



MINUTES
Regular Council Meeting
Tuesday, September 19, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Ryan Frew, Director of Public Works
Jeff Crawford, Interim Fire Chief
Bruce Howarth, Manager of Planning Services, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
 - 3.1 Dated September 19, 2023

The following was added to this evening's Agenda:
Add to Section 12.3 - DC Growth Project List

RESOLUTION - 412-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT the Agenda dated September 19, 2023 be adopted as amended.

CARRIED.

4. **Planning Matters**
Nil.
5. **Delegations and Presentations**
 - 5.1 Dan Campbell - Ontario Landowner's Association
OLA - Environmental Assessments
OLA - St. John's v. Lynch

Deputy Mayor Hoddinott took over as Meeting Chair at this time (6:02 p.m.).

Mr. Campbell appeared before Council to advise that he wanted to sever his land and has a land patent that allows him to do so. He asked if Council had any issues with him moving forward with this specific severance, to which he was advised that severances are done at the County level.

Mayor MacKenzie resumed the role of Meeting Chair at this time (6:05 p.m.).

5.2 Lou Laventure - Secondary Dwelling Assessment

Mr. Laventure advised that he has a secondary dwelling located on his property, a condition of the Committee of Adjustment approving the construction of this secondary dwelling was that the land could not be severed at any time in the future. Mr. Laventure expressed his frustration about his increased taxes due to the construction of the secondary dwelling and was of the understanding that his assessment would not change as a result of the new construction. Mr. Howarth and Council explained to Mr. Laventure that the severance of prime Agricultural land is legislated by the Province through the Provincial Policy Statement, to which he could submit an application for an Official Plan Amendment, however, County staff did not recommend this option as it can be costly and County staff could not support the Application.

As for the increase in Mr. Laventure's taxes, it was explained to him that MPAC assesses properties based on certain criteria anytime a change is made that could affect the property value. The assessment process was again not at the municipal level, however, could be appealed through the process in place by MPAC.

Mr. Laventure urged Council to be more supportive of the farming community and provided examples of the lack of previous support including By-Law enforcement being called to his property due to a noise complaint.

Council directed staff to bring the Noise By-Law forward to the next Public Finance and Administration Committee meeting for review. Lastly, Mr. Laventure's speed concern on concession roads will be brought forward to the Public Safety Committee.

RESOLUTION - 413-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council agree to extend the time allotted for the delegation regarding Secondary Dwelling Assessment by 30 minutes.

CARRIED.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 September 12, 2023 - Regular Council Meeting

RESOLUTION - 414-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** the Minutes of the September 12, 2023 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

Mr. Howarth vacated the Council Chambers at this time (6:38 p.m.).

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Seniors Active Living Centre (SALC) Gift In Kind Request 2023/24

RESOLUTION - 415-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council provide staff direction to approve a gift in kind donation of a 3 hour weekly hall rental at the John A. Gillies Recreation Centre for the Seniors Active Living Centre's shuffleboard program from October 30, 2023 to May 2, 2024.*

CARRIED.

8.2 Fire Department Report - May-August 2023

RESOLUTION - 416-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Fire Department Update for the months of May through August 2023 as information, as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to bring information forward to the next Council Meeting pertaining to the Rescue Truck, such as when the truck was purchased and for how much, what the current value of the truck is and what the repair costs are estimated to be compared to replacing this truck.

Interim Chief Crawford vacated the Council Chambers at this time (6:49 p.m.).

8.3 Building Department Report - August 2023

RESOLUTION - 417-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** Council accept the Building Department Report for the month of August 2023 as information as submitted and circulated.*

CARRIED.

Staff Direction: Council has directed that the Building Inspector attend future meetings when a Building Department Report is being discussed.

8.4 Public Finance & Administration - June 14, 2023 Meeting Minutes

RESOLUTION - 418-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the Public Finance & Administration - June 14, 2023 Meeting Minutes as information as submitted and circulated.

CARRIED.

9. Information Items

9.1 Correspondence as circulated #1 (September 7-13, 2023 inclusive).

RESOLUTION - 419-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept Correspondence Item #1 Ontario Provincial Police - Distribution of Police Record Check Revenue as information as submitted and circulated.

CARRIED.

9.2 County of Renfrew - Finance and Administration Committee Reports

RESOLUTION - 420-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accept the County of Renfrew - Finance and Administration Committee Reports as information as submitted and circulated.

CARRIED.

10. Motions

10.1 Request for Support #1 - Township of Horton - Legislative Amendments to Improve Municipal Codes of Conduct

RESOLUTION - 421-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council support Request for Support #1 - Township of Horton - Legislative Amendments to Improve Municipal Codes of Conduct.

