



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, April 19, 2022**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Kelly Coughlin, Treasurer  
Bruce Howarth, Manager of Planning Services, County of Renfrew

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated April 19, 2022

**RESOLUTION - 139-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob  
***THAT*** the Agenda dated April 19, 2022 be adopted as submitted and circulated.

**CARRIED.**

Deputy Mayor Armsden took over as Meeting Chair during this portion of the meeting (6:01 p.m.).

**4. Planning Matters**

4.1 Application for Minor Variance - A-2/22  
Hugo Lafleche  
Concession 13, Lot 6, 25 Ridgeview Drive, Braeside

**RESOLUTION - 140-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

**THAT** Council accept the attached correspondence for the Application for Minor Variance A-2/22 for Hugo Lafleche as information as submitted and circulated; **AND FURTHER THAT** Council recommends that this Application for Minor Variance A-2/22 be granted.

**CARRIED.**

Mayor Peckett resumed the position of Chair at this time (6:02 p.m.).

**5. Delegations and Presentations**

- 5.1 Kelly Coughlin - OACFP - Introductory to Cemetery Management

Mayor Peckett presented Ms. Coughlin with her certificate and congratulated her on this accomplishment.

Council discussed item #11.1 at this time, following which, Mr. Howarth vacated the meeting (6:15 p.m.).

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Adoption of Previous Council Minutes**

- 7.1 March 15, 2022 - Public Meeting Under the Planning Act (Church and Sparrow)

**RESOLUTION - 141-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

**THAT** the minutes of the March 15, 2022 Public Meeting Under the Planning Act be adopted as submitted and circulated.

**CARRIED.**

- 7.2 April 5, 2022 - Public Meeting Under the Planning Act (1085091 Ont. Ltd.)

**RESOLUTION - 142-2022**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

**THAT** the minutes of the April 5, 2022 Public Meeting Under the Planning Act be adopted as submitted and circulated.

**CARRIED.**

- 7.3 April 5, 2022 - Regular Council Meeting

**RESOLUTION - 143-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** the minutes of the April 5, 2022 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 Card Lock System

**RESOLUTION - 144-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept the Card Lock System report as information as submitted and circulated; **AND FURTHER THAT** Council authorize staff to proceed with the installation of a card lock system at Glasgow station and the expenditure be financed by equipment reserves for Roads, Fire and Recreation in an upset limit amount of \$8,400.00 inclusive of non-refundable HST.*

**CARRIED.**

**9. Information Items**

9.1 Correspondence as circulated #1 (April 1-13, 2022 inclusive) distributed separately.

**RESOLUTION - 145-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept Correspondence Item #1 as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to post this on the Township website and circulate it to all chicken coop permit holders in the Township.

9.2 Office of the Fire Marshal and Emergency Management - 2021 EMCPA Compliance

**RESOLUTION - 146-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

9.3 Ministry of Municipal Affairs and Housing - Remaining Measures, Directives and Orders to end by April 27, 2022

**RESOLUTION - 147-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

Nil.

**11. Unfinished Business**

11.1 MZO Request - 429 Division Street

This item was discussed after section 5.1 of the Council Meeting.

Mayor Peckett requested a recorded vote.

**RESOLUTION - 148-2022**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** the Minister of Municipal Affairs and Housing be requested to issue a Ministerial Zoning Order under 2.47 of the Planning Act, or other power(s) as deemed appropriate, for the land known as 429 Division Street, described as Concession A, E Part Lot 6, Part 1 on 49R10209 in the Township of McNab/Braeside. This Ministerial Order would designate the zoning of this property from Agricultural to Rural Residential. This Ministerial Order will allow for a proposed residential development.*

For: Mayor Tom Peckett, Deputy Mayor Brian Armsden, Councillor Heather Lang, Councillor Scott Brum, and Councillor Oliver Jacob

Against: None

**CARRIED. 5-0.**

**12. New Business**

12.1 The Arnprior Optimistic Women's Club - Request to Waive MYCC Rental Fees - May 7, 2022

**RESOLUTION - 149-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council accept this as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction.*

**CARRIED.**

Staff Direction: Staff was directed to waive the rental fee for this event.

12.2 Greater Arnprior Chamber of Commerce Awards Gala

**RESOLUTION - 150-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT Council accept this Report as information as submitted and circulated; AND FURTHER THAT Council confirm their attendance to the CAO/Clerk; AND FURTHER THAT Council provide their nominations to the CAO/Clerk no later than April 26, 2022.***

**CARRIED.**

12.3 Museum Assistant

**RESOLUTION - 151-2022**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT Council approve a secondary position for a Museum Assistant.***

**CARRIED.**

12.4 Alternative Worksite Arrangement Policy

**RESOLUTION - 152-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT Council adopt the Alternative Worksite Arrangement Policy as submitted and circulated.***

**Deferred..**

Staff Direction: Staff was directed to re-word this Policy as a telework Policy as opposed to a hybrid work model Policy and bring it forward to a future Council Meeting for consideration of passing.

12.5 SALC - Letter of Support

**RESOLUTION - 153-2022**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

***THAT Council accept this as information as submitted and circulated; AND FURTHER THAT Council approve the amended letter be sent on behalf of the Township, as discussed.***

**CARRIED.**

Staff Direction: Staff was directed to amend this letter regarding the annual contribution of \$10,000 and send the amended letter.

**13. Notice of Motions**

Nil.

**14. By-Laws**

14.1 By-Law #2022-27 Site Plan Agreement Authorization Lot 13 Braeburn (Saikaly - Faucher)

**RESOLUTION - 154-2022**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** By-Law #2022-27, being a By-Law to authorize the execution of a Site Plan Agreement between Matthieu Saikaly and Catherine Faucher and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

14.2 By-Law #2022-28 Parking By-Law Set Fine Recommendations

**RESOLUTION - 155-2022**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2022-28, being a By-Law to regulate and control parking of vehicles in the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**TABLED..**

Staff Direction: Staff was directed to amend the wording with regards to boat launch parking section and bring this By-Law forward to a future Council Meeting.

14.3 By-Law #2022-29 Reserve and Reserve Fund Policy

**RESOLUTION - 156-2022**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2022-29, being a By-Law to adopt the Reserve and Reserve Fund Policy, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

Staff Direction: Staff was directed to review the contents of this By-Law to ensure it is up to date and bring any changes back to a future meeting.

14.4 By-Law #2022-30 Fees and Charges

**RESOLUTION - 157-2022**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

***THAT** By-Law #2022-30, being a By-Law to Establish Fees and Charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

Nil.

**16. Closed Meeting Session**

Nil.

**17. Notice of Council Meeting Dates**

As noted on the Agenda.

**18. Confirmatory By-Law**

- 18.1 By-Law # 2022-31 Confirm the proceedings of the April 19, 2022 Regular Council Meeting

**RESOLUTION - 158-2022**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** By-Law #2022-31, being a By-Law to confirm the proceedings of the April 19, 2022 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 7:30 p.m.

---

MAYOR

---

CAO/CLERK