



MINUTES
Regular Council Meeting
Tuesday, October 17, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director
Austin Hisko, Building Inspector
Anne McVean, Planning Services, County of Renfrew

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor MacKenzie declared pecuniary interest on item 8.5 Brandy Creek Municipal Drain stating "As I am the owner of land in the Brandy Creek Drainage Basin and financial decisions are being made"

There were no other disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated October 17, 2023

RESOLUTION - 457-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the Agenda dated October 17, 2023 be adopted as submitted and circulated.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:01 p.m.).

4. Planning Matters

4.1 Application for Minor Variance A-2/23 - Kimberly Telford - 22 Goodwin Lane

RESOLUTION - 458-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Application for Minor Variance A-2/23 - Kimberly Telford - 22 Goodwin Lane be accepted as information as submitted and circulated and Council recommend that this file proceed to the Committee of Adjustment for approval.

CARRIED.

- 4.2 Town of Arnprior - Notice of Application - OPA 7 - ZBL 5-23 - Arthur Street

RESOLUTION - 459-2023

Moved by Councillor Kevin Rosien, seconded by Mayor Mark MacKenzie
THAT Town of Arnprior - Notice of Application - OPA 7 - ZBL 5-23 - Arthur Street be accepted as information as submitted and circulated.

CARRIED.

- 4.3 Town of Arnprior - Notice of ZBA 6-23 - Carss Street

RESOLUTION - 460-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Town of Arnprior - Notice of ZBA 6-23 - Carss Street be accepted as information as submitted and circulated.

CARRIED.

Ms. McVean vacated the Council Chambers at this time (6:19 p.m.).

- 4.4 Town of Arnprior - Notice of Application - OPA 8 - ZBL 7-23 - Norma Street

RESOLUTION - 461-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Town of Arnprior - Notice of Application - OPA 8 - ZBL 7-23 - Norma Street be accepted as information as submitted and circulated.

CARRIED.

Mayor MacKenzie took over as Meeting Chair at this time (6:20 p.m.).

5. Delegations and Presentations

- 5.1 Mike Groulx - Pollinators

Mr. Groulx had concerns and was seeking clarification about the direction to stop brushing and mulching on Campbell Drive due to a request from a member of the public regarding the pollinators that were present in that location at that time. Mr. Frew provided an explanation on how this decision came to be and the process he follows when directing his staff.

5.2 Elva Brohart - Municipal Blocked Waterway

Ms. Brohart expressed her concerns with trees along the edge of the waterway behind her property blocking the flow of water, stating the waterway needs to be cleaned otherwise her property will flood. Ms. Brohart asked for clarification on who is responsible to clean out this waterway. Ms. Brohart was advised that tree removal is the responsibility of the property owner and that if an inspection is completed and if deemed necessary by the Drainage Inspector, a letter can be sent to the property owner requesting that the trees be removed. Ms. Brohart will be updated as to the progress of her request to have the waterway cleared.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 October 3, 2023 - Regular Council Meeting

RESOLUTION - 462-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** the minutes of the October 3, 2023 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Building Department Report - September 2023

RESOLUTION - 463-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** the Building Department Report for the month of September 2023 be accepted as information as submitted and circulated.*

CARRIED.

Mr. Hisko vacated the Council Chambers at this time (6:55 p.m.).

8.2 October Recreation Report

RESOLUTION - 464-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the October Recreation Report as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to leave one portable toilet at Red Pine Bay for the winter.

8.3 Recreation Non-Resident Reimbursement Terms EFT

RESOLUTION - 465-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council provide staff direction on the refund program for McNab/Braeside residents with the Town of Arnprior programming.

CARRIED.

Staff Direction: Staff was directed to ensure EFT payments are not issued until the Mayor or Deputy Mayor have signed off on them. A limit on the maximum amount for EFTs was not determined due to the process change.

8.4 Public Works Department Activity Report - September 2023

RESOLUTION - 466-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Public Works Department Activity Report for the Month of September 2023 as information as submitted and circulated.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time (7:23 p.m.).

Mayor MacKenzie vacated the Council Chambers at this time (7:23 p.m.).

Ms. Lamontagne vacated the Council Chambers at this time (7:26 p.m.).

8.5 Brandy Creek Municipal Drain

RESOLUTION - 467-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accepts the recommendation from the Township's Drainage Superintendent, Lorne Franklin, to proceed with Option 2 being a New Engineer's Report and Schedule of Assessment for the Brandy Creek Municipal Drain; AND THAT a request be made to Robinson Consultants to provide a cost proposal to complete the Engineer's Report; AND FURTHER THAT a budget upset limit of \$80,000 be set for the preparation of a new Engineer's Report and Schedule of Assessment for the Brandy Creek Municipal Drain.

TABLED.

Staff Direction: Staff was directed to bring this matter forward to the November 7, 2023 Regular Meeting to allow time for Council to gather more information in order to make a decision.

Mayor MacKenzie returned to the Council Chambers at this time (7:36 p.m.).