CARRIED.

10.2 Request for Support #2 - Town of Grimsby - Guaranteed Livable Income

RESOLUTION - 422-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Request for Support #2 - Town of Grimsby - Guaranteed Livable Income be accepted as information as submitted and circulated.

CARRIED.

11. Unfinished Business

11.1 Public Works Budget Line Items - Culverts

RESOLUTION - 423-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council accept the responses for budget line items 4070;4071 and 4072 as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to investigate any blocked culverts.

11.2 Recreation Instructor Fees

RESOLUTION - 424-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT Council accept the responses for Sports Camp Instructor Fee as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to ensure instructors using personal equipment at Township facilities provide proof of insurance naming the Township of McNab/Braeside as a 3rd party, prior to using the space.

12. New Business

12.1 Municipal Office Hours - Christmas 2023

RESOLUTION - 425-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council authorize the closure of the Township Office from December 25, 2023 - January 1, 2024; AND FURTHER THAT Council give staff one day to use towards this time off.

CARRIED.

12.2 Accountability & Transparency Policy

RESOLUTION - 426-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

THAT Council adopt the Accountability & Transparency Policy as submitted and circulated.

CARRIED.

12.3 County Development Charges Proposal
DC Growth Project List

RESOLUTION - 427-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the proposed County Development Fees as information;
AND FURTHER THAT Council provide comments for submission to the County prior to September 26, 2023.

CARRIED.

Staff Direction: Staff was directed to send a submission to the County of Renfrew stipulating that Council of the Township of McNab/Braeside could be willing to support the County-Wide Development Charges but would need the questions submitted by staff addressed and would be more amenable if the following were added to the list of projects: Campbell Drive (Usborne Street to Russett Drive) and Stevenson Drive and Brae-Loch Road.

13. Notice of Motions

Nil.

14. By-Laws

Nil.

15. Public Questions/Comments

15.1 Mike Groulx asked if there are two culvert replacements planned at this time to use what's been included in the 2023 budget to which he was advised that there are no planned replacements and that this amount has been budgeted based on past year failures and allocated in the budget accordingly.

Mr. Groulx asked where the maintenance of culverts budget is if the other budget lines are for replacement costs, to which he was advised that cleaning a culvert out would be under "wages" under culvert maintenance.

Mr. Groulx asked if there is a queue of culverts that are waiting to be cleaned out at this time to which he was advised there is not an ongoing list of culverts needing maintenance, they are assessed by staff and addressed as required.

Mr. Groulx asked for clarification on when the Jackson Lane culvert will be cleaned out, to which he was advised staff assessed the culvert on Jackson Lane (at Pine Grove) in the spring of 2023, at which time it was functioning properly, but staff will review this culvert again.

Mr. Groulx asked what gauge is used to determine the standard of flow to deem a culvert is properly functioning, to which he was advised that for an existing culvert an assessment is done by observation.

15.2 Debbie McLachlan expressed her concerns with the culvert maintenance next to her home on Milton Stewart. Staff explained that Township only has limited access leading up to the culvert so it will never be completely free flowing water in that location, but maintenance has been done there before.

"Culvert Maintenance" will be added to the next Public Works Committee meeting for a round table discussion.

Council recessed at 8:14 p.m.

Council resumed at 8:23 p.m.

At this time, Council made note of the staff questions and comments within the Development Charges Report submitted to Council and asked that they be directed to the County of Renfrew.

16. Closed Meeting Session

- 16.1 Under Section 239(2)(f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Municipal Complex - Bradford)

RESOLUTION - 428-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT this meeting become closed Under Section 239(2)(f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Municipal Complex - Bradford) at 8:23 p.m.

CARRIED.

Ms. Cannon vacated the Council Chambers at this time 8:24 p.m.

Ms. Cannon entered the Council Chambers at this time 8:52 p.m.

RESOLUTION - 429-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council resume the open session at 8:52 p.m.

CARRIED.

Staff Direction: Staff was directed to send a letter to Bradford as per the advice from Borden Ladner Gervais; and further that Council authorize up to the full holdback amount, having the major deficiencies given priority. Staff are to provide an update to Council when final numbers have been obtained for the work completed.

17. Notice of Council Meeting Dates

As noted on the Agenda

18. Confirmatory By-Law

- 18.1 By-Law #2023-58 Confirm the proceedings of the September 19, 2023 Regular Council Meeting

RESOLUTION - 430-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** By-Law #2023-58, being a By-Law to confirm the proceedings of the September 19, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 8:53 p.m.

MAYOR

CAO/CLERK