



MINUTES
Regular Council Meeting
Tuesday, December 6, 2022
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Kelly Coughlin, Treasurer
Ryan Frew, Director of Public Works

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated December 6, 2022

RESOLUTION - 396-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
***THAT** the Agenda dated December 6, 2022 be adopted as submitted and circulated.*

CARRIED.

4. Planning Matters

Planning Chair Hoddinott took over as Meeting Chair at this time (6:01 p.m.).

4.1 Proposed Development - 664 Campbell Drive
- Resolution 59-2021 - March 2, 2021
- Draft Proposal - Sketch

RESOLUTION - 397-2022

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

***THAT** the Planning Advisory Committee recommends that Council supports the Development Proposal for the land known as 664 Campbell Drive – Con. 11, Part Lot 9; Con. A, Part Lot 9 and Con. A, Part Lot 8 as outlined in resolution 59-2021 dated March 2, 2021.*

CARRIED.

4.2 Planning Applications Update November 2022

RESOLUTION - 398-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** the Planning Application Update report be accepted as information as submitted and circulated.*

CARRIED.

- 4.3 Blackrock Properties Inc. (OPA #36)
Part of Lot 9, Concession 13(B), River Road
- Notice of Adoption-Approval
- OPA 36 (Approved)

RESOLUTION - 399-2022

Moved by Councillor Scott Brum, seconded by Mayor Mark MacKenzie

***THAT** the Planning Advisory Committee accept this as information as submitted and circulated.*

CARRIED.

4.4 Hogan Heights - Phase 2 - Draft Approval

RESOLUTION - 400-2022

Moved by Mayor Mark MacKenzie, seconded by Councillor Kevin Rosien

***THAT** the Planning Advisory Committee accept the documents pertaining to draft approval of the Hogan Heights Phase 2 Plan of Subdivision as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to follow up with the County of Renfrew Planning Department with regards to well testing and cistern recommendation, as brought forward by Councillor Brum.

Mayor MacKenzie took over as Chair at this point in the meeting (6:19 p.m.).

5. Delegations and Presentations

5.1 Brian Gilhuly, Arnprior & McNab/Braeside Archives

Mr. Gilhuly thanked Council for their continued support over the years and provided a break down of the services provided, the financial history and an overview of the 2022 highlights and the goals. He further addressed expected costs for 2023. The Arnprior & McNab/Braeside Archives (AMBA) are requesting a grant from the Township in the

amount of \$29,143.00. AMBA is also seeking volunteers to sit on their board. Deputy Mayor Hoddinott has put her name forward for this position. Mayor MacKenzie thanked Mr. Gilhuly for his presentation and advised that this funding request will be brought forward to the 2023 budget deliberations.

RESOLUTION - 401-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council agree to extend the time allotted for the delegation regarding Arnprior & McNab/Braeside Archives by 5 minutes.*

CARRIED.

5.2 Judy Cobus - SALC Program Update

Ms. Cobus introduced herself and provided history on the SALC program including programming, the board and membership status. SALC is requesting that Council contribute \$5,000 in kind donation and \$15,000 cash donation for a total of \$20,000 in 2023. Mayor MacKenzie thanked Ms. Cobus for attending this evening's meeting and advised that this funding request will be brought forward to the 2023 budget deliberations.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 October 18, 2022 - Regular Council Meeting

RESOLUTION - 402-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** the Minutes of the October 18, 2022 Regular Meeting be adopted as submitted and circulated.*

CARRIED.

7.2 November 15, 2022 - Inaugural Meeting

RESOLUTION - 403-2022

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** the Minutes of the November 15, 2022 Inaugural Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Commemorative Naming Policy

RESOLUTION - 404-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council adopt the updated Commemorative Naming Policy as amended.
CARRIED.

Staff Direction - Staff was directed to remove reference to street naming from this policy as it is addressed in the Township's Street Naming By-Law.
Staff was further directed to bring the amended Policy forward to Council for information.

