



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, December 16, 2025**  
**Council Chambers 9:30 a.m.**

**COUNCIL PRESENT:** All members of Council were in attendance.

**STAFF PRESENT:** Mandy Cannon, Interim CAO/Clerk  
Angela Young, Deputy Clerk  
Ryan Frew, Director of Public Works  
Dave Hartwick, Fire Chief  
Lisa Godin, Treasurer

**MEDIA PRESENT:** Nil.

**1. Call to Order**

**2. Welcome & Land Acknowledgement**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**3. Roll Call**

**4. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest declared at this time.

**5. Adoption of the Agenda**

5.1 Dated December 16, 2025

**RESOLUTION - 571-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum  
*THAT the agenda dated December 16, 2025 be adopted as submitted and circulated.*

**CARRIED.**

**6. Delegations and Presentations**

Nil.

**7. Matters Arising out of Delegations Heard**

Nil.

**8. Adoption of the Minutes of the Previous Council Session(s)**

8.1 December 2, 2025 Regular Council Meeting

**RESOLUTION - 572-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien  
*THAT the minutes of the December 2, 2025 Regular Council Meeting be adopted as amended.*

**CARRIED.**

Staff Direction - Staff were directed to amend the minutes to note Councillor Robert Campbell seconded the motion for item 13.4, not Councillor Jill Campbell as noted in the minutes presented.

**9. Planning Matters**

Nil.

**10. Correspondence**

10.1 County of Renfrew Construction Update - December 10, 2025

**RESOLUTION - 573-2025**

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum  
*THAT Council accept the County of Renfrew Construction Update dated December 10, 2025 as information as submitted and circulated.*

**CARRIED.****11. Committee Reports, Reports from Representatives Appointed to External Boards**

11.1 Building Department Report - November 2025

**RESOLUTION - 574-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum  
*THAT the Building Department Report for the month of November 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

11.2 November Recreation Department Activity Report

**RESOLUTION - 575-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell  
*THAT Council accept the November Recreation Department Activity Report as information as submitted and circulated.*

**CARRIED.**

## 11.3 Fire Department Activity Report - October 2025

**RESOLUTION - 576-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell  
*THAT the Fire Department Activity Report for the month of October 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

## 11.4 Fire Department Activity Report - November 2025

**RESOLUTION - 577-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum  
*THAT the Fire Department Activity Report for the month of November 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

Chief Hartwick vacated the Council Chambers at this time (9:38 a.m.).

## 11.5 Public Works Department Activity Report - November 2025

**RESOLUTION - 578-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
*THAT Council accepts the Public Works Department Activity Report for the Month of November 2025 as information as submitted and circulated.*

**CARRIED.**

Ms. Godin entered the Council Chambers at this time (9:40 a.m.).

**12. Unfinished Business**

## 12.1 L'Arche Arnprior - 2026 Municipal Grant Program Request

**RESOLUTION - 579-2025**

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum  
*THAT Council accept the L'Arche Arnprior - 2026 Municipal Grant Program Request as information as submitted and circulated; AND FURTHER THAT Council approve the in kind donation request and waive 75% of the full day rental fee for the John A. Gillies Recreation Centre on Wednesdays in 2026 (pending hall availability).*

**CARRIED.**

Mr. Frew entered the Council Chambers at this time (9:52 a.m.).

**13. Staff Reports - Direction**

## 13.1 Children's Summer Camp

**RESOLUTION - 580-2025**

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum  
*THAT Council accept the Children's Summer Camp report as information as submitted and circulated; AND FURTHER THAT Council direct staff to proceed with not offering a summer camp in 2026.*

**CARRIED.**

## 13.2 Curbside Blue Box Recycling - Non-Eligible Source Collection

**RESOLUTION - 581-2025**

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum  
*THAT Council authorized the CAO/Clerk to finalize the remaining contract matters and execute an agreement with Miller Waste Systems for curbside recycling collection from non-eligible source locations;*  
*AND THAT the agreement be for a 15-month term ending March 31, 2027 with optional extensions;*  
*AND THAT the cost to not exceed \$6.75 per stop per week plus material processing fees and HST;*  
*AND THAT the agreement be based on continued collection of blue box recyclable materials from an estimated 55 locations including municipal facilities.*

**CARRIED.**

This item was tabled to discuss item 13.3, and then voted on after the discussion regarding the Depot for Blue Box Recycling.

