



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, March 19, 2024**  
**Council Chambers 6:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Angela Young, Deputy Clerk  
Mandy Cannon, Deputy Clerk/Executive Assistant  
Suzanne Bouchard, Treasurer  
Ryan Frew, Director of Public Works  
Andrea Lamontagne, Recreation Director

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

Council observed a moment of silence in memory of Joan Hoddinott and expressed their condolences to Deputy Mayor Hoddinott and the Hoddinott family.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated March 19, 2024

An amendment was made to item #8.6 Public Recreation & Culture Committee Meeting Minutes dated November 1, 2023 to reflect the minutes that were adopted by the Committee.

**RESOLUTION - 120-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT the Agenda dated March 19, 2024 be adopted as amended.***

**CARRIED.**

**4. Planning Matters**

Nil.

**5. Delegations and Presentations**

## 5.1 Village of White Lake Community Association

Mr. Darrell Carson spoke of and provided a presentation of the safety concerns identified in the Village of White Lake on behalf of the Village of White Lake Community Association. The Association is requesting that Council support these concerns and consider making the Village of White Lake a Community Safety Zone.

**RESOLUTION - 121-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council agree to extend the delegation from the Village of White Lake Community Association by 15 minutes.*

**CARRIED.**

**6. Matters Arising out of Delegations Heard**

## 6.1 Village of White Lake Community Association - Safety Concerns

**RESOLUTION - 122-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT** staff be directed to bring forward a report with information and recommendations regarding crosswalks; **AND FURTHER THAT** Staff be directed to place the Black Cat Radar device on Bellamy Road going into the Village of White Lake and provide the information obtained to Council; **AND FURTHER THAT** Staff be directed to request any recent traffic studies done in the Village of White Lake from the County of Renfrew, and inquire as to when the next planned traffic study in that area is, and bring this information back to Council.*

**CARRIED.**

**7. Adoption of Previous Council Minutes**

## 7.1 March 5, 2024 - Regular Council Meeting

**RESOLUTION - 123-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** the minutes of the March 5, 2024 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

## 8.1 Public Works Department Activity Report - February 2024

**RESOLUTION - 124-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

*THAT Council accept the Public Works Department Activity Report for the Month of February 2024 as information as submitted and circulated.*

**CARRIED.**

## 8.2 2023 Council Statement of Remuneration and Other Expenses

**RESOLUTION - 125-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

*THAT Council accept the 2023 Council Statement of Remuneration and Other Expenses report as information as submitted and circulated.*

**CARRIED.**

## 8.3 Expenses Report - 2023

**RESOLUTION - 126-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

*THAT Council accept the 2023 Summary Expense reports for the Mayor, the Councillors & CAO as information as submitted and circulated.*

**CARRIED.**

## 8.4 Overtime Hours 2023

**RESOLUTION - 127-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

*THAT Council receive the Overtime Hours Report for 2023 as information as submitted and circulated.*

**CARRIED.**

## 8.5 Committee Hours - January to December 2023

**RESOLUTION - 128-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

*THAT Council accept the Committee Hours Report for 2023 as information as submitted and circulated.*

**CARRIED.**

Ms. Bouchard vacated the Council Chambers at this time (6:52 p.m.).

## 8.6 Public Recreation &amp; Culture Committee Meeting Minutes dated November 1, 2023

**RESOLUTION - 129-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Public Recreation & Culture Committee Meeting Minutes dated November 1, 2023 as information as submitted and circulated.***

**CARRIED.**

8.7 Kayakomat Pilot Project

**RESOLUTION - 130-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT Council approve the addition of a Kayakomat kiosk at Waba Cottage Museum and Gardens.***

**CARRIED.**

8.8 Recreation Program Course Offerings

**RESOLUTION - 131-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT Council accept the Recreation Program Course Offerings report as information as submitted and circulated.***

**CARRIED.**

8.9 HerbFest Committee Terms of Reference

The following amendments are to be made to the Terms of Reference:

Up to two members of Council shall be permitted to sit on this Committee.

Chair, Vice Chair and Committee Members will be appointed by Council.

The meeting will be chaired by a (non-voting) staff member and vice chaired by a member of the public.

Draft minutes will be included in a Report to Council and the Public Recreation & Culture Committee.

**RESOLUTION - 132-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
***THAT Council accept the Draft HerbFest Committee Terms of Reference as amended.***

**CARRIED.**

Staff Direction: Staff was directed to circulate a posting on the Township's Social Media and website seeking a Vice Chair for the HerbFest Committee.

8.10 Building Department Report - February 2024

**RESOLUTION - 133-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT the Building Department Report for the month of February 2024 be accepted as information as submitted and circulated.***

**CARRIED.**

Ms. Lamontagne vacated the Council Chambers at this time (7:29 p.m.).

**9. Information Items**

- 9.1 RCDHU - Media Release - February 29, 2024 - Ensure Up-to-Date Measles Immunizations

**RESOLUTION - 134-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the RCDHU - Media Release dated February 29, 2024 regarding Ensure Up-to-Date Measles Immunizations as information as submitted and circulated.*

**CARRIED.**

- 9.2 RCDHU - Media Release - March 7, 2024 - Overdose Alert

**RESOLUTION - 135-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the RCDHU Media Release dated March 7, 2024 regarding Overdose Alert as information as submitted and circulated.*

**CARRIED.**

- 9.3 Arnprior Special Olympics - Thank You!

