



MINUTES
Regular Council Meeting
Tuesday, November 4, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Mandy Cannon, Interim CAO/Clerk
Angela Young, Deputy Clerk
Charlene Jackson, Interim Treasurer

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome & Land Acknowledgement

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

3. Roll Call

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5. Adoption of the Agenda

5.1 Dated November 4, 2025

The following items were added to this evening's Agenda:

13.1 - Update the 2025 Budget vs. Actuals Q3 Report

14.1 New Business - Arnprior District Family Health Team - Request for Support - Interprofessional Primary Care Teams

19.1 Add "Council Relations" to the closed session

RESOLUTION - 476-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell
THAT the Agenda dated November 4, 2025 be adopted as amended.

CARRIED.

6. Delegations and Presentations

- 6.1 Jason Healey, CPA, CA, LPA
MacKillican & Associates
2024 DRAFT Financial Statements

Mr. Healey presented the draft 2024 Audited Financial Statements. Council thanked Mr. Healey for attending.

Mr. Healey vacated the Council Chambers at 6:38 p.m.

7. Matters Arising out of Delegations Heard

- 7.1 2024 Financial Statements

RESOLUTION - 477-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

THAT Council receive and adopt the 2024 Audited Financial Statements 2024 Discretionary and Obligatory Reserve Schedules for the Township of McNab/Braeside, as presented by the municipal auditor, MacKillican & Associates, at the meeting of November 4, 2025; ***AND FURTHER THAT*** the audited financial statements be posted on the Township's website and made available to the public, in keeping with the Township's commitment to transparency and accountability in financial reporting.

CARRIED.

8. Adoption of the Minutes of the Previous Council Session(s)

- 8.1 October 21, 2025 - Regular Council Meeting

RESOLUTION - 478-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT the minutes of the October 21, 2025 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

9. Planning Matters

Nil.

10. Correspondence

- 10.1 Poppy Campaign

RESOLUTION - 479-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

THAT the Council accept the report as information submitted and circulated.

CARRIED.

10.2 County of Renfrew Council and Committee Monthly Summary - October 2025

RESOLUTION - 480-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the County of Renfrew Council and Committee Monthly Summary - October 2025 Report as information as submitted and circulated.*

CARRIED.

10.3 Arnprior Public Library - Thank you

RESOLUTION - 481-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept this as information as submitted and circulated.*

CARRIED.

10.4 Ministry of Municipal Affairs and Housing - Bill 17 - Amendments to the Development Charges Act

RESOLUTION - 482-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

***THAT** Council accept the correspondence from Ministry of Municipal Affairs and Housing regarding Bill 17 Amendments to the Development Charges Act as information as submitted and circulated.*

CARRIED.

10.5 2025 OEMC Conference

RESOLUTION - 483-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the 2025 OEMC Conference Report from Deputy Mayor Brum & Councillor Rosien as information as submitted and circulated.*

CARRIED.

10.6 AMO's Healthy Democracy Leaders Series

RESOLUTION - 484-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the AMO's Healthy Democracy Leaders Series correspondence as information as submitted and circulated.*

CARRIED.

10.7 2025 White Lake Santa Parade Entry Form

RESOLUTION - 485-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council receive the 2025 White Lake Santa Parade Entry Form report as submitted and circulated.*

CARRIED.

11. Committee Reports, Reports from Representatives Appointed to External Boards

11.1 By-Law Services Report - August 2025

RESOLUTION - 486-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept the By-Law Services Report for the month of August 2025 as information as submitted and circulated.*

CARRIED.

12. Unfinished Business

Nil.

13. Staff Reports - Direction

13.1 2025 Budget vs Actuals - Q3

RESOLUTION - 487-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** the Council accepts the 5 Year Actuals (2021 - 2025) 3rd Quarter report - including the January to September 2025 Actuals vs 2025 Budget report as information as submitted and circulated.*

CARRIED.

Staff Direction - Staff was directed to look into GL #1-4-1000-3090 Council Professional Fees and GL #1-4-8000-3600 Planning & Zoning Professional Fees, to ensure this isn't an incorrect duplication.

