



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, April 1, 2025**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated April 1, 2025

**RESOLUTION - 150-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum  
***THAT the Agenda dated April 1, 2025 be adopted as amended.***

**CARRIED.**

The following changes were made to this evening's Agenda:

Remove the following items, and include them on the April 22, 2025 Committee of the Whole Meeting Agenda:

8.4 - Waste Diversion Sub-Committee - Meeting Frequency

8.5 - Waste Diversion Sub-Committee Draft Meeting Minutes dated March 19, 2025

8.6 - Waste Diversion Sub-Committee - Appointment of Chair and Vice Chair

14.2 By-Law #2025-31 Procedural By-Law

Add the following:

9.9 Community Improvement Plan (CIP) & HYPE

10.3 World Autism Day Proclamation

11.3 Deputy Mayor Brum - Resignation from Renfrew and Area OPP Detachment Board

12.4 DRAFT Procedural By-Law

18. Notice of Upcoming Meeting - April 2 -Special (closed) Council Meeting - 10:00 a.m.

**4. Planning Matters**

Nil.

**5. Delegations and Presentations**

Nil.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Adoption of Previous Council Minutes**

7.1 March 18, 2025 Regular Council Meeting

**RESOLUTION - 151-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***THAT the minutes of the March 18, 2025 Regular Council Meeting be adopted as submitted and circulated.***

**CARRIED.**

7.2 March 19, 2025 - Special Council Meeting

**RESOLUTION - 152-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT the minutes of the March 19, 2025 Special Council Meeting be adopted as submitted and circulated.***

**CARRIED.**

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 Bi-Centennial Committee Meeting Minutes Feb 3, 2025

**RESOLUTION - 153-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

***THAT Council accept the Bi-Centennial Committee Meeting Minutes Report for February 3, 2025 as submitted and circulated.***

**CARRIED.**

8.2 Bi-Centennial Committee Meeting Minutes February 19, 2025

**RESOLUTION - 154-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Robert Campbell

***THAT Council accept the Bi-Centennial Committee Meeting Minutes Report for February 19, 2025 as submitted and circulated.***

**CARRIED.**

8.3 Bi-Centennial Committee Meeting Minutes March 4, 2025

**RESOLUTION - 155-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell  
***THAT Council accept the Bi-Centennial Committee Meeting Minutes Report for March 4, 2025 as submitted and circulated.***

**CARRIED.**

**9. Information Items**

9.1 Ministry of Natural Resources - Inspection of 2025-2026 Annual Work Schedule for Ottawa Valley Forest

**RESOLUTION - 156-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT Council accept the Ministry of Natural Resources - Inspection of 2025-2026 Annual Work Schedule for Ottawa Valley Forest correspondence as information as submitted and circulated.***

**CARRIED.**

9.2 County of Renfrew Media Release - County Purchases Property for New Paramedic Base in Pembroke

**RESOLUTION - 157-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT Council accept the County of Renfrew Media Release - County Purchases Property for New Paramedic Base in Pembroke correspondence as information as submitted and circulated.***

**CARRIED.**

9.3 Renfrew County and District Health Unit - Medical Officer of Health Report to the Board - March 25, 2025

**RESOLUTION - 158-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT Council accept the Renfrew County and District Health Unit - Medical Officer of Health Report to the Board - March 25, 2025 as information as submitted and circulated.***

**CARRIED.**

9.4 Report for UOVOBOA Chapter Meeting

**RESOLUTION - 159-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT Council accept the Report for UOVOBOA Chapter Meeting report as information as submitted and circulated.***

**CARRIED.**

## 9.5 SALC - April Events

**RESOLUTION - 160-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the SALC - April Events as information as submitted and circulated.***

**CARRIED.**

## 9.6 Arnprior &amp; District Food Bank Inc - Thank You

**RESOLUTION - 161-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the Arnprior & District Food Bank Inc - Thank You letter as information as submitted and circulated.***

**CARRIED.**

## 9.7 County of Renfrew - Warden's Golf Tournament - June 20, 2025

**RESOLUTION - 162-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the County of Renfrew - Warden's Golf Tournament - June 20, 2025 correspondence as information as submitted and circulated.***

**CARRIED.**

## 9.8 Ottawa Valley 2025 Tourism Awards

**RESOLUTION - 163-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept the Ottawa Valley 2025 Tourism Awards correspondence as information as submitted and circulated.***

