



MINUTES
Regular Council Meeting
Tuesday, May 6, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Christina Mulcahey, Administrative Assistant

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome & Land Acknowledgement

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

3. Roll Call

4. Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

5. Adoption of the Agenda

5.1 Dated May 6, 2025

The following Items were removed from the agenda

13.2 - Retirement and Early Retirement Policy Updates

14.5 - RCDSB use of Dochart Park

RESOLUTION - 224-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
THAT the Agenda dated May 6, 2025 be adopted as amended.

CARRIED.

6. Delegations and Presentations

Nil.

7. Matters Arising out of Delegations Heard

Nil.

8. Adoption of the Minutes of the Previous Council Session(s)

8.1 April 15, 2025 - Public Meeting Under the Planning Act (Caletti)

RESOLUTION - 225-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell

THAT the minutes of the April 15, 2025 Public Meeting Under the Planning Act (Caletti) be adopted as submitted and circulated.

CARRIED.

8.2 April 15, 2025 - Public Meeting Under the Planning Act (Chicquen)

RESOLUTION - 226-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT the minutes of the April 15, 2025 Public Meeting Under the Planning Act (Chicquen/Phillips) be adopted as submitted and circulated.

CARRIED.

8.3 April 15, 2025 - Regular Council Meeting

RESOLUTION - 227-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

THAT the minutes of the April 15, 2025 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

9. Planning Matters

Deputy Mayor Scott Brum took over as Chair of the meeting at this time (6:04 pm)

9.1 Town of Arnprior - ZBA 7-24 - Notice of Public Meeting - Sawmill Flats 3

RESOLUTION - 228-2025

Moved by Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT the Town of Arnprior - ZBA 7-24 - Notice of Public Meeting - Sawmill Flats 3 be accepted as information.

CARRIED.

9.2 Town of Arnprior - ZBA 4-25 Notice of Public Meeting - Marshalls Bay

RESOLUTION - 229-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

THAT Town of Arnprior - ZBA 4-25 Notice of Public Meeting - Marshalls Bay be accepted as information.

CARRIED.

9.3 Comprehensive Zoning By-Law

RESOLUTION - 230-2025

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott

THAT this report be accepted as information as submitted and circulated; **AND FURTHER THAT** a timeline be established for final submissions and comments from the public for the Comprehensive Zoning By-Law review.

CARRIED.

Staff Direction: Submissions and comments from the public will be received until May 13, 2025 at 4:00 pm

Mayor Lori Hoddinott took over as Chair of the Meeting at this time (6:08 p.m.)

10. Correspondence

10.1 Member Resignation - Committee of Adjustment & Property Standards Committee

RESOLUTION - 231-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

THAT Council accept the resignation of Robert Tremblay from the Committee of Adjustment and Property Standards Committee as information as submitted and circulated; **AND FURTHER THAT** staff be directed to post an advertisement to fill this vacancy.

CARRIED.

10.2 Proposed interim changes to the Endangered Species Act, 2007 and a proposal for the Species Conservation Act, 2025

RESOLUTION - 232-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the Proposed interim changes to the Endangered Species Act, 2007 and a proposal for the Species Conservation Act, 2025 report as information as submitted and circulated.

CARRIED.

Staff Direction: Staff to submit Council's objection to Bill 5 on the registry and draft a resolution for approval by council to be sent to our local rural municipalities with our objection and requesting support.

11. Committee Reports, Reports from Representatives Appointed to External Boards

11.1 Asset Management Plan - LOS Considerations

RESOLUTION - 233-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT Council accept the Asset Management Plan - LOS Considerations Report as information as submitted and circulated; **AND FUTHER THAT Council** accept the recommendation from the Committee of the Whole to proceed as follows:

Transportation - Baseline Scenario (Maintain average PCI of paved road above 65 over the long term, maintain current quantity of gravel roads, annual funding target of 2.83M).

Facilities - Alternate Scenario (Undertake consolidation of Glasgow Public Works Facility with Fire Station #1 8.3M, address maintenance and rehabilitation needs of the Township's other facilities, annual funding target of \$656,000).

Fleet & Equipment - Baseline Scenario (follows the capital forecast by replacing Fleet & Equipment assets when they have reached the end of their service life, annual funding target of \$718,000).

Phase-in Period - Baseline Scenario - 10 years.

CARRIED.

