



MINUTES
Regular Council Meeting
Tuesday, March 5, 2024
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Andrea Lamontagne, Recreation Director
Anne McVean, Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated March 5, 2024

The following amendments were made to this evening's Agenda:

Remove: 5.1 Delegation - Mayor Wier, Township of Greater Madawaska

Add: 11.1 Unfinished Business - Clay Bank Nature Park for Outdoor Learning – Dock

Remove: 16.1 Closed Meeting Under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Braeside ODR).

RESOLUTION - 98-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council adopt the Agenda dated March 5, 2024 as amended.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:02 p.m.).

4. Planning Matters

- 4.1 Official Plan Amendment #46
- Notice of County OPA Application & Public Meeting
- Notice of County OPA to Public Bodies
- DRAFT OPA 46

RESOLUTION - 99-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Official Plan Amendment #46 as information as submitted and circulated.

CARRIED.

- 4.2 Application for Minor Variance - A-2/24
John Boef
Part of Lot 1, Concession 11
64 Moreau Road
- Public Notice
- Application & Sketch
- Staff Comments
- REPORT - Environmental Impact Assessment - 64 Moreau Road, Pakenham, ON

RESOLUTION - 100-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the Application for Minor Variance - A-2/24 as information as submitted and circulated; AND FURTHER THAT Council recommend that this Application for Minor Variance be approved.

CARRIED.

- 4.3 Town of Arnprior - Notice of Public Meeting (ZBLA) - March 11, 2024

RESOLUTION - 101-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council accept Town of Arnprior - Notice of Public Meeting (ZBLA) - March 11, 2024 as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to submit comments to the Town of Arnprior requesting that construction traffic enter and exit off Russett Drive as opposed to Campbell Drive and should the construction company use Campbell Drive, the Road must be returned to its original condition, at the expense of the construction company.

Staff was further directed to start the process of defining "heavy trucks" in our set fines By-Law.

Mayor MacKenzie took over as Meeting Chair at this time (6:18 p.m.).

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 February 20, 2024

RESOLUTION - 102-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT the minutes of the February 20, 2024 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

Nil.

9. Information Items

9.1 AORS Municipal Public Works Trade Show - June 5 & 6, 2024

RESOLUTION - 103-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept AORS Municipal Public Works Trade Show - June 5 & 6, 2024 as information as submitted and circulated.

CARRIED.

9.2 Meeting Summary Report - Short Term Accommodations

RESOLUTION - 104-2024

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept Meeting Summary Report - Short Term Accommodations as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to bring forward Short Term Accommodation Policies/By-Laws once passed from neighbouring municipalities, for Council's information.

Ms. McVean vacated the Council Chambers at this time (6:20 p.m.).

9.3 Response from the Ministry of Public and Business Service Delivery - Provincial Cemetery Management

RESOLUTION - 105-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the Response from the Ministry of Public and Business Service Delivery - Provincial Cemetery Management as information as submitted and circulated.

CARRIED.

- 9.4 Renfrew County and District Health Unit - Medical Officer of Health Report to the Board - February 27, 2024

RESOLUTION - 106-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept the Renfrew County and District Health Unit - Medical Officer of Health Report to the Board - February 27, 2024 as information as submitted and circulated.

CARRIED.

10. Motions

- 10.1 Request for Support #1 - County of Prince Edward - Ontario Works and Ontario Disability Support Program Financial Assistance Rates

RESOLUTION - 107-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Request for Support #1 - County of Prince Edward - Ontario Works and Ontario Disability Support Program Financial Assistance Rates be accepted as information as submitted and circulated.

CARRIED.

RESOLUTION - 108-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council support the County of Prince Edward and the Town of Orangeville and urges the Provincial Government to

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by "Raise the Rates" campaign and the "Income Security Advocacy Centre";*
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;*
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require.*

CARRIED.

Staff Direction: Staff was directed to contact the County of Renfrew social services to inquire as to whether they have a similar initiative that can be supported by Council that is specific to low-income seniors and if not, staff was directed to create and bring forward a motion in this regard for Council's support.