**CARRIED.**

## 9.9 Community Improvement Plan (CIP) &amp; HYPE

**RESOLUTION - 164-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***That Council receives this report as information as circulated.***

**CARRIED.**

**10. Motions**

## 10.1 Request for Support #1 - County of Renfrew - Tariffs

**RESOLUTION - 165-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

***THAT Council accept Request for Support #1 - County of Renfrew - Tariffs as information as submitted and circulated.***

**CARRIED.**

**RESOLUTION - 166-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum **THAT** Council support the County of Renfrew and supports other Ontario municipalities that have passed resolutions urging the Canadian and Ontario governments to take all necessary measures to protect Ontario's interests in trade negotiations and to ensure municipalities are included in a coordinated response; **AND FURTHER** supports efforts to remove barriers that limit municipalities' ability to reject U.S. suppliers in procurement while ensuring fair and transparent trade practices; **AND FURTHER** supports the Warden convening a meeting of Renfrew County Economic Task Force, consisting of businesses, municipal economic development officers, municipal representatives, chambers of commerce and other identified parties, to develop a County of Renfrew tariff response plan; **AND FURTHER** supports the County of Renfrew continuing to support local businesses, industries, and workforce, through the efforts of the Economic Development department, including a Buy Local, Buy Canadian campaign and a review of County of Renfrew procurement options that support the Canadian economy.

**CARRIED.**

- 10.2 Request for Support #2 - Township of Whitewater Region - Robbie Dean Family Counselling Centre

**RESOLUTION - 167-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum **THAT** Council accept Request for Support #2 - Township of Whitewater Region - Robbie Dean Family Counselling Centre as information as submitted and circulated.

**CARRIED.****RESOLUTION - 168-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum **THAT** Council support the Robbie Dean Family Counselling Centre in their effort to seek funding from the Minister of Health to expand their vital mental health services in Renfrew County.

**CARRIED.**

- 10.3 World Autism Day Proclamation

**RESOLUTION - 169-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum **WHEREAS** World Autism Day is recognized on April 2 in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year.

**AND WHEREAS** Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

**AND WHEREAS** Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

**AND WHEREAS** Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province.

**AND WHEREAS** Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

**NOW THEREFORE BE IS RESOLVED THAT** the Township of McNab/Braeside hereby recognizes April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

**CARRIED.**

## **11. Unfinished Business**

### **11.1 Outstanding Items (Prior to starting Tracking Sheet in 2025)**

#### **RESOLUTION - 170-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

**THAT** Council accept the Outstanding Items (Prior to starting Tracking Sheet in 2025) report as information as submitted and circulated.

**CARRIED.**

### **11.2 Pay Equity Review**

#### **RESOLUTION - 171-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

**THAT** Council accept the Pay Equity Review report as information as submitted and circulated; **AND FURTHER THAT** Council authorize the Chief Administrative Officer-Clerk to proceed with the Township Pay Equity Review.

**CARRIED.**

- 11.3 Deputy Mayor Brum - Resignation from the South Ottawa Police Services Board

**RESOLUTION - 172-2025**

Moved by Councillor Kevin Rosien, seconded by Mayor Lori Hoddinott

***THAT Council accept Deputy Mayor Brum's Resignation from the South Ottawa Police Services Board as information as submitted and circulated.***

**CARRIED.**

**RESOLUTION - 173-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT Council appoint Councillor Robert Campbell to the South Ottawa Police Services Board to represent the Township of McNab/Braeside.***

**CARRIED.**

**12. New Business**

- 12.1 AMBUSC 2025 Agreement

**RESOLUTION - 174-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***THAT Council accept the AMBUSC 2025 Agreement as information as submitted and circulated; AND FURTHER THAT Council authorize the Mayor and CAO-Clerk to sign the agreement with AMBUSC.***

**CARRIED.**

- 12.2 Vacation Payout

**RESOLUTION - 175-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

***THAT Council accept the Vacation payout report as information as submitted and circulated; AND FURTHER THAT Council approve the payment of up to \$10,000 in vacation hours to staff members per policy E-4.***

**CARRIED.**

Staff Direction - Staff was directed to amend the Vacation Policy and bring this amended policy forward to Council.

