



MINUTES
Regular Council Meeting
Tuesday, March 18, 2025
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated March 18, 2025

The following items were added to the Agenda:

Information Item #9.7 - The Federation of Ontario Cottage Associations - White Lake Property Owners Association Wins Environmental Award.

New Business Item #12.4 – Emergency Management Report - Purchase of Submersible Pumps.

Closed Meeting Session Item #17.1 - Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Pay Equity & Staffing).

RESOLUTION - 116-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the Agenda dated March 18, 2025 be adopted, as amended.

CARRIED.

4. Planning Matters

Nil.

5. Delegations and Presentations**5.1 Arnprior Special Olympics**

Renee Stewart and Arnprior Special Olympics team thanked Council for their ongoing support and contributions.

**5.2 Kelly Hollihan, Executive Director
Upper Ottawa Valley Chamber of Commerce**

Kelly Hollihan provided an overview of the services provided by the Upper Ottawa Valley Chamber of Commerce and explained the benefits of becoming a member. Ms. Hollihan is requesting Council's support by registering for a membership and with fundraising events. Council thanked Ms. Hollihan for attending.

6. Matters Arising out of Delegations Heard**6.1 Upper Ottawa Valley Chamber of Commerce**

Staff Direction - Staff was directed to move ahead with registering for a membership, but at this time not sponsoring the Gala.

Staff was further directed to obtain the number of McNab/Braeside residents that are current members and bring this information back to Council.

7. Adoption of Previous Council Minutes**7.1 February 28, 2025 - Special Council Meeting****RESOLUTION - 117-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT the minutes of the February 28, 2025, Special Council Meeting be adopted as submitted and circulated.

CARRIED.

7.2 March 3, 2025 - Special Council Meeting**RESOLUTION - 118-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT the minutes of the March 3, 2025, Special Council Meeting be adopted as submitted and circulated.

CARRIED.

7.3 March 4, 2025 - Special Council Meeting - Swearing of Oaths**RESOLUTION - 119-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

***THAT** the minutes of the March 4, 2025, Special Council Meeting be adopted as submitted and circulated.*

CARRIED.

7.4 March 4, 2025 - Regular Council Meeting

RESOLUTION - 120-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** the minutes of the March 4, 2025, Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Public Works Department Activity Report - January 2025

RESOLUTION - 121-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the Public Works Department Activity Report for the Month of January 2025 as information as submitted and circulated.*

CARRIED.

8.2 Public Works Department Activity Report - February 2025

RESOLUTION - 122-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the Public Works Department Activity Report for the Month of February 2025 as information as submitted and circulated.*

CARRIED.

8.3 WM-2025-01 Earth Borrow Cover Material - Tender Award

RESOLUTION - 123-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council of the Township of McNab/Braeside hereby accepts the tender from Miller Aggregates div. Miller Paving Limited for a 3-year contract from May 1, 2025, to April 20, 2028, to supply earth borrow to the Waste Disposal Site for an estimated contract value of \$123,750.00 plus HST.*

CARRIED.

8.4 2024 Statement of Remuneration and Other Expenses

RESOLUTION - 124-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** Council accept the 2024 Council Statement of Remuneration and Other Expenses Report as information as submitted and circulated.*

CARRIED.

8.5 2024 Expense Report

RESOLUTION - 125-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the 2024 Summary Expense reports for the Mayor, the Councillors & CAO as information as submitted and circulated.

CARRIED.

8.6 2024 Overtime Hours - Q4

RESOLUTION - 126-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accepts the Fourth Quarter - Actual Overtime Paid up to December 31, 2024, as information as submitted and circulated.

CARRIED.

8.7 December 2024 Financial Overview

RESOLUTION - 127-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accepts the December 2024 Financial Overview report as information as submitted and circulated.

CARRIED.

8.8 January 2025 Financial Overview

RESOLUTION - 128-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accepts the January 2025 Financial Overview report as information as submitted and circulated.

CARRIED.

8.9 February 2025 Financial Overview

RESOLUTION - 129-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accepts the February 2025 Financial Overview report as information as submitted and circulated.

CARRIED.

Ms. Bouchard vacated the Council Chambers at this time (6:43 p.m.).

8.10 Building Department Report - February 2025

RESOLUTION - 130-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** the Building Department Report for the month of February 2025 be accepted as information as submitted and circulated.*

CARRIED.

9. Information Items

- 9.1 County of Renfrew - Council & Committee Summary - February 2025

RESOLUTION - 131-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the County of Renfrew - Council & Committee Summary - February 2025 as information as submitted and circulated.*

CARRIED.

- 9.2 Enterprise Renfrew County - Upcoming Webinars and Program Offerings

RESOLUTION - 132-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the correspondence from Enterprise Renfrew County regarding their Upcoming Webinars and Program Offerings as information as submitted and circulated.*

CARRIED.

- 9.3 Renfrew County and District Health Unit - Media Release - Measles

RESOLUTION - 133-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the Renfrew County and District Health Unit - Media Release - Measles as information as submitted and circulated.*

CARRIED.

- 9.4 AMCTO - Inspiring Municipal Women's Forum Report

RESOLUTION - 134-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the AMCTO - Inspiring Municipal Women's Forum Report as information as submitted and circulated.*

CARRIED.