Councillor Brum vacated the Council Chambers at this time (7:36 p.m.).

Councillor Brum returned to the Council Chambers at this time (7:38 p.m.).

8.6 Public Strategic Planning Committee - Rescind Resolution

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 468-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Council rescind Resolution-54-2023 that was moved by Councillor Scott Brum and seconded by Councillor Kevin Rosien during the February 7, 2023 Regular Council Meeting that states "THAT the following members be appointed to the Public Strategic Planning Committee: Deputy Mayor Lori Hoddinott (Chair), Councillor Kevin Rosien (Vice Chair), Eric Burton, Jason Lee, Fay Kolpin, Andris Kalnins, Joanna Jane Davis, Darrell Carson, Mansour Mohamed and Lou Laventure."

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, Councillor Scott Brum, and Councillor Robert Campbell

Against: Mayor Mark MacKenzie

CARRIED. 4-1.

Mayor MacKenzie resumed the position of Meeting Chair at this time (7:39 p.m.).

8.7 Waste Management - Track Loader Repair

RESOLUTION - 469-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council authorizes the Director of Public Works to proceed with the undercarriage replacement for the Waste Managements John Deere 655k track loader at an estimated cost of \$43,500 plus HST for parts, installation labour and float charges.

CARRIED.

RESOLUTION - 470-2023

Moved by Mayor Mark MacKenzie, seconded by Councillor Kevin Rosien
THAT the repair costs be funded through the Waste Managements Vehicle and Equipment Asset Replacement Reserve Account.

CARRIED.

Staff Direction: Staff was reminded to provide detailed information during the budget process.

Mr. Frew vacated the Council Chambers at this time (8:08 p.m.).

9. Information Items

9.1 AMO - The Canada Community Building Fund - 2022 Annual Report - Part I

RESOLUTION - 471-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence from AMO - The Canada Community Building Fund - 2022 Annual Report - Part I as information as submitted and circulated.

CARRIED.

9.2 County Council Summary - September 2023

RESOLUTION - 472-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the County Council Summary dated September 2023 as information as submitted and circulated.

CARRIED.

9.3 2023 White Lake Santa Claus Parade

RESOLUTION - 473-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence pertaining to the 2023 White Lake Santa Claus Parade as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to complete and submit the registration form on Council's behalf.

9.4 2023 Arnprior Santa Claus Parade

RESOLUTION - 474-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence pertaining to the 2023 Arnprior Santa Claus Parade as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to complete and submit the registration form on Council's behalf.

9.5 Ministry of Infrastructure - Administrative Penalties Regulation under the Building Broadband Faster Act, 2021

RESOLUTION - 475-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the Ministry of Infrastructure - Administrative Penalties Regulation under the Building Broadband Faster Act, 2021 correspondence as information as submitted and circulated.

CARRIED.

9.6 Ontario Volunteer Service Awards

RESOLUTION - 476-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence pertaining to the Ontario Volunteer Service Awards as information as submitted and circulated.

CARRIED.

9.7 Public Strategic Planning Committee - Correspondence from Eric Burton

RESOLUTION - 477-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept Public Strategic Planning Committee - Correspondence from Eric Burton as information as submitted and circulated.

CARRIED.

9.8 No Heavy Truck Signage - Correspondence from D. Allsopp

RESOLUTION - 478-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept No Heavy Truck Signage - Correspondence from D. Allsopp as information as submitted and circulated.

CARRIED.**10. Motions**

Nil.

11. Unfinished Business

11.1 Land Use Agreement - 1511 White Lake Road (Bureau & McEwen)

RESOLUTION - 479-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council provide staff direction on how to proceed with this request.

CARRIED.

Staff Direction: Staff was directed to amend the agreement to specify the land use agreement is to allow for mowing the property only and that specifically no burning or storage is allowed. The dates this agreement would be in effect is August 1-December 31.

Staff was directed to present this Land Use Agreement to Mr. Bureau and Ms. McEwen once amended.

11.2 Clay Bank Park Community Gardens

RESOLUTION - 480-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Clay Bank Park Community Gardens Report as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to instruct the organizations using the gardens to bring an in kind donation request forward for Council's approval should they wish to continue doing so at no charge for next year.

12. New Business

- 12.1 Water Taking Permit Application - Pakenham Quarry - Thomas Cavanagh Construction Limited

RESOLUTION - 481-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the Water Taking Permit Application - Pakenham Quarry - Thomas Cavanagh Construction Limited as information as submitted and circulated.

CARRIED.

Staff Direction: Council authorized Mr. Frew to submit his comments. Deputy Mayor Hoddinott will advise affected property owners on how to submit their concerns/comments.

- 12.2 Municipal Grant Application - Village of White Lake Community Centre

RESOLUTION - 482-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept Municipal Grant Application - Village of White Lake Community Centre as information as submitted and circulated.

CARRIED.

Council agreed to extend the deadline for this grant application from the White Lake Community Association to November 30, 2023.

