



MINUTES
Regular Council Meeting
Tuesday, October 3, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Ryan Frew, Director of Public Works

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor MacKenzie declared pecuniary interest on item 8.1 as follows: "As I am the owner of land in the Brandy Creek Drainage Basin and financial decisions are being made".

No other disclosures of pecuniary interest were made.

3. Adoption of the Agenda

3.1 Dated October 3, 2023

The following items were asked to be added to this evening's Agenda, however, Council was not in favour of amending the Agenda.

8.2 - Add Additional Correspondence from D. Allsopp

Public Strategic Planning Committee - Correspondence from Eric Burton

RESOLUTION - 431-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT the Agenda dated October 3, 2023 be adopted as submitted and circulated.

CARRIED.

4. Planning Matters

Nil.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 September 19, 2023 - Regular Council Meeting

RESOLUTION - 432-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT the minutes of the September 19, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Brandy Creek Municipal Drain

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:12 p.m.).

Mayor MacKenzie vacated the Council Chambers at this time (6:12 p.m.).

RESOLUTION - 433-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accepts the recommendation from the Township's Drainage Superintendent, Lorne Franklin, to proceed with a New Engineer's Report for the Brandy Creek Municipal Drain; AND FURTHER THAT a request be made to Robinson Consultants to provide a cost proposal to complete the Report for Council's review and approval.

TABLED.

Staff Direction: Staff was directed to bring information forward to Council advising of how the 2019 Engineer Report was financed and to confirm that this report has been paid for in full.

Mayor MacKenzie returned to the Council Chambers at this time and resumed his position as Meeting Chair (6:42 p.m.).

8.2 No Heavy Truck Signage - Campbell Drive

RESOLUTION - 434-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

THAT Council accepts the Public Work Committee recommendation that staff be directed to install a total of three (3) 'No Heavy Truck' signs at the intersections of Campbell Drive and White Lake Road, Campbell Drive and Russett Drive and Wabalac Drive and Vanjumar Road.

CARRIED.

- 8.3 Building Committee Meeting Minutes dated June 5, 2023

RESOLUTION - 435-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT Council accept the Building Committee Meeting Minutes dated June 5, 2023 as information as submitted and circulated.

CARRIED.

- 8.4 McNab Centre Park Building - Re-design and Tender

RESOLUTION - 436-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council approve proceeding with the redesign of the new building at McNab Centre Park to reduce the size, and change the structure and foundation type; **AND FURTHER THAT** Council authorize staff to direct Jp2g to complete this redesign in the amount of \$16,965.00 plus HST.; **AND FURTHER THAT** once the redesign is complete, Council authorize the Director of Public Works to issue the tender for this project with a completion date in 2024.

CARRIED.

- 8.5 Public Works Committee Meeting Minutes dated July 11, 2023

RESOLUTION - 437-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the Public Works Committee Meeting Minutes dated July 11, 2023 as information as submitted and circulated.

CARRIED.

- 8.6 Public Works Committee - Neighbourlink Foundation Donation Request

RESOLUTION - 438-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council make a \$200.00 cash donation to Neighbourlink Foundation in 2024 for the purchase of landfill passes for the Arnprior Waste Disposal Site.

CARRIED.

- 8.7 Public Works Committee - Member Resignation (R. Houseman)

RESOLUTION - 439-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the resignation of Rick Houseman from the Public Works Committee as information as submitted and circulated; **AND FURTHER THAT** the Public Works Committee now consists of Councillor Kevin Rosien (Chair), Councillor Robert Campbell (Vice Chair), Fraser Campbell, Rod Cameron & Darrell Carson.

CARRIED.

8.8 Public Works Committee - October Meeting Date Change

RESOLUTION - 440-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept the Public Works Committee - October Meeting Date Change Report as information as submitted and circulated.

CARRIED.

Mr. Frew vacated the Council Chambers at this time (6:53 p.m.).

