



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, February 4, 2025**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening, with the exception of Mayor MacKenzie and Councillor Brum, who sent their regrets.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant  
Andrea Lamontagne, Recreation Director (7:00 p.m.)

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated February 4, 2025

Council agreed to move the closed session up to section 4 of this evening's Agenda and added the following:

13.4 USA Imposed Tariffs

13.5 Men's Shed "Letter of Support"

**RESOLUTION - 31-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT the Agenda dated February 4, 2025 be adopted as amended.***

**CARRIED.**

Ms. Blanchard (Township Solicitor) joined the meeting virtually at this time (6:02 p.m.).

**4. Closed Meeting Session**

- 4.1 Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (River Lane)

**RESOLUTION - 32-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT** this meeting become closed Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (River Lane) at 6:03 p.m.*

**CARRIED.**

**RESOLUTION - 33-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT** Council resume the open session at 6:59 p.m.*

**CARRIED.**

Ms. Blanchard left the meeting at this time (6:59 p.m.).

Staff Direction - Staff was directed to proceed, as discussed during the closed session.

Ms. Lamontagne entered the Council Chambers at this time (7:00 p.m.).

**5. Planning Matters**

Nil.

**6. Delegations and Presentations**

- 6.1 Jen Powley, Arnprior Reginal Health

Ms. Powley presented an updated on behalf of the Seniors Active Living Centre. SALC is requesting a cash contribution of \$16,000 and an in-kind contribution of \$5,000, for a total ask of \$21,000 in 2025. Council thanked Ms. Powley for her presentation and advised that this matter will be discussed during budget deliberations.

**7. Matters Arising out of Delegations Heard**

Nil.

**8. Adoption of Previous Council Minutes**

- 8.1 December 20, 2024 - Special Council Meeting

**RESOLUTION - 34-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT** the minutes of the December 20, 2024 Special Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

## 8.2 January 14, 2025 - Regular Council Meeting

**RESOLUTION - 35-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT the minutes of the January 14, 2025 Regular Council Meeting be adopted as submitted and circulated.***

**CARRIED.****9. Reports of Committee of Council and Other Boards, Committees and Commissions**

## 9.1 Public Works Committee Minutes - December 5, 2024

**RESOLUTION - 36-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Public Works Committee Meeting Minutes dated December 5, 2024 as information as submitted and circulated.***

**CARRIED.**

## 9.2 Asset Management Plan - Council Workshop

**RESOLUTION - 37-2025**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT Council accept the Asset Management Plan - Council Workshop report as information as submitted and circulated; AND FURTHER THAT Council provide their preference for dates for the review of the Asset Management Plan in a Special Closed Council workshop meeting session.***

**CARRIED.**

Staff Direction - Staff was directed to proceed with Monday, March 3, 2025 at 1:00 p.m.

## 9.3 Residents Enquiry Part 2

**RESOLUTION - 38-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT Council accepts this report to complete the Residents Enquiry as information as submitted and circulated.***

**CARRIED.**

## 9.4 Mayor MacKenzie Questions for 2023 Financial Statement

**RESOLUTION - 39-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT Council accepts the - Mayor MacKenzie Questions for 2023 Financial Statement report - as information as submitted and circulated; AND FURTHER THAT Mayor Mackenzie submitted questions on December 17th, 2024 prior to***

*the Council meeting where the 2023 Financial Statements were presentation from our Auditor Jason Healey, CPA, CA, LPA from MacKillican & Associates.*

**CARRIED.**

9.5 Comprehensive Zoning By-Law Review

**RESOLUTION - 40-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT** Council provide their preference for dates for reviewing of the comprehensive Zoning By-Law in a Council workshop meeting session.*

**CARRIED.**

Staff Direction - Staff was directed to move forward with March 19 & March 26, 2025.

9.6 Planning Application Status Report

**RESOLUTION - 41-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** the Planning Application Status Report to January 2025 be accepted as information as submitted and circulated.*

**CARRIED.**

9.7 Recreation Department Activity Report January 2025

**RESOLUTION - 42-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council receive the Recreation Department Activity Report for January 2025 as information as submitted and circulated.*

**CARRIED.**

9.8 Bicentennial Event Date

**RESOLUTION - 43-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept the Bicentennial Committee's recommendation to hold the Townships 200th Anniversary on Saturday June 28th, 2025; **AND FURTHER THAT** Council agree to combining this event and the Annual Safety Barbeque for this year only.*

**CARRIED.**

9.9 Bicentennial Event Location

**RESOLUTION - 44-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept the Bicentennial Committee's recommendation to hold the Townships 200th Anniversary at the Municipal Complex.*

**CARRIED.**

## 9.10 Bicentennial Event Time

**RESOLUTION - 45-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the Bicentennial Committee's recommendation to hold the Townships 200th Anniversary from 10:00 am - 4:00 pm.***

**CARRIED.**

## 9.11 Bicentennial Event Logo

**RESOLUTION - 46-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the Bicentennial Committee's recommendation of the amended Township logo to reflect the Bicentennial event; AND FURTHER THAT Council approve the use of the unique logo for marketing and commemorative merchandise for this event only.***

**CARRIED.**

## 9.12 By-Law Services Report - November and December 2024

**RESOLUTION - 47-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT the By-Law Services Report for the months of November and December 2024 be accepted as information, as submitted and circulated.***

**CARRIED.**

**10. Information Items**

## 10.1 Town of Hawkesbury - Letter to the Hon. Paul Calandra - Municipal Accountability Act

**RESOLUTION - 48-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the Town of Hawkesbury - Letter to the Hon. Paul Calandra - Municipal Accountability Act as information as submitted and circulated; AND FURTHER THAT Council support the Town of Hawkesbury in their position to support a majority vote in a situation to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations, following a recommendation from the local integrity and a concurring report from the Integrity Commissioner of Ontario.***

**CARRIED.**

## 10.2 Ministry of Rural Affairs - Enabling Opportunity: Ontario's Rural Economic Development Strategy

**RESOLUTION - 49-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the Ministry of Rural Affairs - Enabling Opportunity: Ontario's Rural Economic Development Strategy correspondence as information as submitted and circulated.***

**CARRIED.**

10.3 Council Pancake Breakfast

**RESOLUTION - 50-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept this verbal report as information as submitted and circulated.***

**TABLED.**

Staff Direction - Staff was directed to bring this matter back to the next Council Meeting.