8.2 Waba Cottage Museum & Gardens - Proposed New Fee Rates

RESOLUTION - 405-2022

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept this Report as information as submitted and circulated; AND FURTHER THAT Council direct staff to amend the current Fees & Charges By-Law as reflected below and bring it forward to the December 20, 2022 Regular Meeting for passing.

CARRIED.

8.3 August 2022 Financial Overview

RESOLUTION - 406-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council receive the August 2022 Financial Overview as information as submitted and circulated.

CARRIED.

8.4 September 2022 Financial Overview

RESOLUTION - 407-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council receive the September 2022 Financial Overview as information as submitted and circulated.

CARRIED.

8.5 October 2022 Financial Overview

RESOLUTION - 408-2022

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council receive the October 2022 Financial Overview as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to bring back financial information pertaining to the Brae-Loch Road project.

Staff Direction: Staff was further directed to bring back a breakdown of the rebranding costs to a future Council Meeting.

8.6 2023 Township Staff Remuneration

RESOLUTION - 409-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the 2023 Township Staff Remuneration Report as information as submitted and circulated; **AND FURTHER THAT** Council approve 3.0% increase in the compensation grid for Township staff for the 2023 calendar year.

TABLED.

Staff Direction: Staff was directed to prepare the draft budget taking the 3% COLA into account for Council's further consideration during budget deliberations and bring this By-Law forward to the December 21, 2022 Meeting.

8.7 Building/Septic Department Report June, July, August, September, October 2022

RESOLUTION - 410-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council accept the Building/Septic Department Report for the months of June, July, August, September & October 2022 as information as submitted and circulated.

CARRIED.

8.8 By-Law Enforcement Report - September 2022

RESOLUTION - 411-2022

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT the By-Law Enforcement Report for the month of September 2022 be accepted as information as submitted and circulated.

CARRIED.**9. Information Items**

9.1 Correspondence as circulated #1 (November 15-30, 2022 inclusive).

RESOLUTION - 412-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept Correspondence Item #1 as information as submitted and circulated.

CARRIED.

9.2 Renfrew County District Health Unit Board Meeting Motion - Notice of Renfrew Office Closure

RESOLUTION - 413-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.3 Ontario Ministry of Agriculture, Food and Rural Affairs - Changes to the Ontario Wildlife Damage Compensation Program

RESOLUTION - 414-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.4 Seniors' Centre Without Walls - November 2022

RESOLUTION - 415-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.5 Seniors' Centre Without Walls - December 2022

RESOLUTION - 416-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.6 County Council Summary - October 26, 2022

RESOLUTION - 417-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.7 OPP MPB Financial Services Unit - July-September 2022 Detachment Revenues

RESOLUTION - 418-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.8 Enbridge Gas Inc. - 2023 Federal Carbon Pricing Program - OEB Notice of Application

RESOLUTION - 419-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.9 Enbridge Gas Inc. - 2024 Rebasing - OEB Notice of Application

RESOLUTION - 420-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.10 2023 Ontario Municipal Partnership Fund Release Documents

RESOLUTION - 421-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.11 Minister of Canadian Heritage - Museum Assistance Program - Grant Awarded

RESOLUTION - 422-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.12 Food Affordability in Renfrew County and District 2022

RESOLUTION - 423-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.13 County of Renfrew - Media Release - Call for Nominations for Warden's
Community Service Awards Now Open

RESOLUTION - 424-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.14 Renfrew County and District Health Unit - Annual Report 2021

RESOLUTION - 425-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.15 Watson & Associates - Bill 23 Letter to Our Clients November 29, 2022

RESOLUTION - 426-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.16 Minister Letter to Municipal Clerk - More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023

RESOLUTION - 427-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 9.17 Ministry of the Solicitor General - Extending Timelines for Access to \$208M NG9-1-1 Transition Funding

RESOLUTION - 428-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept this as information as submitted and circulated.

CARRIED.