At the request of Mayor MacKenzie, Councillor Brum took over as Meeting Chair at this time (6:54 p.m.).

8.9 Draft Public Strategic Planning Committee Meeting Minutes - September 14, 2023

Councillor Brum requested a recorded vote.

RESOLUTION - 441-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept the Draft Public Strategic Planning Committee Meeting Minutes dated September 14, 2023, as information as submitted and circulated.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, Councillor Scott Brum, and Councillor Robert Campbell

Against: Mayor Mark MacKenzie

CARRIED. 4-1.

Mayor MacKenzie resumed the position as Meeting Chair at this time (7:06 p.m.).

8.10 Public Strategic Planning Committee - Member Resignation (Joanna Davis)

RESOLUTION - 442-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept Joanna Davis' resignation from the Public Strategic Planning Committee, effective immediately.

CARRIED.

8.11 Public Strategic Planning Committee - Member Resignation (A. Kalnins)

RESOLUTION - 443-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept Andris Kalnins' resignation from the Public Strategic Planning Committee, effective immediately; AND FURTHER THAT the Public Strategic Planning Committee now consists of Deputy Mayor Lori Hoddinott

(Chair), Councillor Kevin Rosien (Vice Chair), Eric Burton, Jason Lee, Fay Kolpin, Darrell Carson, Mansour Mohamed & Lou Laventure.

CARRIED.

At the request of Mayor MacKenzie, Councillor Brum took over as Meeting Chair at this time (7:08 p.m.).

8.12 Public Strategic Planning Meeting - Disband Committee

Councillor Brum requested a recorded vote.

RESOLUTION - 444-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council move to disband the Public Strategic Planning Committee.*

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, Councillor Scott Brum, and Councillor Robert Campbell

Against: Mayor Mark MacKenzie

CARRIED. 4-1.

Staff Direction: Staff was directed to bring back the associated By-Law and Resolution pertaining to the Strategic Planning Committee to proceed with disbanding this Committee.

8.13 Public Strategic Planning Committee - Strategic Plan Path Forward

RESOLUTION - 445-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council approve the path forward to develop the Strategic Plan as listed in the Strategic Plan Working Outline from Council Workshop (August 29).*

TABLED.

Staff Direction: Staff was directed to bring this matter back to the November 7, 2023 Regular Council Meeting.

Mayor MacKenzie resumed the position as Meeting Chair at this time (7:30 p.m.).

8.14 Arnprior Public Library Briefing - Storm Damage - Shane Kramer

RESOLUTION - 446-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council accept the Arnprior Public Library Briefing - Storm Damage as presented by Shane Kramer, as information as submitted and circulated.*

CARRIED.

9. Information Items

- 9.1 Office of the Fire Marshal - Interpretation of s. 6(3) of the Fire Protection and Prevention Act

RESOLUTION - 447-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Office of the Fire Marshal - Interpretation of s. 6(3) of the Fire Protection and Prevention Act as information as submitted and circulated.

CARRIED.

- 9.2 Ministry of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations & Housing Affordability Task Force - Final Report

RESOLUTION - 448-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council accept the Ministry of Municipal Affairs and Housing - Responding to the Housing Affordability Task Force's Recommendations & Housing Affordability Task Force - Final Report as information as submitted and circulated.

CARRIED.

Council and members of the public were asked to submit any comments to Mayor MacKenzie by October 10, 2023.

- 9.3 Ontario Aggregate Resources Corporation - Licence Fee Disbursement under the Aggregate Resources Act

RESOLUTION - 449-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Ontario Aggregate Resources Corporation - Licence Fee Disbursement under the Aggregate Resources Act correspondence as information as submitted and circulated.

CARRIED.

- 9.4 Village of White Lake Community Association

RESOLUTION - 450-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the Village of White Lake Community Association correspondence as information as submitted and circulated.

CARRIED.

