



MINUTES
Regular Council Meeting
Tuesday, December 5, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Deputy Clerk/Executive Assistant
Ryan Frew, Director of Public Works

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated December 5, 2023

The following item was added to the Agenda:

9.6 - 200 Year Anniversary of the Establishment of the Township of McNab (now known as the Township of McNab/Braeside)

RESOLUTION - 574-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council adopt the Agenda dated December 5, 2023 as amended.

CARRIED.

4. Planning Matters

Nil.

5. Delegations and Presentations

5.1 Brian Gilhuly, Arnprior & McNab/Braeside Archives
- Presentation

Mr. Gilhuly provided a review of how 2023 went for the Arnprior & McNab/Braeside Archives. The financial ask for the 2024 budget is \$27,025. This ask will be added to 2024 budget deliberations.

5.2 Mark Nibourg - Physician Recruitment Coordinator

Mr. Nibourg provided a review and detailed summary of the current status of physician recruitment in Arnprior & McNab/Braeside. The ask for the 2024 budget is continued support of \$20,000. This request will be added to the 2024 budget deliberations.

RESOLUTION - 575-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council agree to extend the time allotted for the delegation regarding Physician Recruitment by 10 minutes.

CARRIED.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 November 20, 2023 - Special Council Meeting

RESOLUTION - 576-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the minutes of the November 20, 2023 Special Council Meeting be adopted as submitted and circulated.

CARRIED.

7.2 November 21, 2023 - Regular Council Meeting

RESOLUTION - 577-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT the minutes of the November 21, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Proposed Budget Committee Meeting

RESOLUTION - 578-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept the 2024 Proposed Budget Committee meeting Schedule using the proposed dates as amended from the November 21st, 2023 Council meeting;

CARRIED.

Staff Direction: Staff was directed to schedule the following Budget Committee Meetings:
December 13, 2023 at 5:00 p.m. (Reserves & Balance Sheets Review)
January 17, 2024 at 5:00 p.m. (Day 1 of Budget Deliberations)
January 18, 2024 at 5:00 p.m. (Day 2 of Budget Deliberations)

Staff was further directed to schedule the following Special Council Meeting:
February 1, 2024 at 5:00 p.m. - Cut/Keep Meeting

- 8.2 PW-2023-04 RFP Engineering Services for Kippen Road and Stewartville Road

RESOLUTION - 579-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT a Professional Services Agreement be signed with McIntosh Perry Consulting Engineers Ltd. in the amount of \$179,943.28 plus HST for design services for the rehabilitation/reconstruction of Kippen Road (from White Lake Road to Stewartville Road) and Stewartville Road (from Kippen Road to Flat Rapids Road) for a combined total of 6.8 km AND THAT Council authorizes the Mayor and CAO/Clerk to sign the agreement on behalf of the Township AND FURTHER THAT the project be funded by the \$140,000 allocated in the 2023 budget with the remaining funds being allocated from the Capital Asset Replacement Reserve - Paved Roads account.

CARRIED.

Staff Direction: Staff was directed to add "Culvert Installation Timing" to a Public Works Committee Meeting for discussion.

- 8.3 Curbside Solid Waste Collection Services Tender 2023

RESOLUTION - 580-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council approves the Public Works Committee recommendation and award the contract for Solid Waste Collection Services to Topps Environmental Solutions (803836 Ontario Inc.), Carleton Place, Ontario for the first year price of \$312,491.20 plus HST; AND FURTHER THAT the term of the contract shall be for five (5) years; AND FURTHER THAT the Township shall have the right to extend the contract for one (1) year for up to two (2) extensions; AND FURTHER THAT the price of each subsequent year of the contract be adjusted based on stop count, CPI and pricing allowances for fuel costs; AND FURTHER THAT Council authorizes the Mayor and CAO/Clerk to sign the agreement on behalf of the Township.

CARRIED.

Staff Direction: Staff was directed to provide a cost analysis of the cost for the Township to purchase a garbage truck and provide garbage collection independently.

- 8.4 Public Works Committee Meeting Minutes dated October 19, 2023

RESOLUTION - 581-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Public Works Committee Meeting Minutes dated October 19, 2023 as information as submitted and circulated.

CARRIED.

Mr. Frew vacated the Council Chambers at this time (7:18 p.m.).

- 8.5 Public Finance & Administration Committee - Review of Purchasing Policy

RESOLUTION - 582-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council accept the Public Finance & Administration Committee - Review of Purchasing Policy Report as information as submitted and circulated; AND FURTHER THAT Council direct staff to bring the Purchasing Policy, as amended by the Public Finance & Administration Committee forward to the next Council Meeting for adoption. .