13.2 2025 OT Paid Out - Q3

RESOLUTION - 488-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the Overtime Hours paid report from January to September 2025 as information as submitted and circulated.*

CARRIED.

13.3 2025 Payroll Summary - Q3

RESOLUTION - 489-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** the Council accepts the 2025 Payroll Summary report for Q3 - January to September 2025 as information as submitted and circulated.*

CARRIED.

Staff Direction - Staff was directed to suspend doing a separate quarterly Payroll Summary Report, as these amounts are shown in the quarterly Budget vs. Actuals Report.

13.4 New Accounting Codes

RESOLUTION - 490-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT Council accept the account code change to reflect cost codes on the following areas of the budget:

1. Council Expenses (1.4.1000)
2. Staff Expenses (1.4.1400)
3. Fire Trucks (1.4.2012. to 1.4.2030)
4. PW Capital Work (1.4.3103. to 1.4.3157.)
5. PW Trucks & Equip (1.4.3200. to 1.4.3293)
6. Landfill Equipment (1.4.4021 and 1.4.4022)
7. Recreation Trucks & Equipment (1.4.7044. to 1.4.7047 and 1.4.7051 to 1.4.7059. and 1.4.7061. to 1.4.7065)
8. Recreation Programs & Special Events (1.4.7033)
9. Recreation Salaries & Benefits for Parks and Buildings (1.4.7011. to 1.4.7027)

DEFERRED.

RESOLUTION - 491-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT Council accept the New Accounting Codes Report as information as submitted and circulated; AND FURTHER THAT the implementation of any new general ledger or cost-coding structure be deferred pending review and recommendation by the incoming Treasurer.

CARRIED.

14. New Business

- 14.1 Arnprior District Family Health Team - Request for Support - Interprofessional Primary Care Teams

RESOLUTION - 492-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT Council accept the Arnprior District Family Health Team - Request for Support - Interprofessional Primary Care Teams correspondence as information as submitted and circulated; AND FURTHER THAT Council direct staff on how to proceed.

CARRIED.

Staff Direction - Staff were directed to send the letter of support.

15. Notices of Motions

Nil.

16. By-Laws

16.1 By-Law #2025-83 Appoint Committee of Adjustment

RESOLUTION - 493-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2025-83, being a By-Law to constitute and appoint a Committee of Adjustment, has now been deemed read a second and third time short and is hereby enacted and passed..*

CARRIED.

17. Public Questions

Nil.

18. Tracking Sheet

18.1 Tracking Sheet - November 4, 2025 Meeting

RESOLUTION - 494-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

***THAT** Council accept the Tracking Sheet dated November 4, 2025 as information as submitted and circulated.*

CARRIED.

Ms. Jackson vacated the Council Chambers at this time (8:11 p.m.).

Council recessed at 8:11 p.m.

Council resumed at 8:22 p.m.

19. Closed Meeting

19.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Memorial Bench & Council Relations);

RESOLUTION - 495-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

***THAT** this meeting become closed Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Memorial Bench & Council Relations) at 8:22 p.m.*

CARRIED.

20. Rise from Closed Session

20.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Memorial Bench & Council Relations)

RESOLUTION - 496-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT Council resume the open session at 9:21 p.m.

CARRIED.

21. Matters Arising from Closed Session

- 21.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Memorial Bench & Council Relations);

Staff Direction - Staff were directed to proceed as directed in closed session.

22. Next Meeting Dates

November 18, 2025 - Regular Council Meeting - 9:00 a.m.

December 2, 2025 - Regular Council Meeting - 6:00 p.m.

23. Confirmatory By-Law

- 23.1 By-Law #2025-84 Confirm the Proceedings of the November 4, 2025 Regular Council Meeting

RESOLUTION - 497-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

THAT By-law #2025-84, being a By-Law to confirm the proceedings of the November 4, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside has now been deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

24. Adjournment

This Regular Council Meeting adjourned at 9:22 p.m.

MAYOR

CAO/CLERK