11.2 PW-2025-05 2-Ton Asphalt Hot Mix Transporter

RESOLUTION - 234-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council accept the recommendation from the Committee of the Whole and hereby award tender PW-2025-05 in the amount of \$51,895.00 plus HST to Cubex Ltd. for the purchase of a new Marathon 2-ton Hot Mix Asphalt Transporter; **AND FURTHER THAT** upon satisfactory receipt of the purchase, the Township's 2014 Falcon Asphalt Transporter be declared surplus and sold through the govdeals.ca website.

CARRIED.

11.3 RFP-PW-2025-04 Tandem Axle Plow Truck

RESOLUTION - 235-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the recommendation from the Committee of the Whole and hereby award the contract for the purchase of a new 2026 Freightliner 114SD Plus Truck with Viking Cives equipment to 1000904369 Ontario Inc O/A Freightliner North Bay; **AND FURTHER THAT** the total purchase cost be \$387,390.00 plus HST; **AND FURTHER THAT** upon satisfactory receipt of the purchase, the Township's Plow Truck #4 (2012 International Tandem Axle) be declared surplus and sold through the govdeals.ca website.

CARRIED.

11.4 Bi-Centennial Committee Monument Placement Recommendation

RESOLUTION - 236-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the Bi-Centennial Committee Monument Placement Recommendation report as information as submitted and circulated; **AND FURTHER THAT** Council approve the original recommendation from the Bi-Centennial Committee to place the Bi-Centennial monument at the Municipal Complex, permanently.

CARRIED.

11.5 RFP - Recreation Department - Used Half Ton Crew Cab

RESOLUTION - 237-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council approve the recommendation from the Committee of the Whole and hereby direct staff to issue an RFP for a used Half Ton Crew Cab Truck for the Recreation Department; **AND FURTHER THAT** the results of the RFP be brought forward to the Committee of the Whole for review and decision.

CARRIED.

11.6 Waste Diversion Sub-Committee - Appointment of Chair and Vice Chair

RESOLUTION - 238-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council approve the recommendation from the Committee of the Whole and appoint Charles Crispim as meeting Chair of the Waste Diversion Sub-Committee; **AND FURTHER THAT** Council approve the recommendation from the Committee of the Whole and appoint Sheena Baum as Vice Chair of the Waste Diversion Sub-Committee.

CARRIED.

11.7 Waste Diversion Sub-Committee - Terms of Reference

RESOLUTION - 239-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the Waste Diversion Sub-Committee - Terms of Reference, as amended by the Committee of the Whole.

CARRIED.

12. Unfinished Business

12.1 Vacation Policy Update

RESOLUTION - 240-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council approve the payment of \$58,749.30 from **Accrued Vacation Liability account1-2-100-1100.**

CARRIED.

12.2 CAO-Clerk Goals 2025

RESOLUTION - 241-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Jill Campbell
THAT Council approve the CAO-Clerk 2025 goals as defined in the attached report.

TABLED.

Staff Direction: The CAO will meet with Councillor Jill Campbell and provide her with more information with regards to the process involved in the goal setting exercise and how the goals are measured.

13. Staff Reports - Direction

13.1 Dochart Park - Building Paint & Logo Proposal

RESOLUTION - 242-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
THAT Council accept the Dochart Park - Building Paint & Logo Proposal report as information as submitted and circulated AND FURTHER that Council permit the addition of the clubs two logos on the building AND provide staff direction to proceed with having the building painted by AMBUSC Volunteers.

CARRIED.

14. New Business

14.1 May & June Committee of the Whole Meeting Date Changes

RESOLUTION - 243-2025

Moved by Deputy Mayor Scott Brum, seconded by Mayor Lori Hoddinott
THAT Council accept the May & June Committee of the Whole Meeting Date Changes report as information as submitted and circulated; **AND FURTHER THAT** Council approve the request to move the meeting dates as follows:
May - From May 13 to May 12
June - From June 10 to June 4

CARRIED.

14.2 Canteen Lease Award - MCP & Burnstown Beach

RESOLUTION - 244-2025

Moved by Councillor Jill Campbell, seconded by Councillor Kevin Rosien
THAT Council accept the Canteen Lease Award for MCP & Burnstown Beach as information as submitted and circulated AND FURTHER that Council approve the CAO and Mayor to enter in an agreement with JayDog for the 2025 season for both canteens.

CARRIED.

14.3 Proclamation National Public Works Week

RESOLUTION - 245-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Jill Campbell

WHEREAS public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario;

AND WHEREAS these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens;

AND WHEREAS it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities;

NOW BE IT THEREFORE RESOLVED THAT Council of the Township of McNab/Braeside do hereby designate the week third week of May as National Public Works Week.

CARRIED.

