



**MINUTES**

**Regular Council Meeting  
Tuesday, January 18, 2022**

**<https://us02web.zoom.us/j/81869124270> 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Kelly Coughlin, Treasurer  
Ryan Frew, Director of Public Works  
Bruce Howarth, Manager of Planning Services, County of Renfrew

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated January 18, 2022

The following item was added to the Agenda:

4.4 Site Plan Application - 12928108 Canada Inc.

**RESOLUTION - 7-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT the Agenda dated January 18, 2022 be adopted as amended.***

**CARRIED.**

**4. Planning Matters**

Deputy Mayor Armsden took over as meeting Chair at this time.

4.1 Application for Minor Variance - A-7/21

Anne Guerin & Louis Desjardins (Agent: Alex Diaz, Art House Design Limited).

- Lot 10, Plan 217, 884 Archibald Street  
- Application for Minor Variance and R Plan  
- Notice of Public Meeting  
- County of Renfrew Planning Report

**RESOLUTION - 8-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept the attached correspondence for the Application for Minor Variance A-7/21 for Anne Guerin & Louis Desjardins as information as submitted and circulated; **AND FURTHER THAT** Council recommends that this Application for Minor Variance A-7/21 be granted.*

**CARRIED.**

- 4.2 Application for Minor Variance A-8/21  
Timothy Charles Vice & Tracey Karen Vice  
Lot 9 and Part Lot 8, Plan 217, 882 Archibald Street  
- Application for Minor Variance and Sketch  
- Notice of Public Meeting  
- Planning Report

**RESOLUTION - 9-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** Council accept the attached correspondence for the Application for Minor Variance A-8/21 for Timothy & Tracey Vice as information as submitted and circulated; **AND FURTHER THAT** Council recommends that this Application for Minor Variance A-8/21 be granted.*

**CARRIED.**

- 4.3 Mansfield Meadows - Release of Securities

**RESOLUTION - 10-2022**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

***THAT** Council of the Township of McNab/Braeside hereby accept the works in the Mansfield Meadows Subdivision - Plan M-37 (Fairhaven Place) and approve the release of all remaining securities in the amount of \$146,244.00 held by the Township in the form of a Letter of Credit as per the recommendation of the Director of Public Works and as outlined in the documents on file and listed in the background report as attached.*

**CARRIED.**

- 4.4 Site Plan Application - 12928108 Canada Inc.  
- Draft Site Plan  
- Grading and Drainage Plans

The Deputy Clerk circulated this information to Council. The Deputy Clerk advised that the specifics of the Agreement, Site Plan and SWM have been peer reviewed by Engage and our legal and is now in alignment with the Township requirements. Council were in agreement with the documents as presented and stated they had no changes or additions. The Agreement will be brought back to a future meeting of Council for consideration.

**RESOLUTION - 11-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*THAT Council accept this as information.*

**CARRIED.**

Mayor Peckett took over as Meeting Chair at this time.

Mr. Howarth vacated the Council Meeting at this time (6:12 p.m.).

**5. Delegations and Presentations**

- 5.1 Patrick Scissons & Ed Schulz, Jp2g Consultants Inc.  
McNab Centre Park Building - Concept Architectural Layout - 2022-01-12

Mr. Schulz presented Council with the concept architectural layout for McNab Centre Park and provided the opportunity for Council to give their feedback on the concept. Council agreed that the best way to proceed was with a concrete foundation, metal rollup vendor window covers and metal roof. Council agreed with the hip roof design. Mr. Frew advised that this was the information that was required in order to proceed. Mayor Peckett thanked Mr. Schulz and Mr. Scissons for attending.

