



MINUTES
Regular Council Meeting
Tuesday, January 16, 2024
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening, with the exception of Councillor Brum, who sent his regrets. Councillor Rosien joined the meeting at 6:09 p.m.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Suzanne Bouchard, Treasurer
Andrea Lamontagne, Recreation Director
Bruce Howarth, Manager of Planning Services, County of Renfrew
Anne McVean, Planning, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
 - 3.1 Dated January 16, 2024

The follow was added to this evening's Agenda:
12.3 Upcoming/Rescheduled Meeting Dates

RESOLUTION - 1-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT the Agenda dated January 16, 2024 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:02 p.m.).

4. Planning Matters

- 4.1 Minor Variance Application A-3/23 - Andrew Jahn
Lot 14, Concession 8
1781 Russett Drive
- Notice of Public Hearing
- Minor Variance Application
- Township Staff Comments
- Garage Section A3
- Site Plan
- County of Renfrew Planning Report

RESOLUTION - 2-2024

Moved by Councillor Robert Campbell, seconded by Mayor Mark MacKenzie
***THAT** Application for Minor Variance A-3/23 be accepted as information as submitted and circulated; **AND FURTHER THAT** Council are in support of this Application for Minor Variance.*

CARRIED.

- 4.2 Ministry of Municipal Affairs and Housing - Potential Revocation or Amendments of MZO's
- Andrea Reyers - Potential Revocation or Amendments of MZO's
- MZO - Campbell Drive ZanderPlan Summary - January 3, 2024
- MZO - Council Support Resolution
- Photo
- 2023-08 Wolf System Germany

RESOLUTION - 3-2024

Moved by Mayor Mark MacKenzie, seconded by Councillor Robert Campbell
***THAT** Ministry of Municipal Affairs and Housing - Potential Revocation or Amendments of MZO's be accepted as information as submitted and circulated.*

CARRIED.

Mayor MacKenzie resumed his position as Meeting Chair at this time (6:07 p.m.).

5. Delegations and Presentations

- 5.1 Tom Peckett - ThermoEnergy MZO

Mr. Tom Peckett provided an update on status of the development of 664 Campbell and provided information on the delays experienced, however stated that this project is very much moving forward and support from Council would be appreciated. Mayor MacKenzie advised that the County of Renfrew and this Council were in support of this project advancing.

5.2 Wendo Blondeau - Braeside Community Association

This item was discussed after section 10.2 on this evening's Agenda (7:23 p.m.).

Ms. Blondeau introduced herself as the President of the newly developed Braeside Community Association. Ms. Blondeau asked for Council's blessing for this Association to move forward with promoting the activities and events in the Village of Braeside. The Braeside Community Association will bring their concerns to Council and are requesting financial assistance with getting a newsletter circulated to residents of the "K0J 1G0" postal code, 4 times per year. Additional requests regarding use of the local recreation hall will be brought forward when required. Council advised Ms. Blondeau of the Municipal Grant Application that is required for this request, staff will ensure that a copy is received by the Association.

5.3 Jeff Letourneau, Senior's Active Living Centre

Mr. Letourneau provided a summary of the services provided by the Senior's Active Living Centre and gave an update on what was accomplished in 2023. The Senior's Active Living Centre is requesting a donation in the amount of \$20,000, broken down as \$15,000 cash donation and \$5,000 in kind. Council thanked Mr. Letourneau for attending and advised that this request will be taken into consideration during budget deliberations.

6. Matters Arising out of Delegations Heard

6.1 Minister's Zoning Orders - 664 Campbell Drive – O. Reg. 537/21

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 4-2024

Moved by Mayor Mark MacKenzie, seconded by Deputy Mayor Lori Hoddinott
WHEREAS *ThermoEnergy and Wolf Systems Canada Ltd. have procured various studies on soil, noise, hydrology, & traffic for the property at 664 Campbell Dr.;*

AND WHEREAS *a full survey has been completed;*

AND WHEREAS *machinery valued at over \$1 million has been ordered for the factories;*

AND WHEREAS *contracts for initial construction activities are being arranged for the Spring 2024;*

AND WHEREAS *the continuation of the Ministerial Zoning Order #O.Reg. 537/21 will continue to allow the development of the industrial project at 664 Campbell Dr.;*

THEREFORE BE IT RESOLVED THAT *Council of Township of McNab/Braeside supports the continuation of the Ministerial Zoning Order #O.Reg. 537/21 working towards this very important industrial project for the Township and the Region.*

For: Mayor Mark MacKenzie, Deputy Mayor Lori Hoddinott, and
Councillor Kevin Rosien

Against: Councillor Robert Campbell

CARRIED. 3-1.

