted as information as submitted and circulated; AND FURTHER THAT staff be directed on how to proceed.

CARRIED.

Committee Recommendation - The Committee recommends that this policy be brought forward to Council for adoption.

Ms. Lamontagne entered the Council Chambers at this time (10:28 a.m.).

8.3 Draft Vacation Policy - Amended

CS-RECOMMENDATION-15-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

THAT the Committee accept the Amended Draft Vacation Policy as information as submitted and circulated; AND FURTHER THAT staff direction be provided on how to proceed.

CARRIED.

Committee Recommendation - the Committee recommended that section A 1. be left at seven weeks as opposed to being changed to eight weeks and that this amended policy be brought forward to Council for adoption.

Councillor Campbell arrived at this time (10:40 a.m.).

8.4 Tender Process - Recreation Dept. Half Ton Crew Cab

CS-RECOMMENDATION-16-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT the Committee of the Whole provide clarification on the tender process for the half ton crew cab for the recreation department.

CARRIED.

Committee Recommendation - the Committee recommends that the Recreation Director put out an RFP for a used half ton crew cab truck with an extended warranty of a min. 3 years, and that the results of the RFP be brought forward to Council to select the successful candidate.

9. Deferred Reports

Nil.

10. Verbal Reports

Nil.

11. Public Questions

Nil.

12. Closed Session

Nil.

13. Rise from Closed Session

Nil.

14. Matters Arising from Closed Session

Nil.

15. New/Other Business

15.1 Physician Recruitment Committee - Request for Letter of Support

The Physician Recruitment Committee, on behalf of the Arnprior & District Family Health Team, requested a letter of support to provide to the Ministry of Health for a proposal to hire an additional Nurse Practitioner, a Social Worker and some administrative support.

CS-RECOMMENDATION-17-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum
THAT the Committee accept this request as information.

CARRIED.

Staff Direction - Staff was directed to provide the letter of support on behalf of the Township, as requested.

16. Next Meeting Date

May 13, 2025

17. Adjournment

This meeting adjourned at 10:56 a.m.

MAYOR

CAO/CLERK