10.4 ROMA 2025 Conference

**RESOLUTION - 51-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the ROMA 2025 Conference Report as information as submitted and circulated.***

**CARRIED.**

10.5 2025 ROMA: Rural Routes

**RESOLUTION - 52-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the - 2025 ROMA: Rural Routes - report as information as submitted and circulated.***

**CARRIED.**

10.6 ARH - CT Scanner

**RESOLUTION - 53-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the ARH - CT Scanner Report as information as submitted and circulated.***

**CARRIED.**

**11. Motions**

Nil.

**12. Unfinished Business**

12.1 DRAFT Park Permit

**RESOLUTION - 54-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council receive the DRAFT Park Permit as information as submitted and circulated; AND FURTHER THAT Council provide staff direction to implement this permit.***

**CARRIED.**

Staff Direction - Staff was directed to bring this policy forward to the next Regular Council meeting to be adopted.

**13. New Business**

**13.1 Special Olympics Arnprior BBQ Fundraiser**

**RESOLUTION - 55-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the - Special Olympics Arnprior BBQ Fundraiser- report as information as submitted and circulated; AND FURTHER THAT Council approve the annual donation to the Special Olympics Arnprior BBQ Fundraiser of \$500.00 prior to the 2025 budget being adopted.***

**CARRIED.**

**13.2 Arnprior Lions Club Sun Shelter Donation**

**RESOLUTION - 56-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT Council accept the Lions Club Sun Shelter Donation report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction on accepting this donation AND provide a location for these structures to be installed.***

**CARRIED.**

Staff Direction - Staff was directed to accept this generous donation from the Arnprior Lions Club.

Staff was further directed to proceed with having these sun shelters installed at Clay Bank Park and Waba Cottage Museum & Gardens.

Staff was directed to proceed with putting out two separate requests for tender, one for the complete job to have concrete pads installed, and one for just the concrete installation (with the excavation/prep work being completed by Township staff). An estimate for this project will be included in the 2025 draft budget.

Ms. Lamontagne vacated the Council Chambers at this time (7:45 p.m.).

**13.3 Expense Claim - Farmer's Breakfast**

**RESOLUTION - 57-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the Expense Claim - Farmer's Breakfast Report as information, as submitted and circulated; AND FURTHER THAT Council provide staff direction on how to proceed.***

**CARRIED.**

Staff Direction - Staff was directed to decline this expense submission, based on Policy.

13.4 USA Imposed Tariffs

**RESOLUTION - 58-2025**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT Council accept the report as information as circulated; AND FURTHER THAT Council directs staff to review the existing policies and procedures to ensure Canadian suppliers and Canadian products are prioritized in future procurements, purchases and contracts.***

**CARRIED.**

13.5 Men's Shed "Letter of Support"

**RESOLUTION - 59-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT Council accept the - Men's Shed "Letter of Support"- report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction for the Men's Shed "Letter of Support" for the Partnership Application Grant***

**CARRIED.**

Staff Direction - Staff was directed to send the letter of support, as requested.

**14. Notice of Motions**

Nil.

**15. By-Laws**

15.1 By-Law #2025-08 PepsiCo Beverages Canada Agreement

**RESOLUTION - 60-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT By-Law #2025-08, being a By-Law to authorize the execution of the Vending Supply Agreement between PepsiCo Canada ULC and the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.***

**CARRIED.**

15.2 By-Law #2025-09 Waba Wharf Agreement

**RESOLUTION - 61-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell



***THAT*** By-Law #2025-09, being a By-Law to authorize the execution of the Waba Wharf Agreement between His Majesty the King in right of Canada, represented herein by the Minister of Fisheries and Oceans and the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

**CARRIED.**

- 15.3 By-Law #2025-10 Pre-Servicing Agreement Authorization - Hogan Heights Phase 2

**RESOLUTION - 62-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT*** By-Law #2025-10, being a By-Law to to authorize the execution of a Pre-Servicing Agreement between Thomas Cavanagh Construction Limited and the Township of McNab/Braeside pursuant to Section 51 of the Planning Act is now deemed read a second and third time short and is hereby enacted and passed.

**CARRIED.**

**16. Public Questions**

Nil.

**17. Tracking Sheet**

- 17.1 Tracking Sheet dated February 4, 2025

**RESOLUTION - 63-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT*** Council accept the Tracking Sheet dated February 4, 2025 as information as submitted and circulated.

**CARRIED.**

**18. Notice of Meeting Dates**

As noted on the Agenda.

**19. Confirmatory By-Law**

- 19.1 By-Law #2025-11 Confirm the Proceedings of the February 4, 2025 Regular Council Meeting

**RESOLUTION - 64-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT*** By-Law #2025-11, being a By-Law to confirm the proceedings of the February 4, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

**CARRIED.**

**20. Adjournment**

This Regular Council Meeting adjourned at 8:07 p.m.

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MAYOR

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CAO/CLERK