**RESOLUTION - 12-2022**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 13-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

*THAT Council agree to extend the delegation by Patrick Scissons and Ed Schulz for McNab Centre Park Building - Concept Architectural Layout by 15 minutes.*

**CARRIED.**

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Adoption of Previous Council Minutes**

- 7.1 December 21, 2021 - Public Meeting Under the Planning Act

**RESOLUTION - 14-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang  
*THAT the minutes of the December 21, 2021 Public Meeting Under the Planning Act be adopted as submitted and circulated.*

**CARRIED.**

7.2 December 21, 2021 - Regular Council Meeting

**RESOLUTION - 15-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang  
*THAT the minutes of the December 21, 2021 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

7.3 January 4, 2022 - Regular Council Meeting

**RESOLUTION - 16-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang  
*THAT the minutes of the January 4, 2022 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

7.4 January 11, 2022 - Special Council Meeting

**RESOLUTION - 17-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang  
*THAT the minutes of the January 11, 2022 Special Council Meeting be adopted as submitted and circulated.*

**CARRIED.****8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 Sign Reflectivity Inspection - Agreement

**RESOLUTION - 18-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden  
*THAT Council of the Township of McNab/Braeside accept the quotation from Advantage Data Collection and enter into a 5-year agreement for re-inspection and inventory update of regulatory and warning signs at a unit cost of \$4.95/sign and \$200 per diem.*

**CARRIED.**

8.2 Solid Waste Collection Services - Contract Extension

**RESOLUTION - 19-2022**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

**THAT** Council for the Township of McNab/Braeside approves the extension of the existing curbside solid waste collection contract with Topps Environmental Solutions for an additional one (1) year, for the period April 1, 2022 to March 31, 2023; **AND FURTHER THAT** the extended contract period shall be at the same terms and conditions of the original contract.

**CARRIED.**

8.3 Cyber Insurance 2022

**RESOLUTION - 20-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

**THAT** Council accept the Cyber Insurance 2022 Report as information as submitted and circulated; **AND FURTHER THAT** Council award Cyber Insurance coverage to Intact Insurance Public Entities (Ascent Underwriter) in the amount of \$8,940.00 plus PST and Council authorize staff to finance the cyber insurance coverage shortfall of not more than \$3,300 from the working fund reserve.

**CARRIED.**

8.4 By-Law Enforcement Report - November 2021

**RESOLUTION - 21-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

**THAT** the By-Law Enforcement Report for the month of November 2021 as submitted by MLES be accepted as information.

**CARRIED.**

**9. Information Items**

9.1 Ministry of Municipal Affairs and Housing - Notification Letter - Heads of Council Regulations for Bill 276 and Bill 13

**RESOLUTION - 22-2022**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

**THAT** Council accept this as information as submitted and circulated.

**CARRIED.**

**10. Motions**

Nil.

**11. Unfinished Business**

11.1 Dave Hamilton - Use of Land Agreement

Ms. Lee advised that she received confirmation from Mr. Hamilton that he is still interested in farming the property, even if the acreage is reduced. Councillor Lang confirmed that the tree planting project is expected to move forward this year.

**RESOLUTION - 23-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden  
*THAT Council accept this verbal report as information as submitted.*

**CARRIED.**

## 11.2 Brae-Loch Road

Mayor Peckett asked for this item to be added to the Agenda as there was some uncertainty with the status of Brae-Loch Road and the options needed to be discussed again.

**RESOLUTION - 24-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum  
*THAT Council accept this as information as submitted.*

**CARRIED.****RESOLUTION - 25-2022**

Moved by Mayor Tom Peckett, seconded by Councillor Scott Brum  
*THAT Council direct staff to move forward with paving the portion of Brae-Loch Road from McLean Drive to Stevenson Drive in 2022; AND FURTHER THAT Council direct staff to pulverize the portion of Brae-Loch Road from Stevenson Drive to the bush in 2022; AND FURTHER THAT the portion of Brae-Loch Road from Stevenson Drive to the bush be paved in 2023.*

*Mayor Peckett requested the recorded vote.*

For: Mayor Tom Peckett, Deputy Mayor Brian Armsden, Councillor Heather Lang, and Councillor Scott Brum

Against: Councillor Oliver Jacob

**CARRIED. 4-1.****12. New Business**

## 12.1 Boat Launch Parking

Council discussed the need for parking passes during the winter months at boat launches and discussed what types of trailers should be charged to park at the launches. It was agreed that the passes were for boat trailers only and only needed for the summer season.

