



Township of McNab/Braeside
Outdoor Rink Attendant - Seasonal Employment Opportunity

Posting Date: October 19, 2026

Closing Date: November 19, 2026 at 2:00 p.m.

Location: John A. Gilles Recreation Centre (JAG), 138 Sarah St. East, Braeside, ON

Contract Term: Approx. 10 weeks (Weather and equipment dependent; subject to shortening or extension upon Council approval).

Hours of Work: Approx. 27 hours per week (Monday-Friday beginning at 2:00 p.m/evenings., Full days on Weekends & Holidays).

Contract Value: \$500 per week (Pro-rated for the start date).

Position Overview

Reporting to the Manager of Municipal Facilities, the Outdoor Rink Attendant (Independent Contractor) is responsible for the maintenance, safety, and operation of the Braeside outdoor ice rink for the entirety of the winter season.

Primary Responsibilities

- Must be able to assume care and maintenance of the Braeside rink for the entirety of the season.
- Flood and maintain the ice surface using a Township-owned tractor/ice re-surfacer (Case 385) and snowblower to ensure it is safe and usable for public skating, rentals, and special events.
- Manage the opening and closing of the JAG building to provide public access to changerooms and washrooms during the following windows:
 - Monday to Friday: Close the facility at 9:00 p.m.
 - Saturdays, Sundays, & Holidays: Open at 9:00 a.m. and close at 9:00 p.m.
- Shovel and clear snow from the building entrance and the path to the rink to guarantee clear, safe public access (ready by 2:00 p.m. weekdays and 9:00 a.m. on weekends/holidays).
- Tidy and stock washrooms, mop change areas, and dispose of garbage in public areas, including in and around the rink.

- Conduct regular safety checks on the ice surface and ice-making equipment, promptly reporting any hazards or operational concerns to the Manager of Municipal Facilities.

Required Qualifications

- Demonstrated ability to work independently & Safely.
- Experience operating a tractor (specifically a Case 385) and handling outdoor power equipment with care.
- Physical capability to meet the manual labor demands of winter facility maintenance (shoveling, lifting, outdoor work in extreme cold).
- Ability to commit to flexible hours, including mandatory evenings, weekends, and holidays.
- Valid driver's license.

Mandatory Contractor Requirements

As an independent contractor, the successful candidate must provide and maintain the following documentation for the duration of the contract:

- A Commercial General Liability Insurance Certificate proving a minimum of \$2,000,000 in coverage, explicitly naming the Township of McNab/Braeside as an additional insured.
- Proof of WSIB coverage.
- A valid, current Vulnerable Sector Check (VSC).

Interested candidates are invited to submit a cover letter and resume quoting "Seasonal Rink Attendant" to Mandy Cannon: mcannon@mcnabbraeside.com by **November 19, 2026, at 2:00 p.m.**

We thank all applicants, however, only those considered for an interview will be contacted.

Personal information and supporting materials are collected and administered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).