**RESOLUTION - 136-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the note of thanks from Arnprior Special Olympics as information as submitted and circulated.*

**CARRIED.**

- 9.4 County of Renfrew Public Works & Engineering Dept. Report to the Operations Committee - March 5, 2024 (Speed/Traffic Review Fee)

**RESOLUTION - 137-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the County of Renfrew Public Works & Engineering Dept. Report to the Operations Committee dated March 5, 2024 (Speed/Traffic Review Fee) as information as submitted and circulated.*

**CARRIED.**

- 9.5 County of Renfrew - Media Release - March 11, 2024 - Mesa Team to Combat Housing and Homelessness

**RESOLUTION - 138-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the County of Renfrew Media Release dated March 11, 2024 regarding Mesa Team to Combat Housing and Homelessness as information as submitted and circulated.*

**CARRIED.**

## 9.6 County Council Summary - February 28, 2024

**RESOLUTION - 139-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT Council accept the County Council Summary dated February 28, 2024 as information as submitted and circulated.***

**CARRIED.**

## 9.7 County of Renfrew - Notice of Information Centre - Transportation Master Plan

**RESOLUTION - 140-2024**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT Council accept the County of Renfrew - Notice of Information Centre regarding the Transportation Master Plan as information as submitted and circulated.***

**CARRIED.**

Staff Direction: Staff was directed to share this information on the Township's Social Media platforms and website.

**10. Motions**

## 10.1 Request for Support #1 - Municipality of St. Charles - Unnecessary Noise (Engine Brakes)

**RESOLUTION - 141-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council accept Request for Support #1 - Municipality of St. Charles - Unnecessary Noise (Engine Brakes) as information as submitted and circulated.***

**CARRIED.**

**RESOLUTION - 142-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT Council of the Township of McNab/Braeside support the Municipality of St. Charles and the Municipality of Shuniah in their effort to request the Provincial Government to enhance enforcement for deficient muffler systems in an attempt to address concerns around excessive and unnecessary noise from engine brakes.***

**CARRIED.**

## 10.2 Request for Support #2 - Northumberland County - Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer

**RESOLUTION - 143-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept Request for Support #2 - Northumberland County - Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 144-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council support Northumberland County, the Town of Plympton-Wyoming and the City of Greater Sudbury in their effort to request that the Province of Ontario amend the Occupational Health & Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project.*

**CARRIED.**

10.3 Request for Support #3 - County of Lambton - Highway Funding

**RESOLUTION - 145-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council accept Request for Support #3 - County of Lambton - Highway Funding as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 146-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council support the County of Lambton in their effort to encourage the Province of Ontario to upload the responsibility of and costs associated with the continued construction, operation and maintenance of major municipally owned highways throughout the Province on Ontario from local municipalities to the Ontario Ministry of Transportation or alternatively that the Province of Ontario appropriately increase the Ontario Community Infrastructure Fund to municipalities.*

**CARRIED.**

**11. Unfinished Business**

11.1 Strategic Plan

**RESOLUTION - 147-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council adopt the Strategic Plan as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to post the Strategic Plan on the Township's website.

**12. New Business**

- 12.1 Burnstown Farmers Market - Renfrew County Community Development Fund

**RESOLUTION - 148-2024**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

*THAT Council accept the correspondence from Burnstown Farmers Market regarding Renfrew County Community Development Fund as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to add a line item to the Budget Cut/Keep/Add meeting for the promotion of local food and/or Municipal Community Funding.

**13. Notice of Motions**

Nil.

**14. By-Laws**

- 14.1 By-Law #2024-15 Procedural By-Law

**RESOLUTION - 149-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

*THAT By-Law #2024-15, being a By-Law to Govern the Proceedings of Council and Committees, is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.2 By-Law #2024-16 Appoint Deputy Mayor to Committee of Adjustment

**RESOLUTION - 150-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

*THAT By-Law #2024-16, being a By-Law to constitute and appoint a Committee of Adjustment is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 14.3 By-Law #2024-17 Fees and Charges

**RESOLUTION - 151-2024**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

*THAT By-Law #2024-17, being a By-Law to Establish Fees and Charges for services or use of municipal property is now deemed read a second and third time short and hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

Nil.

Council recessed at 8:05 p.m.

Council resumed at 8:11 p.m.

**16. Closed Meeting Session**

- 16.1 Under Section 239(2)(c) for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality or local board (Jackson Lane).

**RESOLUTION - 152-2024**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

*THAT this meeting become closed Under Section 239(2)(c) for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality or local board (Jackson Lane) at 8:11 p.m.*

**CARRIED.**

Ms. Cannon vacated the Council Chambers at this time (8:11 p.m.).

Ms. Cannon entered the Council Chambers at this time (9:02 p.m.).

**RESOLUTION - 153-2024**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

*THAT Council resume the open session at 9:02 p.m.*

**CARRIED.**

Staff Direction: Staff was directed to prepare a report outlining the options available to the Township, as discussed during the closed session.

**17. Notice of Council Meeting Dates**

As noted on the Agenda

**18. Confirmatory By-Law**

- 18.1 By-Law #2024-18 Confirm the Proceedings of the March 19, 2024 Regular Council Meeting

**RESOLUTION - 154-2024**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT By-Law #2024-18, being a By-Law to confirm the proceedings of the March 19, 2024 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 9:03 p.m.

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MAYOR

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CAO/CLERK