10. Motions

- 10.1 Request for Support #1 - Huron Shores - Opposition to Bill 3

RESOLUTION - 429-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept Request #1 as information as submitted and circulated; AND FURTHER THAT Council support the Municipality of Huron Shores in their effort to oppose Bill 3.

CARRIED.

- 10.2 Request for Support #2 - Councillor Brum - Reduce Tax on Fuel used for Heat

Deputy Mayor Hoddinott took over as Meeting Chair at this time, at the request of Mayor MacKenzie (8:19 p.m.).

RESOLUTION - 430-2022

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accept Request for Support #2 as information as submitted and circulated;

WHEREAS inflation has created a dire financial situation for many residents;

AND WHEREAS residents are struggling to pay for basic needs such as heat for their homes; THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside urge the Federal and Provincial Governments to reduce or eliminate the tax charged on fuel used to produce heat for homes, including gas, oil and propane in an attempt to make the cost of heating homes more affordable for our residents.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, Councillor Scott Brum, and Councillor Robert Campbell

Against: Mayor Mark MacKenzie

CARRIED. 4-1.

Councillor Brum requested a recorded vote.

Mayor MacKenzie resumed the Meeting as Chair at this time (8:38 p.m.).

11. Unfinished Business

- 11.1 PAC Recommendation - Proposed Development - 664 Campbell Drive - Support request

RESOLUTION - 431-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

WHEREAS Council of the Township of McNab/Braeside passed resolution 59-2021 requesting the Minister of Municipal Affairs and Housing to issue a ministerial zoning order under section 2.47 of the Planning Act on March 2, 2021;

AND WHEREAS the County of Renfrew Council supported resolution 59-2021;

AND WHEREAS the Ministry of Municipal Affairs and Housing has approved the MZO to rezone the lands from Agriculture to Industrial known municipally as 664 Campbell Drive – Concession 11, Part Lot 9; Concession A Part Lot 9 and Concession A Part Lot 8; - PIN 57327-0127 LT (53 Ac); PIN 57327-0125 LT (83 Ac) and PIN 57327-0123 LT (40 Ac);

AND WHEREAS the Ministerial Order will allow proposed industrial development to proceed on this land;

THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside supports the recommendation from the Planning Advisory Committee and agree to continued support in principle of the industrial development on this property.

CARRIED.

12. New Business

- 12.1 Stephen Brown - River Road Winter Sidewalk Maintenance

RESOLUTION - 432-2022

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to inquire with the Town of Arnprior if an agreement can be made to have them clear our sidewalks. Staff will bring the response forward to a future Council Meeting.

Council recessed at this time (9:28 p.m.).

The Council meeting reconvened at this time (9:35 p.m.).

12.2 January 2023 Meeting Schedule

RESOLUTION - 433-2022

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT Council accept this Report as information as submitted and circulated;
AND FURTHER THAT Council provide staff direction on which option they wish
to proceed with.***

CARRIED.

Staff Direction: Staff was directed to move forward with option 2, being: Option 2: Council agree to cancel the January 3, 2023 Meeting and proceed with only one scheduled Regular meeting on January 17, 2023 (a Special Meeting can be scheduled, should the need arise).

Mayor MacKenzie reviewed the Budget Meeting schedule as follows:

December 19 – Special Council Meeting (Budget) – 5:00 p.m.

December 21 – Special Council Meeting (Budget) – 5:00 p.m.

January 3 – Special Council Meeting (Budget) – 12:00 p.m.

January 4 – Special Council Meeting (Budget) – If needed – 5:00 p.m.

January 12 – Town Hall Meeting to discuss the Budget – 6:00 p.m.

January 16 – Special Council Meeting (Budget cut/keep/add) – 9:00 a.m.

* The Council of the Township of McNab/Braeside intends to consider passing the 2023 Operating & Capital Budgets February 7, 2023*

12.3 Clothing & Footwear Policy

RESOLUTION - 434-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT Council adopt the Clothing & Footwear Policy as submitted and
circulated.***

TABLED.

Staff Direction: Staff was directed to bring this forward during budget deliberations. Staff was further directed to look into different cost options for buying the required clothing in bulk with the Township logo.

