



MINUTES

Public Meeting Under the Planning Act Monday, September 15, 2025 Council Chambers 9:00 AM

COUNCIL PRESENT: All members of Council were in attendance with the exception of Councillor Robert Campbell.

STAFF PRESENT: Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Nicole Moore, County of Renfrew Planner

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

Mayor Lori Hoddinott stated we acknowledge that we are on the unceded territory of the Algonquin Anishinaabe people and that we are grateful to have the opportunity to be present in this territory.

Deputy Mayor Scott Brum took over as chair of the meeting at this time.

A Public Meeting under the Planning Act was held at 9:02 a.m. to consider a proposed amendment to the Zoning By-Law for the Township of McNab/Braeside in accordance with the provisions of Section 34 of the Planning Act, 1990.

2. Declare Meeting Open

Deputy Mayor Brum stated that this is a Public Meeting held by Council under Section 34 of The Planning Act, 1990 and is declared open.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

Members were asked to state any pecuniary interest and the general nature thereof before the item is discussed. No disclosures of pecuniary interest were declared at this time.

4. Applicant

- 4.1 Jean & Suzanne Cloutier (Owner)
Jean Martel Professional Corporation (Agent)
Part Lot 15, Concession 8
Russett Drive

5. Information Circulated

- 5.1
 - Notice of Application and Public Meeting
 - Application Sketch
 - County of Renfrew Planning Report
 - Draft By-Law

6. Clerks Notice of Circulation in accordance with the Requirements of the Planning Act

The public meeting is a requirement of the Planning Act. In accordance with the Planning Act, notice must be given at least 20 days before the public meeting is held. Deputy Mayor Brum requested that the Clerk confirm the date the notice was circulated and calculate that we had the required 20 days notice.

The Deputy Clerk advised the notice was circulated to all property owners within 120m of the subject property on August 21, 2025. The Notice was sent to the agencies as required under the Planning Act. The Notice was also published on the Township website, Calendar, and Bulletin Board on August 21st, 2025, and posted at the property site by the property owner on August 20, 2025 and verified by the CBO.

Deputy Mayor Brum stated that the 20 day notice having been given, declared the meeting properly constituted to transact its business.

Any person wishing to receive written notice of the approval or refusal of the amendment being considered at this meeting must leave their name and mailing address with the Township Clerk by leaving their contact information on the sheet located on the podium in Chambers.

Deputy Mayor Brum stated that as required by Section 34 (14.5) of the Planning Act, Council is required to inform the public of who is entitled to appeal to the Ontario Land Tribunal, under Sections 34(11) and (19):

Under Section 34(11) - If Council decides to refuse an application or refuses or neglects to make a decision on an application within 90 days of the Municipal Clerk receiving the application, the applicant or the Minister of Municipal Affairs and Housing, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.

Section 34 (19) – Not later than 20 days after the giving of notice of passing of the by-law, the applicant, any person, or public body who made oral submissions at the public meeting or made a written submission to Council, before the by-law was passed or the Minister of Municipal Affairs and Housing, may appeal to the Ontario Land Tribunal by filing an appeal with the clerk of the municipality.

Please note that third parties (anyone who is not a specified person or public body) do not have the right to appeal a decision for a zoning by-law amendment to the Ontario Land Tribunal.

7. Clerks Reading of the Notice

Deputy Mayor Brum requested the Clerk give a description and location of the Proposed Amendment.

The Deputy Clerk read that the subject lands are Part of Lot 15, Concession 8, geographic Township of McNab, in the Township of McNab/Braeside, located at Russett Drive. The Notice further stated that the public meeting is to inform the public of the proposed zoning amendment to be held on Monday September 15, 2025, at 9:00 a.m. at the Township's Municipal Office.

The purpose of this application is to rezone approximately 0.32 hectares of a 39.9 hectare farm property. The lands to be rezoned accommodate an existing accessory coverall building and have been conditionally approved by the County of Renfrew to be added to the abutting residential lot at 2089 Russett Drive located in the Agriculture (A) zone.

The effect of the amendment is to rezone the 0.32 hectare parcel from Agriculture Exception One (A-E1) to Agriculture (A) so that the enlarged residential lot is zone entirely as Agriculture (A). All other provisions of the Zoning By-law will apply.

This zoning is required as a condition of approval of consent applications B-177/24.

The notice was dated August 22nd, 2025, and signed by Deputy Clerk, Angela Young.

Additional information regarding the Zoning amendment was available for inspection upon request during regular office hours.

8. Correspondence/Comments Received

- Agencies
- Planning Department
- Others

Deputy Mayor Brum inquired if there were any written comments received.

The Deputy-Clerk advised that written comments were received as follows:

Building Department (Septic) - no comments or concerns.

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Public Works Department – no comments or concerns.

Enbridge Gas – Does not object to the proposed application, however, reserve the right to amend their development conditions.

County of Renfrew Planning Department Comments and recommendations were circulated with the meeting package.

Council was advised there was no other written correspondence received either to object or to support the proposed application.

Deputy Mayor Brum inquired if Ms. Moore wished to speak to the amendment.

Ms. Moore advised that the County has reviewed and given a favourable, conditional approval of consent application B-177/24 to allow the lands with the existing coverall building to be added to 2089 Russett Drive. This rezoning is a condition of approval of consent B-177/24. It is a technical amendment to fulfill consent conditions. The purpose is to ensure that the final enlarged residential lot is not split-zoned, but will be entirely zoned as Agriculture (A) in the Township's Zoning By-law. Once the zoning and severance are finalized, the coverall building will be located on the residential lot.

9. Questions/Comments

- Members of the Public
- Applicant/Agent
- Members of Council

Deputy Mayor Brum inquired if any members of the public wished to speak to the amendment. Which there were none.

Deputy Mayor Brum inquired if the owner or agent wished to speak to the amendment. The owner of the property was not in attendance.

Deputy Mayor Brum inquired if Council Members had any questions at this time, which there were none.

10. Further Information Requests List

Members of the public were requested to submit their name and contact information to the Clerk either on the sign in sheet on the podium or by e-mail should they wish to be notified with regards to the application.

11. Adjournment

Deputy Mayor Brum advised that the Public Meeting process is now completed. Council will give careful consideration to the arguments for/and or against the zoning amendment. The By-law will be brought forward to the regular meeting of council later today, for consideration of passing.

Should the by-law be passed a notice of passing will then be circulated as required under the planning act and there would be a 20 day appeal period after the notice of passing is sent out.

Deputy Mayor Brum thanked everyone for their attendance.

The Public meeting was declared closed.

The meeting adjourned at 9:13 a.m.

DEPUTY MAYOR

CAO/CLERK