Councillor Rosien vacated the Council Chambers at this time (8:37 p.m.).

Councillor Rosien entered the Council Chambers at this time (8:39 p.m.).

- 12.3 Dorothy Garlough - In Kind Donation Request

RESOLUTION - 483-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

THAT Council provide staff direction on this in kind donation request.

CARRIED.

Council does not approve waiving the fees for the use of the Murray Yantha Community Centre as requested by Ms. Garlough.

12.4 Agricultural Properties - Burning

RESOLUTION - 484-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

THAT Council accept the attached inquiry and response from OMAFRA regarding Agricultural Properties - Burning Permits as information as submitted.

CARRIED.

12.5 Flexible Work Arrangements Policy

RESOLUTION - 485-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Mayor Mark MacKenzie

THAT Council adopt the Flexible Work Arrangements Policy as submitted and circulated.

TABLED.

Staff Direction: Staff was directed to bring this draft policy forward to the Public Finance and Administration Committee.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-61 Committee Chair and Vice Chair Appointment 2022-2026 Term

Mayor MacKenzie requested a recorded vote.

RESOLUTION - 486-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT By-Law #2023-61, being a By-Law to appoint the Chair and Vice Chair of Standing Committees and SubCommittees for the Council Term or until their successor(s) is/are appointed, I now deemed read a second and third time short and is hereby enacted and passed, as amended.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and Councillor Scott Brum

Against: Mayor Mark MacKenzie and Councillor Robert Campbell

CARRIED. 3-2.

Staff Direction: Staff was directed to amend this By-Law to remove the section that states "AND THAT in the absence of the Chairperson and Vice Chairperson of the

respective Committees; the Chair will select a designate to chair the meeting" as this is already governed by the Procedural By-Law.

15. Public Questions/Comments

15.1 Debbie Allsopp expressed her concerns with the heavy trucks on Campbell Drive and urged Council to look at the entire area of Campbell Drive and not just block off one section.

15.2 Mike Groulx asked for clarification on what was discussed between the Mayor and CAO/Clerk earlier in the meeting, to which he was advised the Mayor was seeking clarification on procedure.

Mr. Groulx asked if there were multiple quotes received regarding the parts for the loader or if it was just a quote received by the dealer, to which he was advised that due diligence was done.

Mr. Groulx pointed out that Council should investigate the current volume of water being taken by Cavanagh Construction at the Pakenham Quarry as a comparison to what is being proposed.

Mr. Groulx, while in support of a flexible work arrangement, suggested that Council should investigate any policies that may also be effected by the Flexible Work Arrangement Policy to ensure it is beneficial.

Mr. Groulx asked why the public isn't allowed to speak throughout the meeting as topics are being discussed and asked if that option has been explored to which he was advised that no, that has not been explored and that format is more likely at a Town Hall Meeting.

15.3 Debbie McLachlan asked where she could find the original agreement pertaining to Brandy Creek to which she was advised Council could provide a copy to her.

Ms. McLachlan asked what Council plans to do in the next three weeks to justify tabling the Brandy Creek Municipal Drain topic to which she was advised it was to allow the public the opportunity to bring a petition forward if they want to abandon the Municipal Drain.

Ms. McLachlan asked if there was a map available that shows the full drain to which she was advised that yes, there is a map available to the public.

Ms. McLachlan asked about the culvert at 65 Milton Stewart and advised it needed to be cleaned out, to which she was advised that the topic of culverts is not listed on this evening's Agenda and therefore shouldn't be discussed.

Ms. McLachlan was also advised that there is a form she can fill out requesting a service that's available at the Township Office or she could discuss these matters with Councillor Rosien as the Chair of the Public Works Committee.

Council recessed at 9:16 p.m.

Council resumed at 9:20 p.m.

16. Closed Meeting Session

16.1 Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Drainage issue on Milton Stewart Avenue) (768 Usborne Street - OLT)

RESOLUTION - 487-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT this meeting become closed under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Drainage issue on Milton Stewart Avenue) (768 Usborne Street - OLT) at 9:21 p.m.

CARRIED.

Ms. Cannon vacated the Council Chambers at this time (9:21 p.m.).

Ms. Cannon entered the Council Chambers at this time (9:57 p.m.)

RESOLUTION - 488-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT Council resume the open session at 9:57 p.m.

CARRIED.**RESOLUTION - 489-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT Staff contact the complainant as discussed during the closed session.

CARRIED.**RESOLUTION - 490-2023**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT staff arrange for a Special Council Meeting on November 2, 2023 to discuss the matter before the Ontario Land Tribunal.

CARRIED.**17. Notice of Council Meeting Dates**

As noted on the agenda.

18. Confirmatory By-Law

- 18.1 By-Law #2023-62 Confirm the Proceedings of the October 17, 2023 Regular Council Meeting

RESOLUTION - 491-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT By-Law #2023-62, being a By-Law to confirm the proceedings of the October 17, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, is now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:58 p.m.

MAYOR

CAO/CLERK