12.4 Renfrew South District Women's Institute - Request to Waive Rental Fees - Murray Yantha Community Centre

RESOLUTION - 435-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to waive the fees for this rental, as requested.

RESOLUTION - 436-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council agrees to extend the meeting past the 10:00 p.m. adjournment time by 45 minutes.*

CARRIED.

12.5 AMO Training Funds

RESOLUTION - 437-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council approve the transfer of funds in the amount of \$2,100.00 from the "General Government Reserve 2021 Surplus" to be used for AMO Training for Mayor MacKenzie, Deputy Mayor Hoddinott and Councillor Rosien.*

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2022-85 Commemorative Naming Policy

RESOLUTION - 438-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** By-Law #2022-85, being a By-Law to adopt the Commemorative Naming Policy, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.2 By-Law #2022-86 Rating By-Law (Tile Drainage - Herbert)

RESOLUTION - 439-2022

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2022-86, being a By-Law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.3 By-Law #2022-87 Committee Chair and Vice Chair Appointment 2022-2026 Term

RESOLUTION - 440-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** By-Law #2022-87, being a By-Law to appoint the Chair and Vice Chair of Standing Committees and Sub-Committees for the Council Term or until their*

successor(s) is/are appointed, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 14.4 By-Law #2022-88 HH Phase 2 ZBLA

RESOLUTION - 441-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** By-Law #2022-88, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

- 14.5 By-Law #2022-89 Appoint Committee of Adjustment

RESOLUTION - 442-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
***THAT** By-Law #2022-89, being a By-Law to constitute and appoint a Committee of Adjustment, I now deemed read a second and third time short and is hereby enacted and passed.*

DEFEATED.

Staff Direction: Staff was directed to bring this By-Law forward to the next Regular Council Meeting with the amendment of removing Heather Lang and appointing Deputy Mayor Lori Hoddinott instead.

- 14.6 By-Law #2022-90 Appoint Property Standards Committee

RESOLUTION - 443-2022

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
***THAT** By-Law #2022-90, being a By-Law to constitute and appoint a Property Standards Committee, I now deemed read a second and third time short and is hereby enacted and passed.*

DEFEATED.

Staff Direction: Staff was directed to bring this By-Law forward to the next Regular Council Meeting with the amendment of removing Heather Lang and appointing Deputy Mayor Lori Hoddinott instead.

- 14.7 By-Law #2022-91 for 2023 Twp Officer Remuneration

RESOLUTION - 444-2022

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
***THAT** By-Law #2022-91, being a By-Law to establish remuneration for Officers of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.*

DEFEATED.

This will be discussed during budget deliberations.

14.8 By-Law #2022-92 2023 Remuneration Township Staff

RESOLUTION - 445-2022

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** By-Law #2022-92, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.*

TABLED.

This By-Law will be brought forward to the December 21, 2022 Council Meeting for consideration at that time.

15. Public Questions/Comments

Nil.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

December 19 – Special Council Meeting (Budget) – 5:00 p.m.

December 20 – Regular Council Meeting – 6:00 p.m.

December 21 – Special Council Meeting (Budget) – 5:00 p.m.

January 3 – Special Council Meeting (Budget) – 12:00 p.m.

~~January 3 – Regular Meeting – CANCELLED~~

January 4 – Special Council Meeting (Budget) – If needed – 5:00 p.m.

January 12 – Town Hall Meeting to discuss the Budget – 6:00 p.m.

January 16 – Special Council Meeting (Budget cut/keep/add) – 9:00 a.m.

January 17 – Regular Council Meeting – 6:00 p.m.

18. Confirmatory By-Law

18.1 By-Law #2022-93 Confirm the Proceedings of the December 6, 2022 Regular Meeting

RESOLUTION - 446-2022

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
***THAT** By-Law #2022-93, being a By-Law to confirm the proceedings of the December 6, 2022 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 10:41 p.m.

MAYOR

CAO/CLERK