CARRIED.

- 8.6 Recreation Department Activity Report

RESOLUTION - 583-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the November Recreation Department Activity Report as information as submitted and circulated.

CARRIED.

- 8.7 By-Law Services Report - October 2023

RESOLUTION - 584-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT the By-Law Services Report for the Month of October 2023 be accepted as information as submitted and circulated.

CARRIED.

9. Information Items

- 9.1 Correspondence as circulated #1 (November 16-29, 2023)
1. Medical Officer of Health Report - November 28, 2023

RESOLUTION - 585-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept correspondence item #1. Medical Officer of Health Report - November 28, 2023 as information as submitted and circulated.

CARRIED.

- 9.2 Media Release - County of Renfrew Releases Results of Point-in-Time Count on Homelessness - November 23, 2023
County of Renfrew Point-in-Time Count Results

RESOLUTION - 586-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council accept the Media Release - County of Renfrew Releases Results of Point-in-Time Count on Homelessness dated November 23, 2023 and County of Renfrew Point-in-Time Count Results as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to inquire with the Greater Arnprior Community Council on Poverty and Homelessness Committee on the current status support required.

- 9.3 Deputy Mayor Hoddinott - 2023 Volunteer Appreciation Speech

RESOLUTION - 587-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
***THAT** Council accept Deputy Mayor Hoddinott's 2023 Volunteer Appreciation Speech as information as submitted and circulated.*

CARRIED.

- 9.4 988 Canada's National Suicide Crisis Line Now Available

RESOLUTION - 588-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
***THAT** Council accept the correspondence regarding 988 Canada's National Suicide Crisis Line Now Available as information as submitted and circulated.*

CARRIED.

- 9.5 Hydro One Fibre Optic Cable Installment

RESOLUTION - 589-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
***THAT** Council accept the correspondence regarding Hydro One Fibre Optic Cable Installment as information as submitted and circulated.*

CARRIED.

- 9.6 200 Year Anniversary of the Establishment of the Township of McNab (now known as the Township of McNab/Braeside)

RESOLUTION - 590-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council accept the certificate for the 200 Year Anniversary of the*

Establishment of the Township of McNab (now known as the Township of McNab/Braeside) as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Unfinished Business

Nil.

12. New Business

Nil.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-75 ZBLA Stewart

RESOLUTION - 591-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** By-Law #2023-75, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.2 By-Law #2023-76 Land Use Agreement - Bureau (19 Reed Road)

RESOLUTION - 592-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** By-Law #2023-76, being a By-Law to authorize the Township of McNab/Braeside to enter into an agreement for Land Use between the Township of McNab/Braeside and Robert Bureau/Alyn McEwen, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.3 By-Law #2023-77 - Travel & Expense Claims Policy – Township Employees and Committee Members

RESOLUTION - 593-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2023-77, being a By-Law to adopt the Travel & Expense Claims of Township Employees and Committee Members Policy of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.4 By-Law #2023-78 - Travel & Expense Claims Policy – Council Members

RESOLUTION - 594-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT By-Law #2023-78, being a By-Law to adopt the Travel & Expense Claims of Council Members Policy of the Corporation of the Township of McNab/Braeside is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.**15. Public Questions/Comments**

Nil.

Council recessed at 7:40 p.m.

Council resumed at 7:44 p.m.

16. Closed Meeting Session

16.1 Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Fire Truck #9862)

RESOLUTION - 595-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT this meeting become closed Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Fire Truck #9862) at 7:45 p.m.

CARRIED.

Ms. Cannon vacated the Council Chambers at this time (7:45 p.m.).

Ms. Cannon entered the Council Chambers at this time (8:31 p.m.).

RESOLUTION - 596-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council resume the open session at 8:31 p.m.

CARRIED.**RESOLUTION - 597-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council accept estimate #113874 and direct staff to proceed with having this work completed.

CARRIED.**17. Notice of Council Meeting Dates**

As noted on the Agenda.

18. Confirmatory By-Law

- 18.1 By-Law #2023-79 Confirm the Proceedings of the December 5, 2023 Regular Council Meeting

RESOLUTION - 598-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
***THAT** By-Law #2023-79, being a By-Law to confirm the proceedings of the December 5, 2023 Regular Council Meeting, is now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 8:33 p.m.

MAYOR

CAO/CLERK