Staff Direction: Staff was directed to send favourable comments in support of this MZO to the Environmental Registry of Ontario stating there has been satisfactory progress.

7. Adoption of Previous Council Minutes

7.1 December 19, 2023 - Regular Council Meeting

RESOLUTION - 5-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT the minutes of the December 19, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Clay Bank Nature Park for Outdoor Learning - Dock

RESOLUTION - 6-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council approve the purchase of the used dock in as-is condition from the Arnprior Fish and Games Conservation Club for \$3,500, funded from the Clay Bank Nature Park for Outdoor Learning reserves in the 2024 budget.

TABLED.

Staff Direction: Staff was directed to bring this matter forward to 2024 budget deliberations. Staff was also directed to request this amount be paid from the Parks Reserve Fund, if approved.

8.2 Public Works Department Activity Report - December 2023

RESOLUTION - 7-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council accept the Public Works Department Activity Report for the Month of December 2023 as information as submitted and circulated.

CARRIED.

8.3 Public Works Department - Brushing/Chipping Additional Information

RESOLUTION - 8-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council accept the additional information regarding the Public Works Brushing/Chipping activity as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to bring forward further information including how many trees were removed, the staff time/costs for removing the trees, the equipment used and costs to use such equipment to the next Council Meeting.

8.4 Reserve and Reserve Fund Policy Review - Staff Comments

RESOLUTION - 9-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the Reserve and Reserve Fund Policy Review with Staff comments for Council consideration as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to bring this information, including the correspondence received on January 16, 2024 from the McNab/Braeside Treasurer at the time the policy was created forward to the next Budget Committee Meeting.

8.5 Public Recreation & Culture Draft Committee Meeting Minutes - December 6, 2023

RESOLUTION - 10-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the Public Recreation & Culture Draft Committee Meeting Minutes dated December 6, 2023 as information as submitted and circulated.

CARRIED.

8.6 Non-Resident Recreation Fee Reimbursement 2024

RESOLUTION - 11-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council provide staff direction on the terms for reimbursing the non-resident fee for recreation programs in Arnprior, that are held at the Nick Smith Centre, for 2024.

CARRIED.

Staff Direction: Staff was directed to continue with the current reimbursement program in 2024 with the exception of ice pad rentals. A recommendation regarding the terms of ice pad rental reimbursements will be brought forward to Council for consideration. Further, reimbursement requests must be equal or greater than \$25 before the reimbursement will be processed.

Ms. Bouchard vacated the Council Chambers at this time (7:11 p.m.)

8.7 Building Department Report - December 2023

RESOLUTION - 12-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT the Building Department Report for the month of December 2023 be accepted as information as submitted and circulated.

CARRIED.

Ms. Lamontagne vacated the Council Chambers at this time (7:14 p.m.).

9. Information Items

9.1 Cheryl Gallant - Canada Post Mailbox Snow Removal

RESOLUTION - 13-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence from Cheryl Gallant regarding Canada Post Mailbox Snow Removal as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to send a letter of thanks to Ms. Gallant.

9.2 Karin Haelssig - Letter of Resignation - Public Finance & Administration Committee

RESOLUTION - 14-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council accept Karin Haelssig's Letter of Resignation from the Public Finance & Administration Committee as information as submitted and circulated.

CARRIED.**10. Motions**

10.1 AORS SDF Application Municipal Equipment Operator Course

RESOLUTION - 15-2024

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Council accept the AORS SDF Application Municipal Equipment Operator Course report as information as submitted and circulated.

CARRIED.

