



MINUTES
Regular Council Meeting
Tuesday, June 17, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening, with the exception of Councillor Jill Campbell.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Ryan Frew, Director of Public Works
Anne McVean, County Planner
Nicole Moore, County Planner

MEDIA PRESENT: Nil.

1. Call to Order

2. Welcome & Land Acknowledgement

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

3. Roll Call

All members of Council were in attendance this evening with the exception of Councillor Jill Campbell.

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest declared at this time.

5. Adoption of the Agenda

5.1 Agenda dated June 17, 2025

The following items were added to the Agenda:

6.1 - Watson & Associates Presentation

10.8 - Awards Letter to Council - MLP - Lori Hoddinott

13.2 - 2024 RAM 1500 Warlock pick-up truck

13.10 - Blue Box Recycling - Non-Eligible Sources

14.2 - Approval to Engage County of Renfrew HR Services for Treasurer Recruitment

16.4 – Add Schedule A to By-Law

RESOLUTION - 287-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT the Agenda dated June 17, 2025 be adopted as amended.

CARRIED.

6. Delegations and Presentations

- 6.1 Suday Jain - Watson & Associates Economists Ltd. (virtual)

Mr. Jain provided an updated summary of the Township's draft Asset Management Plan. Council thanked Mr. Jain for his attendance.

7. Matters Arising out of Delegations Heard

- 7.1 Asset Management Plan - Final Report

RESOLUTION - 288-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

THAT Council accepts and adopts the Asset Management Plan for the Township of McNab/Braeside as prepared by Watson & Associates Economists Ltd dated June 12, 2025:

AND THAT consideration be made as part of the annual budgeting process to ensure sufficient capital funding is available to implement the Asset Management Plan;

AND THAT a review of the progress being made towards implementing the asset management plan be conducted annually before July 1st.;

AND FURTHER THAT the final Asset Management Plan be submitted to the Ministry of Infrastructure and posted on the Township website prior to the July 1, 2025 regulatory deadline.

CARRIED.

8. Adoption of the Minutes of the Previous Council Session(s)

- 8.1 Dated June 3, 2025

RESOLUTION - 289-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT the minutes of the June 3, 2025 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

Deputy Mayor Brum took over as meeting Chair at this time (6:18 p.m.).

9. Planning Matters

- 9.1 Comprehensive Zoning By-Law - COTW Planning report recommendations

RESOLUTION - 290-2025

Moved by Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT the Council approve the recommendations as amended from the Committee of the Whole Development and Property June 4, 2025 meeting for the Comprehensive Zoning By-Law.

CARRIED.

- 9.2 Updates to Proposed Comprehensive Zoning By-law - County Planning

RESOLUTION - 291-2025

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott

THAT Council approve the Updates to Proposed Comprehensive Zoning By-law report as submitted by the County of Renfrew Planning Department.

CARRIED.

- 9.3 Comprehensive Zoning By-Law - Notice Requirements

RESOLUTION - 292-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council of the Township of McNab/Braeside deem that in accordance with the provisions of Section 34(17) of the Planning Act, 1990 no further public notice is required in respect of any changes that were made to the draft comprehensive zoning by-law after the public meeting held on April 29, 2025 and the public open house on April 22, 2025.

CARRIED.

Mayor Hoddinott took over as meeting Chair at this time (6:27 pm.).

10. Correspondence

- 10.1 EOWC June 2025 Newsletter

RESOLUTION - 293-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the EOWC June 2025 Newsletter as information as submitted and circulated.

CARRIED.

Ms. McVean & Ms. Moore vacated the Council Chambers at this time (6:28 p.m.).

10.2 County Council Summary May 2025

RESOLUTION - 294-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the County Council Summary for the month of May 2025 as information as submitted and circulated

CARRIED.

10.3 Renfrew County Mesa HART Hub

RESOLUTION - 295-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the Renfrew County Mesa HART Hub report as information as submitted and circulated.

CARRIED.

10.4 Information/Correspondence Items Corporate Services

RESOLUTION - 296-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT the Council approve the recommendations from the Committee of the Whole Corporate Services June 4, 2025 meeting to accept the following reports as information:

Item 6.1 Proposed amendments to modernize the Emergency Management and Civil Protection Act

Item 6.2 Ministry of Natural Resources - Reintroduction of the Geologic Carbon Storage Act

Item 6.3 Recreation Department Activity Report - May 28, 2025

Item 6.4 Flat Rapids Cemetery Annual Decoration Service

Item 8.1 April 2025 Financial Overview

Item 8.3. Karin Haelssig - Community Engagement and Unification & Recreation Master Plan

CARRIED.