**RESOLUTION - 26-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum  
*THAT Council accept this verbal report as information as submitted.*

**CARRIED.**

Staff Direction: Staff was directed to require a parking pass for boat trailers only at Township Boat Launches. Launch passes will be required starting May 1 of each year.

Staff was further directed to increase the daily boat launch pass rate for non-residents to \$20/day. The Fees and Charges By-Law will be brought forward to the next Council Meeting with this amendment for Council's approval.

#### 12.2 ATV's at Clay Bank Park

Due to a question on our Social Media, Council discussed whether ATV's, dirt bikes, snowmobiles etc. would be permitted on the Clay Bank Park property. Council decided that no motorized sport vehicles of any kind would be permitted at Clay Bank Park.

#### **RESOLUTION - 27-2022**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

***THAT** Council accept this as information.*

**CARRIED.**

Staff Direction: Staff was directed to post signage indicating that no motorized sport vehicles of any kind are allowed on the Clay Bank Park property.

Staff was further directed to proceed with the process to obtain the authority to fine anyone that does not abide by this signage.

#### 12.3 Road Naming Policy

Mayor Peckett urged any Council Members not in agreement with the Road Naming Policy to bring a motion forward to Council to have this Policy changed.

#### **RESOLUTION - 28-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept this verbal report as information as submitted.*

**CARRIED.**

#### 12.4 AMO - Joint and Several Liability Resolution

#### **RESOLUTION - 29-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***WHEREAS** municipal governments provide essential services to the residents and businesses in their communities;*

***AND WHEREAS** the ability to provide those services is negatively impacted by exponentially rising insurance costs;*

***AND WHEREAS** one driver of rising insurance costs is the legal principle of 'joint and several liability,' which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and*

*Whereas, the Government of Ontario has the authority and responsibility for the legal framework of 'joint and several liability;'*

**AND WHEREAS** *the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs;*

**AND WHEREAS** *the Association of Municipalities of Ontario on behalf of municipal governments has provided recommendations to align municipal liability with the proportionate responsibility for incidents and capping awards;*

**NOW THEREFORE BE IT RESOLVED THAT** *the Township of McNab/Braeside does hereby support AMO's recommendations;*

**AND FURTHER BE IT RESOLVED THAT** *the Township of McNab/Braeside does hereby call on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address "joint and several liability" before the end of the government's current term so that municipalities can continue to offer high quality services to their communities.*

**CARRIED.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

- 14.1 By-Law #2022-06 Site Plan Agreement Authorization - Lot 18 M Shores - Noonan/Weiss

**RESOLUTION - 30-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

**THAT** *By-Law #2022-06, being a By-Law to Authorize the Execution of a Site Plan Agreement between Lee Noonan and Danika Weiss and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.2 By-Law #2022-07 Development Agreement Authorization - Ayoub

**RESOLUTION - 31-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

**THAT** *By-Law #2022-07, being a By-Law to Authorize the Execution of a Development Agreement between George Ayoub and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

- 15.1 Mr. Dave Hamilton expressed his concerns with Council using farmland to plant trees and asked Council to consider using other land to plant trees that hasn't been zoned

for farming and hasn't been tile drained. Mr. Hamilton advised that planting trees on the property known as the Perneel Property could damage the drainage.

Staff Direction: Mr. Frew was directed to bring a report forward to Council outlining the potential damage to the tile drainage if trees are planted.

**16. Closed Meeting Session**

Nil.

**17. Notice of Council Meeting Dates**

As noted on the Agenda

**18. Confirmatory By-Law**

18.1 By-Law #2022-08 Confirm the proceedings of the January 18, 2022 Regular Council Meeting

**RESOLUTION - 32-2022**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2022-08, being a By-Law to confirm the proceedings of the January 18, 2022 Regular Council Meeting, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 7:46 p.m.

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MAYOR

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CAO/CLERK