14.4 Proclamation - National AccessAbility Week

RESOLUTION - 246-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

WHEREAS under the Accessible Canada Act 2019, c. 10 (Section 133), throughout Canada each year, the week starting on the last Sunday in May is known as National AccessAbility Week. It is an opportunity to promote accessibility and inclusion across communities and workplaces, to celebrate the contributions of Canadians with disabilities, and to be inspired to break down barriers further;

AND WHEREAS National AccessAbility Week was first established following Paralympian Rick Hanson's Man in Motion World Tour in 1987;

AND WHEREAS individuals with disabilities are impacted daily by barriers to accessible information, independent access to facilities, employment, transportation, and accessible communication supports. Such barriers often affect an individual's ability to participate in community life fully. National AccessAbility Week is an opportunity to celebrate accessibility and increase our efforts to achieve our goal of becoming an accessible community by eliminating barriers in Township of McNab/Braeside facilities, programs, and services;

AND WHEREAS the Township of McNab/Braeside's Council and staff are committed to working to make McNab/Braeside an inclusive community in which all persons can independently exercise their civil, political, social, and cultural rights on an equal basis and ensuring that everyone has the right to live in conditions of dignity, respect, and peace;

AND WHEREAS on behalf of the Township of McNab/Braeside we extend our recognition to all persons with disabilities;

THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside proclaim the week of the last Sunday in May, as National

AccessAbility Week and encourage everyone to support equality of access, opportunity, and outcomes for persons with disabilities.

CARRIED.

15. Notices of Motions

Nil.

16. By-Laws

16.1 By-Law #2025-42 Accessibility in the Workplace Policy

RESOLUTION - 247-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell THAT By-Law 2025-42, Being a By-Law to adopt the Accessibility in the Workplace Policy of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

16.2 By-Law #2025-43 Vacation Policy

RESOLUTION - 248-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum THAT By-Law 2025-43, Being a By-Law to adopt the Vacation Policy of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

16.3 By-Law #2025-44 Fees and Charges

RESOLUTION - 249-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum THAT By-Law 2025-44, Being a By-Law to Establish Fees and Charges for services or use of municipal property. is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

16.4 By-Law #2025-45 2025 Remuneration Township Staff

RESOLUTION - 250-2025

Moved by Councillor Jill Campbell, seconded by Mayor Lori Hoddinott THAT By-Law 2025-45, Being a By-law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation. is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

17. Public Questions

Nil.

18. Tracking Sheet

18.1 Dated May 6, 2025

RESOLUTION - 251-2025

Moved by Councillor Jill Campbell, seconded by Deputy Mayor Scott Brum

THAT Council accept the Tracking Sheet dated May 6, 2025 as information as submitted and circulated.

CARRIED.

Council recessed at 7:07 p.m.

Council resumed at 7:11 p.m.

19. Closed Meeting

19.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk)

RESOLUTION - 252-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT this meeting become closed Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk) at 7:11 p.m.

CARRIED.

20. Rise from Closed Session

RESOLUTION - 253-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council resume the open session at 7:39 p.m

CARRIED.

21. Matters Arising from Closed Session

RESOLUTION - 254-2025

Moved by Councillor Jill Campbell, seconded by Councillor Robert Campbell

WHEREAS Bylaw 676 was adopted by Council on March 2, 1970 and further amended to draft Policy A-10 Retirement and early Retirement Policy;

WHEREAS upon review, it has been determined that the policy is not compliant with current provincial legislation; and

WHEREAS Council wishes to ensure all policies of the Township align with applicable laws and regulatory requirements;

NOW THEREFORE BE IT RSOLVED That Bylaw 676 and Draft Policy A-10 Retirement and early Retirement Policy be repealed and revoked in its entirety, effective immediately,

AND FURTHER THAT staff be directed to remove the bylaw and draft policy from the Township's active policy register and to take any necessary steps to ensure compliance with applicable legislation.

CARRIED.

Staff Direction: As discussed and directed in closed session.

22. Next Meeting Dates

As noted on the Agenda

23. Confirmatory By-Law

- 23.1 By-Law #2025-46 Confirm the Proceedings of the May 6, 2025 Regular Council Meeting

RESOLUTION - 255-2025

Moved by Councillor Robert Campbell, seconded by Councillor Jill Campbell

THAT By-Law #2025-46, being a By-Law to confirm the proceedings of the May 6, 2025 Regular Council of the Corporation of the Township McNab/Braeside is now deemed read a second and third time short and has now been enacted and passed.

CARRIED.

24. Adjournment

This Regular Council meeting adjourned at 7:50 p.m.

MAYOR

CAO/CLERK