10.5 Correspondence/Information Items Development & Property

RESOLUTION - 297-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT the Council approve the recommendation from the Committee of the Whole Development and Property June 4, 2025 meeting to accept the following report as information:

Item 6.1 - County of Renfrew- Notice of Application and Public Meeting - Official Plan Amendment - Community Improvement Plans/HYPE

Item 6.2 - Building Faster and Smarter Act - Bill 17

Item 7.1 - Town of Arnprior - Notice of Public Meetings

CARRIED.

- 10.6 Information/Correspondence Items - Operations
Nil.

RESOLUTION - 298-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** Council accept this as information as submitted and circulated.*

CARRIED.

- 10.7 Information/Correspondence Items - Public Safety
Chief David Hartwick introduced the Township's new Deputy Fire Chief , Mr. Mike Symons. Council welcomed Deputy Chief Symons.

RESOLUTION - 299-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** Council accept this as information as submitted and circulated.*

CARRIED.

Deputy Mayor Brum took over as meeting Chair at this time (6:35 p.m.).

- 10.8 AMCTO - Law Program Award Presentation

RESOLUTION - 300-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** Council accept the correspondence regarding the Law Program Award Presentation to Mayor Hoddinott as information.*

CARRIED.

Mayor Hoddinott took over as Meeting Chair at this time (6:42 p.m.).

11. **Committee Reports, Reports from Representatives Appointed to External Boards**
Nil.

12. **Unfinished Business**

- 12.1 342 Mountainview Road - Zoning & OP Inquiry - Dillon

RESOLUTION - 301-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** Council accept the staff report as information as submitted and circulated.*

CARRIED.

13. **Staff Reports - Direction**

- 13.1 Surplus Equipment - Fire Department

RESOLUTION - 302-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
THAT Council approves the recommendation from Committee of the Whole to declare the 1996 GMC Topkick pumper from the White Lake station as surplus to the Township's needs; **AND FURTHER THAT** the pumper be sold through the GovDeals.ca website with a starting bid price of \$5,000.00; **AND FURTHER THAT** proceeds from the sale be allocated to the Fire - Vehicles and Equipment Reserve.

CARRIED.

13.2 2024 RAM 1500 Warlock Pick-Up Truck

RESOLUTION - 303-2025

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott
THAT The CAO bring forward a report to council regarding the purchase of the 2024 RAM 1500 Warlock pick-up truck from Arnprior Chrysler.

CARRIED.

13.3 RC-2025-07 Recreation Truck Tender

RESOLUTION - 304-2025

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum
THAT Council accept the RC-2025-07 Recreation Truck Tender report as information as submitted and circulated.

CARRIED.

13.4 Fire Dispatch Services

RESOLUTION - 305-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
THAT Council approve the recommendation from the Committee of the Whole to approve that the Fire Chief initiate formal discussions with the Smiths Falls Fire Department for dispatch services.

CARRIED.

13.5 Minor Variance A-3/25

RESOLUTION - 306-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
THAT Council approve the recommendation from the Committee of the Whole and accept the Minor Variance Application A3/25 as information as submitted and circulated; **AND FURTHER THAT** Council recommend that the MV A3/25 be granted pending confirmation be received that Lots 21 & 22 on Plan 404 have been deemed.

CARRIED.

13.6 Establishing & Regulating By-Law

RESOLUTION - 307-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council approve the recommendation from the Committee of the Whole to accept the Establishing & Regulating (E&R) a Fire Department By-Law as information as submitted and circulated; AND FURTHER THAT staff be directed to bring this amended By-Law forward to Council for passing.

CARRIED.

13.7 PW-2025-06 Hot Mix Asphalt - Green Meadow Road Tender Award

RESOLUTION - 308-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council awards contract PW-2025-06 Hot Mix Asphalt - Green Meadow Road to In-Depth Contracting at a cost of \$51,400.00.

CARRIED.

13.8 PW-2025-07 Screened Winter Sand - Tender Award

RESOLUTION - 309-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council awards contract PW-2025-07 Screened Winter Sand to B.R. Fulton Construction Ltd. for the supply and delivery of winter sand for the 2025/2026 season at a cost of \$127,500 plus HST.

CARRIED.