- 9.5 2026 Canada 55+ Summer Games Postponed

RESOLUTION - 135-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the 2026 Canada 55+ Summer Games Postponed report as information as submitted and circulated.*

CARRIED.

- 9.6 Shane Kramer - Arnprior Public Library 2024 Report

RESOLUTION - 136-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accept Shane Kramer's Arnprior Public Library 2024 Report as information as submitted and circulated.

CARRIED.

- 9.7 The Federation of Ontario Cottage Associations - White Lake Property Owners Association Wins Environmental Award

RESOLUTION - 137-2025

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accept the Federation of Ontario Cottage Associations - White Lake Property Owners Association Wins Environmental Award correspondence as information as submitted and circulated.

CARRIED.

Staff Direction - Staff was directed to send a letter of thanks and congratulations to the White Lake Property Owners Association.

10. Motions

Nil.

11. Unfinished Business

- 11.1 Draft - Purchasing Local, Staying Canadian Policy

RESOLUTION - 138-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT Council accept the Draft - Purchasing Local, Staying Canadian Policy Report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction on moving forward with this draft policy.

CARRIED.

Staff Direction - Staff was directed to bring this Policy forward to the next Council Meeting for passing.

12. New Business

- 12.1 Request to waive the rental fee - McNab Public School Fundraiser

RESOLUTION - 139-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Request to waive the rental fee - McNab Public School fundraiser report as information as submitted and circulated; AND FURTHER

THAT Council provide staff direction regarding the request to waive the fee applicable to this rental.

CARRIED.

Staff Direction - Staff was directed to waive the rental and bartender fees for this event, as requested.

12.2 Amendment to the Flag Etiquette and Proclamation Policy

RESOLUTION - 140-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the amendment to the Flag Etiquette and Proclamation Policy as submitted and circulated; AND FURTHER THAT Council direct staff to bring this amended Policy forward as a By-Law to be enacted.

CARRIED.

12.3 2025 Request for Funds - Arnprior Regional Health Foundation - CT Scanner

RESOLUTION - 141-2025

Moved by Mayor Lori Hoddinott, seconded by Deputy Mayor Scott Brum

THAT Council accept the 2025 Request for Funds - Arnprior Regional Health Foundation - CT Scanner Report as information, as submitted and circulated; AND FURTHER THAT Council direct staff on how to proceed.

CARRIED.

Staff Direction - Staff was directed to decline this request.

12.4 Emergency Management Report - Purchase of Submersible Pumps

RESOLUTION - 142-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council authorize the transfer of up to \$1,500 from the Emergency Management reserve, for the purpose of purchasing submersible pumps.

CARRIED.

Staff Direction - Staff was directed to purchase three submersible pumps.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2025-25 Deeming By-Law Plan 217 - Lots 27 28 & 29 Bishop Road

RESOLUTION - 143-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

THAT By-Law #2025-25, being a By-Law pursuant to Section 50 of the Planning Act, R.S.O., 1990 c.P.13 deeming Lots 27, 28 and 29, registered Plan 217, located at 7, 11 and 15 Bishop Road, geographic Township of McNab, in the Township of McNab/Braeside, not to be registered, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.2 By-Law #2025-26 Minor Ball Sponsorship Policy

RESOLUTION - 144-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT By-Law #2025-26, being By-Law to adopt the Minor Ball Sponsorship Policy of the Corporation of the Township of McNab/Braeside has now been deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.3 By-Law #2025-27 Flag Etiquette and Proclamation Policy

RESOLUTION - 145-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT By-Law #2025-27, being a By-Law to adopt the Flag Etiquette and Proclamation Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

15. Public Questions

15.1 Darrell Carson asked if any Council expenses that were budgeted and not used in 2024 goes into the Work in Progress Reserve, to which he was advised yes.

15.2 Darrell Carson asked why we only donate \$100 to McNab Public School and if they know how to approach Council to request more money, to which he was advised that Council have not been approached by McNab Public School for more money and that they know how to request further contributions, should they wish.

16. Tracking Sheet

16.1 Tracking Sheet - March 18, 2025

RESOLUTION - 146-2025

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council accept the Tracking Sheet dated March 18, 2025, as information as submitted and circulated.

CARRIED.

17. Closed Meeting Session

- 17.1 Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Pay Equity & Staffing)

RESOLUTION - 147-2025

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

THAT this meeting become closed Under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees (Pay Equity & Staffing) at 7:23 p.m.

CARRIED.

RESOLUTION - 148-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council resume the open session at 8:15 p.m.

CARRIED.

Staff Direction: Staff was directed to move forward as discussed during the closed session.

18. Notice of Meeting Dates

As noted on the Agenda

19. Confirmatory By-Law

- 19.1 By-Law #2025-28 Confirm the Proceedings of the March 18, 2025, Regular Meeting

RESOLUTION - 149-2025

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

THAT By-Law #2025-28, being a By-Law to confirm the proceedings of the March 18, 2025, Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

20. Adjournment

This Regular Council Meeting adjourned at 8:16 p.m.

MAYOR

CAO/CLERK