10.2 AORS SDF Application Municipal Equipment Operator Course

RESOLUTION - 16-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED that the Township of McNab/Braeside supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT the Township of McNab/Braeside calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, the Township of McNab/Braeside's Member of Provincial Parliament and the Association of Ontario Road Supervisors.

CARRIED.

At this time, Council returned to item #5.2 on the agenda (7:23 p.m.).

11. Unfinished Business

11.1 Draft Strategic Planning Presentation Comments

RESOLUTION - 17-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the - Draft Strategic Planning Presentation Comments Report - as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction on how to proceed.

CARRIED.

Mayor MacKenzie vacated the Council Chambers and Deputy Mayor Hoddinott took over as Meeting Chair at this time (7:57 p.m.)

Mayor MacKenzie entered the Council Chambers and resumed position as Meeting Chair at this time (8:01 p.m.).

Staff Direction: Staff was directed to mail out notice of this meeting to all Township ratepayers, as well as post notice at the Township Office and on Social Media.

Staff was directed to amend the presentation as follows:

Page 5 - change "Expand Recreation and Eco-Tourism opportunities & infrastructure" to "Expand Recreation and Eco-Tourism opportunities".

Page 6 - change "Build up reserves by 25%without incurring additional debt" to "build up adequate reserves to support the Asset Management Plan without incurring unnecessary debt".

12. New Business

12.1 Arnprior Special Olympics

RESOLUTION - 18-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the report, Arnprior Special Olympics, as information as submitted and circulated.

CARRIED.

12.2 Arnprior Special Olympics - Donation Request

RESOLUTION - 19-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council approve the 2024 donation request from the Arnprior Special Olympics in the amount of \$500.00.

CARRIED.

12.3 Upcoming/Rescheduled Meeting Dates

Council rescheduled the Budget Committee Meetings to February 7 and 8, 2024 at 5:00 p.m.

The Special Town Hall Meeting that was scheduled for February 1, 2024 for the purpose of discussing the draft Strategic Plan was rescheduled to February 13, 2024 from 6:00-8:00 p.m.

Staff Direction: Staff was directed to mail out a notice of these meetings to all Township ratepayers by January 31, 2024.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2024-01 Interim Taxes

RESOLUTION - 20-2024

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2024-01, being a By-Law to provide for implementation and collection of an interim tax levy for the year 2024 and to further provide for penalty and interest in default of payment thereof, I hereby deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.2 By-Law #2024-02 Borrowing By-Law BMO

RESOLUTION - 21-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** By-Law #2024-02, being a By-Law to authorize municipal borrowing for current expenditures with pledge on revenues, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.3 By-Law #2024-03 Remuneration Township Staff

RESOLUTION - 22-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Mayor Mark MacKenzie

***THAT** By-Law #2024-03, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.4 By-Law #2024-04 2024 Twp Officer Remuneration

RESOLUTION - 23-2024

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** By-Law #2024-04, being a By-Law to establish remuneration for Officers of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

15. Public Questions/Comments

Nil.

16. Closed Meeting Session

16.1 Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (768 Osborne Street).

RESOLUTION - 24-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** this meeting become closed under Section 239(2)(e) for the purpose of discussing litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (768 Osborne Street) at 8:25 p.m.*

CARRIED.

Ms. Cannon vacated the Council Chambers at this time (8:26 p.m.).

Ms. Cannon entered the Council Chambers at this time (9:45 p.m.).

RESOLUTION - 25-2024

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council resume the open session at 9:45 p.m.*

CARRIED.

Staff Direction: Staff was directed to communicate with the solicitor regarding this matter.

17. Notice of Council Meeting Dates

January 25 – Recreation & Culture Committee – 7:00 p.m.

January 30 – Public Safety Committee – 6:00 p.m.

January 30 – Public Works Committee – 7:30 p.m.

18. Confirmatory By-Law

18.1 By-Law #2024-05 Confirm the Proceedings of the January 16, 2024 Regular Council Meeting

RESOLUTION - 26-2024

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** By-Law #2024-05, being a By-Law to confirm the proceedings of the January 16, 2024 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:46 p.m.

MAYOR

CAO/CLERK