



MINUTES
Regular Council Meeting
Tuesday, October 7, 2025
Council Chambers 6:04 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening. Deputy Mayor Brum joined the meeting at 6:07 p.m.

STAFF PRESENT: Mandy Cannon, Interim CAO/Clerk
Angela Young, Deputy Clerk
Bruce Howarth, County Planner
Emma Blanchard, Township Solicitor (virtual)

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome & Land Acknowledgement

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

3. Roll Call

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5. Adoption of the Agenda

5.1 Dated October 7, 2025

The following changes were made to the Agenda:

Add 9.1 OPA #49

Add "Police Board" to the closed meeting section (under section 239(2)(b))

Move the closed meeting session up to be discussed after section 9 of the meeting.

RESOLUTION - 410-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

THAT Council adopt the Agenda dated October 7, 2025 as amended.

CARRIED.

Deputy Mayor Brum joined the meeting at this time (6:07 p.m.).

6. Delegations and Presentations**6.1 Lou Laventure - Zoning Process Inquiry**

Mr. Laventure wanted clarification on the process for assigning zoning to private property and wanted clarification on the Township's comments regarding his proposed severance (B-45/25). Mr. Laventure asked for clarification on the criteria used to determine what classifies as prime agricultural land.

7. Matters Arising out of Delegations Heard

Nil.

8. Adoption of the Minutes of the Previous Council Session(s)**8.1 September 15, 2025 - Public Meeting Under the Planning Act****RESOLUTION - 411-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

***THAT** the minutes of the September 15, 2025 Public Meeting Under the Planning Act be adopted as submitted and circulated.*

CARRIED.

8.2 September 15, 2025 - Regular Council Meeting**RESOLUTION - 412-2025**

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** the minutes of the September 15, 2025 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

9. Planning Matters**9.1 OPA #49****RESOLUTION - 413-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***WHEREAS** the County of Renfrew has circulated an Official Plan Amendment (OPA) application submitted by the owner of 160 Usborne Street to permit a secondary dwelling unit at the rear of the property;*

***AND WHEREAS** the Township of McNab/Braeside Council has reviewed the proposal and identified concerns relating to non-compliance with the minimum lot size requirement of one (1) acre with the only viable access would be from George Street which would create a separate functional frontage, with the associated emergency response and addressing implications;*

***AND WHEREAS** Council is further concerned that approval of the application may establish an undesirable intensification on an undersized lot, contrary to the intent of Township and County planning policies;*

***NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of McNab/Braeside does not support the proposed Official Plan Amendment for*

160 Usborne Street as submitted, as it is inconsistent with established policies respecting minimum lot size and access;

BE IT FURTHER RESOLVED THAT a copy of this resolution be included with the Township's official comments submitted to the County of Renfrew Planning Services Department.

CARRIED.

Council recessed at 6:36 p.m.

Council resumed at 6:40 p.m.

The closed meeting section of the agenda was discussed at this time.

10. Correspondence

Nil.

11. Committee Reports, Reports from Representatives Appointed to External Boards

11.1 Circular Economy Month Awareness Campaign

RESOLUTION - 414-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

THAT Council accept the Circular Economy Month Awareness Campaign report as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to post the Circular Economy Awareness plan as per the attached schedule, graphic files to be provided to staff.

CARRIED.

12. Unfinished Business

Nil.

13. Staff Reports - Direction

Nil.

14. New Business

Nil.

15. Notices of Motions

Nil.

16. By-Laws

16.1 By-Law #2025-72 Arnprior Public Library - Joint Use Library Amended Agreement

RESOLUTION - 415-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien

***THAT** By-Law #2025-72, being a By-Law to authorize the Township to enter into an amended Agreement with the Arnprior Public Library Board has now been read a second and third time short and is hereby enacted and passed.*

CARRIED.

- 16.2 By-Law #2025-73 Environmental Systems Research Institute Inc. (GIS)

RESOLUTION - 416-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

***THAT** By-Law #2025-73, being a By-Law to authorize the Township to enter into an Agreement with the Corporation of the County of Renfrew and Environmental Systems Research Institute Inc. for a Regional Government Enterprise Agreement has now been read a second and third time short and is hereby enacted and passed.*

CARRIED.

17. Public Questions

Nil.

18. Tracking Sheet

- 18.1 Tracking Sheet - October 7, 2025 Meeting

RESOLUTION - 417-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

***THAT** the Tracking sheet dated October 7, 2025 be accepted as information as submitted and circulated.*

CARRIED.

Staff Direction - Staff was directed to bring the draft Private Road Grant forward to the next Committee of the Whole meeting for the Committee's review and comment.

19. Closed Meeting

- 19.1 Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (ongoing planning matters); and Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (staffing & Police Board); and Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (IPE Claim).

RESOLUTION - 418-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

***THAT** this meeting become closed Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (ongoing planning matters); and Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (staffing*

& Police Board); and Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (IPE Claim) at 6:41 p.m.

CARRIED.

20. Rise from Closed Session

- 20.1 Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (ongoing planning matters); and Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (staffing & Police Board); and Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (IPE Claim).

RESOLUTION - 419-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
THAT Council resumed the open session at 8:22 p.m.

CARRIED.

21. Matters Arising from Closed Session

- 21.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Police Board)

RESOLUTION - 420-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
THAT Council accept Councillor Robert Campbell's resignation from the South Ottawa Valley OPP Detachment Board.

CARRIED.

RESOLUTION - 421-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council appoint Councillor Jill Campbell to the South Ottawa Valley OPP Detachment Board.

CARRIED.

IPE Claim - Staff was directed to proceed as instructed in the closed session.

Staffing - Staff was directed to contact the County HR to engage in the project as discussed in the closed session.

22. Next Meeting Dates

As noted on the Agenda

23. Confirmatory By-Law

- 23.1 By-Law #2025-74 Confirm the proceedings of the October 7, 2025 Regular Council Meeting

RESOLUTION - 422-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell

***THAT** By-Law #2025-74, being a By-Law to confirm the proceedings of the October 7, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside has now been read a second and third time short and is hereby enacted and passed.*

CARRIED.

24. Adjournment

This Regular Council Meeting adjourned at 8:40 p.m.

MAYOR

CAO/CLERK