10.2 Request for Support #2 Township of Perry - Amend Blue Box Regulation

RESOLUTION - 109-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Request for Support #2 Township of Perry - Amend Blue Box Regulation be accepted as information as submitted and circulated.

CARRIED.

RESOLUTION - 110-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council supports the Township of Perry and requests that the Province amend Ontario Regulation 391/21:Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources.

CARRIED.

10.3 Request for Support #3 - Northumberland County - Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer

RESOLUTION - 111-2024

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Request for Support #3 - Northumberland County - Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer be accepted as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to investigate if this motion was already brought forward to Council.

11. Unfinished Business

11.1 Clay Bank Nature Park for Outdoor Learning - Dock

RESOLUTION - 112-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council approve the purchase of the used dock in as-is condition from the Arnprior Fish and Games Conservation Club for \$4,000, funded from Parks Reserves in the 2024 budget.

CARRIED.

12. New Business

12.1 2024 Solar Eclipse

RESOLUTION - 113-2024

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the 2024 Solar Eclipse report as information as submitted and circulated; **AND FURTHER THAT** Council approve the CAO to direct staff that work outdoors (Public Works and Recreation) to move to indoor work (where available) or to complete work as of 2:00 pm on April 8, 2024.

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (7:04 p.m.).

12.2 Suggested Amendments to the Procedural By-Law

RESOLUTION - 114-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien **THAT** Council accept this Report as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to amend the Procedural By-Law as follows:

Add to Section 15. Confidential Documentation

"The Clerk shall distribute and collect back all confidential reports and material for closed sessions, including any handwritten notes taken by members of Council during the closed session. If a member determines that he or she has a potential Pecuniary or Conflict of Interest, he or she shall return the materials to the Clerk. The Clerk shall note in the minutes and destroy the documents.

Add to Section 73(3) Committees of Council Establishment/Appointment

The Standing Committees may be composed of designated Members of Council, as well as members of the public. The names of members required to serve including the Chair and Vice-Chair if necessary on each Standing Committee may be determined by the Mayor and approved by Council.

Add new Clause to Section 73 Committees of Council Establishment/Appointment as follows:

All public members applications shall be submitted to the Clerk's office for review and appointment by Council.

Change the word "Mayor" to "Council" in the following clauses under Section 73 - Committees of Council Establishment/Appointment

(1) *In the first quarter of Council, immediately after communications, petitions, etc., having been read by the Clerk, ~~the Mayor~~ Council may select and appoint the Standing Committees and Ad Hoc Committees for the current year to the Council.*

(3) *The Standing Committees may be composed of designated Members of Council. The names of members required to serve including the Chair and Vice-Chair if necessary on each Standing Committee may be determined ~~by the Mayor~~ and approved by Council.*

(5) *The names of members to be appointed to any Board, Commission or other body to which Council is required or empowered to appoint persons will be determined by Council.*

CARRIED.

12.3 Budget Meeting Date - Cut/Keep/Add

RESOLUTION - 115-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept Budget Meeting Date - Cut/Keep/Add as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to schedule the Budget Meeting (Cut/Keep/Add) for March 25, 2024 at 10:00 a.m.

Staff was further directed to post notice of this meeting under the "News & Notices" section of the Township website.

12.4 Amended Township Branding Guidelines and Sample Temporary Logo

RESOLUTION - 116-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council accept the - Amended Township Branding Guidelines and Sample temporary logo as information as submitted and circulated; **AND FURTHER THAT** the Township Branding Guidelines be adopted, as amended.

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2024-12 Fees and Charges

RESOLUTION - 117-2024

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT By-Law #2024-12, being a By-Law to Establish Fees and Charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.2 By-Law #2024-13 Reserve and Reserve Fund Policy

RESOLUTION - 118-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** By-Law #2024-13, being a By-Law to adopt the Reserve and Reserve Fund Policy, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

15. Public Questions/Comments

Nil.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

18.1 By-Law #2024-14 to confirm the proceedings of the March 5, 2024 Regular Council Meeting

RESOLUTION - 119-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** By-Law #2024-14, being a By-Law to confirm the proceedings of the March 5, 2024 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 7:49 p.m.

MAYOR

CAO/CLERK