Ms. Godin vacated the Council Chambers at this time (10:40 a.m.).

Ms. Godin entered the Council Chambers at this time (10:41 a.m.).

## 13.3 Depot Blue Box Recycling - Non-Eligible Source Collection

This item was discussed and voted on prior to discussing item 13.2.

**RESOLUTION - 582-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien  
*THAT Council provide staff direction regarding the implementation of a Recycling Depot for Non-Eligible Source locations at the McNab/Braeside Waste Disposal Site.*

**CARRIED.**

Staff Direction - Staff was directed to proceed with not providing a depot for non-eligible source locations at the landfill and to proceed with the curbside pickup option only.

Mr. Frew vacated the Council Chambers at this time (10:59 a.m.).

## 13.4 Vadim Citizen Portal and Online Payments

**RESOLUTION - 583-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell

*THAT Council accept this Vadim Citizen Portal and Online Payments report as information as submitted and circulated, AND THAT Council authorize the Treasurer to enter into an agreement with CentralSquare for Vadim Citizen Portal and Online Payments.*

**CARRIED.**

## 14. New Business

## 14.1 White Lake Park Building

**RESOLUTION - 584-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

*THAT Council accept the White Lake Park Building report as information as submitted and circulated.*

**CARRIED.**

## 14.2 Arnprior Regional Health Foundation - Grove Redevelopment Campaign - Request for Continued Funding

**RESOLUTION - 585-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

*THAT Council accept the Arnprior Regional Health Foundation - Grove Redevelopment Campaign - Request for Continued Funding as information as submitted and circulated.*

**CARRIED.**

Staff Direction - Staff was directed to include this request in the 2026 budget deliberations.

## 15. Notices of Motions

Nil.

## 16. By-Laws

## 16.1 By-Law #2025-90 2025 Remuneration Township Staff

**RESOLUTION - 586-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

*THAT By-Law #2025-90, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**17. Closed Meeting**

17.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Wage Grid Steps)

**RESOLUTION - 587-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum  
*THAT meeting become closed Under Section 239(2)(b)personal matters about an identifiable individual, including municipal or local board employees (Wage Grid Steps) at 11:15 a.m.*

**CARRIED.****18. Rise from Closed Session**

18.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Wage Grid Steps)

**RESOLUTION - 588-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien  
*THAT Council resume the open session at 11:33 a.m.*

**CARRIED.****19. Matters Arising from Closed Session**

19.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Wage Grid Steps)

Staff Direction - Staff was directed to proceed as directed in the closed session.

**20. By-Laws (continued)**

20.1 By-Law #2025-91 2026 Remuneration Township Staff

**RESOLUTION - 589-2025**

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum  
*THAT By-Law #2025-91, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

20.2 By-Law #2025-92 Appoint Deputy Treasurer - Christina Mulcahey

**RESOLUTION - 590-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien  
*THAT By-Law #2025-92, being a By-Law to appoint a Deputy Treasurer for the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

20.3 By-Law #2025-93 Vacation Policy

**RESOLUTION - 591-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell  
*THAT By-Law #2025-93, being a By-Law to adopt the Vacation Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

20.4 By-Law #2025-94 2026 Township Officer Remuneration

**RESOLUTION - 592-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien  
*THAT By-Law #2025-94, being a By-law to establish remuneration for Officers of the Corporation, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**21. Public Questions**

Nil.

**22. Tracking Sheet**

22.1 Tracking Sheet - December 16, 2025

**RESOLUTION - 593-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum  
*THAT the Tracking Sheet dated December 16, 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

**23. Next Meeting Dates**

January 13 - Regular Council Meeting - 9:30 a.m.

January 21 - Waste Diversion Committee - 6:00 p.m.

January 27 - Regular Council Meeting - 9:30 a.m.

**24. Confirmatory By-Law**

24.1 By-Law #2025-95 Confirm the Proceedings of the December 16, 2025 Regular Council Meeting

**RESOLUTION - 594-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell  
*THAT By-Law #2025-95 being a By-Law to confirm the proceedings of the December 16, 2025 Regular Meeting of Council of the Corporation of the*

*Township of McNab/Braeside has now been deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**25. Adjournment**

This Regular Council Meeting adjourned at 11:38 a.m.

---

MAYOR

---

CAO/CLERK