13.9 Public Works Motor Grader - Repair

RESOLUTION - 310-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accepts this report as information as submitted and circulated; AND FURTHER THAT Council authorized the use of funds from the Capital Asset Replacement Reserve - Roads Vehicles & Equipment to finance the repairs to the 2020 CAT 150-15 Motor Grader

CARRIED.

13.10 Blue Box Recycling - Non-Eligible Sources

RESOLUTION - 311-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council direct staff to submit comments to the Ministry of the Environment, Conservation and Parks through the Environmental Registry of Ontario (ERO) in support of future amendments to the Blue Box Regulation (O.Reg 391.21) under the Resource Recovery and Circular Economy Act, 2016 that would permit Producer Responsible Organizations (PRO's) to work with Municipalities

*to continue the collection of non-eligible sources that are located along residential routes; **AND FURTHER THAT** if comments are received from the Waste Diversion Sub-Committee, a Special Council Meeting can be scheduled for Council's review and staff direction.*

CARRIED.

14. New Business

14.1 FCM Annual Conference Attendance Summary

RESOLUTION - 312-2025

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott

THAT Council accept the FCM Annual Conference Attendance Summary as information as submitted and circulated.

CARRIED.

14.2 Approval to Engage County of Renfrew HR Services for Treasurer Recruitment

RESOLUTION - 313-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council authorize the Mayor to engage the County of Renfrew's Human Resources Department to support the recruitment of a new Treasurer for the Township of McNab/Braeside; AND FURTHER THAT any associated recruitment costs be funded from the anticipated payroll savings resulting from the staffing gap between the current Treasurer's departure and the appointment of a successor.

CARRIED.

15. Notices of Motions

Nil.

16. By-Laws

16.1 By-Law #2025-50 Open Air Burning By-Law

RESOLUTION - 314-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT By-Law #2025-50, being a By-Law to regulate open air burning within the Township of McNab/Braeside, has now been read a second and third time short and is hereby enacted and passed.

CARRIED.

16.2 By-Law #2025-51 Establishing and Regulating

RESOLUTION - 315-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT By-Law #2025-51, being a By-Law to Establish and Regulate a Fire Department, has now been read a second and third time short and is hereby enacted and passed.

CARRIED.

16.3 By-Law #2025-52 Deeming By-Law Lot 21 & 22 Plan 404

RESOLUTION - 316-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT By-Law #2025-52, being a By-Law pursuant to section 50 of the Planning Act, R.S.O., 1990 c.p.13 deeming lots 21 and 22, Registered Plan 404, located at 217 Deerfield Drive, geographic Township of McNab, in the Township of McNab/Braeside not to be registered, has now been read a second and third time short and is hereby enacted and passed.

CARRIED.

16.4 By-Law #2025-53 Hogan Heights Phase 2

RESOLUTION - 317-2025

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott

THAT By-Law #2025-53, being a By-Law to Authorize the Execution of a Subdivision Agreement Between Thomas Cavanagh Construction Limited and the Township of McNab/Braeside Hogan Heights Phase 2, has now been read a second and third time short and is hereby enacted and passed.

CARRIED.

16.5 By-Law #2025-54 Comprehensive Zoning By-Law

RESOLUTION - 318-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT By-Law #2025-54, being a By-Law regulate the use of land, and the character, location and use of buildings and structures in the Township of McNab/Braeside, has now been read a second and third time short and is hereby enacted and passed.

CARRIED.

17. Public Questions

Nil.

18. Tracking Sheet

Not available at the time of publishing.

Council recessed at 7:41 p.m.

Council resumed at 7:48 p.m.

19. Closed Meeting

- 19.1 Under Section 239.(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Burnstown Road Pin #57339).

RESOLUTION - 319-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
***THAT** this meeting become a closed session under Section 239.(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Burnstown Road Pin #57339) at 7:48 p.m.*

CARRIED.

20. Rise from Closed Session**RESOLUTION - 320-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell
***THAT** Council resume the open session at 8:04 p.m.*

CARRIED.

21. Matters Arising from Closed Session

Staff was directed to proceed as discussed during the closed session.

22. Next Meeting Dates

August 5, 2025

23. Confirmatory By-Law

- 23.1 By-Law #2025-55 Confirmatory

RESOLUTION - 321-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum
***THAT** By-Law #2025-55, being a By-Law to confirm the proceedings of the June 17, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside has now been deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

24. Adjournment

The Regular Council Meeting adjourned at 8:04 p.m.

MAYOR

CAO/CLERK