- 12.3 Budget Engagement Suggestions

**RESOLUTION - 176-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council receives this report as information as submitted and circulated; AND FURTHER THAT Council provide staff direction should it be decided to move forward with the item.***

**CARRIED.**

Staff Direction - Staff was directed to move forward with investigating the costs of this project and bring this information forward to Council.

#### 12.4 DRAFT Procedural By-Law

##### **RESOLUTION - 177-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT Council accept the Draft Procedural By-Law as information as submitted and circulated.***

**CARRIED.**

Staff Direction - Staff was directed to amend the draft Procedural By-Law as follows, and bring the amended By-Law forward for passing:

Section 23 - Quorum - Remove "The Mayor, if present, is a Member to be included in determining a quorum" (in reference to sub-committees, adhoc committees).

Section 25 - Regular Council Agenda - Add Planning Matters and Public Questions as agenda headings.

Section 27 - Sub-Committee Meeting Agendas - add Public Questions as an agenda heading.

Section 31 - Delegations - Remove subsection 14 (c) "bring signs, placards or banners into such meetings;" as it is duplicated information.

Section 75.6 - Establishment - Add "any Board, Commission or other body to which Council is required or empowered to appoint".

#### **13. Notice of Motions**

Nil.

#### **14. By-Laws**

##### 14.1 By-Law #2025-30 Purchasing Local, Staying Canadian Policy

##### **RESOLUTION - 178-2025**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT By-Law #2025-30, being a By-Law to adopt the Purchasing Local, Staying Canadian Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.***

**CARRIED.**

##### 14.2 By-Law #2025-31 Fees and Charges

##### **RESOLUTION - 179-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT By-Law #2025-31, being a By-Law to Establish Fees and Charges for services or use of municipal property is now deemed read a second and third time short and is hereby enacted and passed.***

**CARRIED.**

**15. Public Questions**

- 15.1 Mike Groulx asked when the Employee Standards Act was updated and who is responsible to ensure our policies are updated, to which Mayor Hoddinott advised the ESA was updated in December 2024 and it is staff's responsibility to update policies and bring them forward to Council.
- 15.2 Mike Groulx asked if he could have a copy of Policy E4, to which Mayor Hoddinott advised she would provide a copy.
- 15.3 Mike Groulx asked if live chat can be enabled on the Township's YouTube channel, to which Mayor Hoddinott advised she would look into this.
- 15.4 Darrell Carson asked when questions can be submitted for meetings, to which he was advised he could submit written questions before the meetings are published.
- 15.5 Don Lawson asked if there will also be a paper survey available with regards to the budget engagement surveys, to which we was advised Council was not in a position to determine that yet.
- 15.6 Don Lawson asked if Council can provide an update on timelines from EORN, to which Mayor Hoddinott advised she will look into this.

**16. Tracking Sheet**

- 16.1 Tracking Sheet - April 1, 2025

**RESOLUTION - 180-2025**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT*** Council accept the Tracking Sheet dated April 1, 2025 as information as submitted and circulated.

**CARRIED.**

Council recessed at 8:27 p.m.

Council resumed at 8:36 p.m.

**17. Closed Meeting Session**

- 17.1 Under Section 239(2)((b) personal matters about an identifiable individual, including municipal or local board employees (CAO/Clerk Goals);

**RESOLUTION - 181-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT*** this meeting become closed Under Section 239(2)((b) personal matters about an identifiable individual, including municipal or local board employees (CAO/Clerk Goals) at 8:36 p.m.

**CARRIED.**

**RESOLUTION - 182-2025**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Scott Brum

***THAT** Council resume the open session at 9:32 p.m.*

**CARRIED.**

**RESOLUTION - 183-2025**

Moved by Deputy Mayor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council direct staff to bring the CAO/Clerk's goals forward to the April 15, 2025 Regular Council Meeting for approval.*

**CARRIED.**

**18. Notice of Meeting Dates**

As noted on the Agenda

**19. Confirmatory By-Law**

- 19.1 By-Law #2025-32 Confirm the Proceedings of the April 1, 2025 Regular Council Meeting

**RESOLUTION - 184-2025**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Scott Brum

***THAT** By-Law #2025-33, being a By-Law to confirm the proceedings of the April 1, 2025 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**20. Adjournment**

This Regular Council Meeting adjourned at 9:35 p.m.

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MAYOR

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CAO/CLERK