10. Motions

Nil.

11. Unfinished Business

11.1 Floodplain Hazard Mapping - Cost Funding

RESOLUTION - 451-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council accept the Floodplain Hazard Mapping – Cost Funding Report as information as submitted and circulated.

CARRIED.

12. New Business

12.1 Integrity Commissioner - Final Report

RESOLUTION - 452-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Integrity Commissioner's Report dated August 8, 2023 (Closed Meeting Investigation) as information as submitted and circulated; AND FURTHER THAT Council pass the attached resolution stating their intention to address the recommendation as outlined in the Report.

CARRIED.

RESOLUTION - 453-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

WHEREAS a report has been received from the IC regarding a Closed Meeting Investigation; **AND WHEREAS** section 239.2(11) of the Municipal Act requires that the report become public; **AND WHEREAS** Section 239.2 (12) states that if the report contains a finding that all or part of a meeting was held in closed session contrary to the Act, then Council is required to pass a resolution stating how it intends to address the recommendations in the report; **AND WHEREAS** the recommendation submitted to the Township dated August 8, 2023 the Integrity Commissioner recommends that the Township adopt a practice of identifying the subject matter of a closed meeting discussion in the resolution to move into closed, as is required by the Municipal Act; **AND FURTHER THAT** the Township consider the exception relied upon, in order to ensure that the correct exception is applied and that the matter is properly in closed session.

THEREFORE, BE IT RESOLVED THAT the Township adopt the practice of identifying the subject matter of a closed meeting discussion on the agenda; **AND FURTHER** ensure that the correct exception is relied upon and applied to in order to ensure that the matter is properly in closed.

CARRIED.

12.2 January 2024 Meeting Schedule

RESOLUTION - 454-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** Council agree to cancel the January 2, 2024 Regular Council Meeting and proceed with only one scheduled Regular meeting on January 16, 2024 (a Special Meeting can be scheduled, should the need arise).*

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-59 Fees and Charges

RESOLUTION - 455-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** By-Law #2023-59, being a By-Law to establish fees and charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

Staff Direction: Staff was directed to bring information forward to Council advising if fees are charged to the local organization(s) using the community gardens at Clay Bank Park.

15. Public Questions/Comments

15.1 Debbie Allsopp asked for clarification on the alternative route for heavy trucks on the south side of Campbell Drive.

Ms. Allsopp asked for clarification with regards to the deadline to submit information to the meeting package to which she was advised she could sign up to receive notifications for Committee Meetings as well as Regular Council Meetings and that this matter will be discussed at a future Public Finance and Administration Committee Meeting.

15.2 Lou Laventure questioned the accuracy of the September 14, 2023 draft Strategic Planning Committee Meeting Minutes.

Mr. Laventure asked for clarification on where By-Laws apply, specifically stating that he has rights that were granted to him by the Crown that allows him to burn on his farmland if he wants to and that the Township should do their research as to their authority on farmland. Mr. Laventure was advised that agricultural noise is exempt from the By-Law and that there is no record on file at the Township of the noise complaint previously discussed. This matter will be further discussed at the Public Finance & Administration Committee Meeting.

15.3 Mike Groulx asked for clarification on the process for Council declaring pecuniary interest to which he was advised that the person that has a conflict is removed from the room so that they cannot take part in or influence any decision regarding the item in question.

Mr. Groulx asked about the process for Council members following procedure during Committee Meetings to which he was not provided an answer. Mr. Groulx asked if previous Committee applicants will be considered when the call

for new members is advertised to which he was advised that the Committee member application process is open to all.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda

18. Confirmatory By-Law

18.1 By-Law #2023-60 Confirm the proceedings of the October 3, 2023 Regular Council Meeting

RESOLUTION - 456-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2023-60, being a By-Law to confirm the proceedings of the October 3, 2023 Regular Council meeting, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 8:19 p.m.

MAYOR

CAO/CLERK