



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, January 17, 2023**  
**Council Chambers 6:03 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Christina Mulcahey, Administrative Assistant  
Kelly Coughlin, Treasurer  
Bruce Howarth, Manager of Planning Services, County of Renfrew

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**  
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
  - 3.1 Dated January 17, 2023

The following items were added to this evening's Agenda:

7.4 January 4, 2023 - Special Council Meeting

11.5 Grassland Stewardship Initiative - Funding Application V3 Proposal

**RESOLUTION - 1-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT the Agenda dated January 17, 2023 be adopted as amended.***

**CARRIED.**

4. **Planning Matters**

Upon Council's approval, Agenda Item # 8.1 Adult Entertainment Establishment - Interim Control By-Law - was discussed at this time.

  - 4.1 Adult Entertainment Establishment - Interim Control By-Law

**RESOLUTION - 2-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
**THAT** Council accept the Interim Control By-Law Report as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction if they want to move forward with the proposal to amend the By-Law.

**CARRIED.**

**RESOLUTION - 3-2023**

Moved by Mayor Mark MacKenzie, seconded by Deputy Mayor Lori Hoddinott  
**THAT** Council direct staff to move forward with the proposed Zoning By-Law Amendment pending favourable feedback from the OPP.

**CARRIED.**

Mr. Howarth vacated the Council Meeting at this time (6:20 p.m.).  
Deputy Mayor Hoddinott took over as Meeting Chair this time (6:21 p.m.).

**5. Delegations and Presentations**

## 5.1 Committee Orientation

Mayor MacKenzie presented his Committee Orientation package.

**6. Matters Arising out of Delegations Heard**

Council permitted any members of the public in attendance that had a question regarding Committees to ask now.

Andy Kalnins asked for clarification on a Committee Member's rights to have their own voice if not in sync with that of the Committee when discussing Township matters outside of the Committee Meeting. Mayor MacKenzie indicated that Committee Members must abide by the Code of Conduct.

Mike Groulx also asked for clarification on what would happen if an individual Committee Member does not agree with the majority of the Committee on an item of discussion and asked if that Committee Member was still permitted to voice their individual opinion, to which Mayor MacKenzie advised that the individual would not have one voice and that they would represent the Committee as a whole. Mayor MacKenzie did note that the vote could be recorded when requested and that would appear in the Meeting minutes and he further stated that if the Committee Member had a reason to object, that could also be noted in the minutes.

JJ Davis indicated that she would like to formally request to be considered for the Strategic Planning Committee.

Gary Mammoletti introduced himself.

Mayor MacKenzie resumed his position as Meeting Chair at this time (6:48 p.m.).

**7. Adoption of Previous Council Minutes**

- 7.1 December 19, 2022 - Special Council Meeting (Budget Day 1)

**RESOLUTION - 4-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** the minutes of the December 19, 2022 Special Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

- 7.2 December 20, 2022 - Regular Council Meeting

**RESOLUTION - 5-2023**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** the minutes of the December 20, 2022 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

- 7.3 December 21, 2022 - Special Council Meeting

**RESOLUTION - 6-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** the minutes of the December 21, 2022 Special Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

- 7.4 January 4, 2023 - Special Council Meeting

**RESOLUTION - 7-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** the minutes of the January 4, 2023 Special Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

- 8.1 Adult Entertainment Establishment - Interim Control By-Law

This item was discussed earlier in the meeting, during section 4 of the Agenda.

- 8.2 Herbfest Vendor Fee

**RESOLUTION - 8-2023**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT*** Council accept this Report as information as submitted and circulated;  
***AND FURTHER THAT*** Council direct staff to amend the current Fees & Charges By-Law as reflected below and bring it forward to a future Council Meeting.

**CARRIED.**

8.3 Glasgow Station Fire Hall Design - 2023

**RESOLUTION - 9-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT*** Council receive the Glasgow Station Fire Hall Design - 2023 Report as submitted and circulated;

***AND FURTHER THAT*** Council authorize staff to proceed with this project at an upset limit of \$60,000 plus HST and that this amount be financed from the Fire Department - Building Reserve.

**CARRIED.**

**RESOLUTION - 10-2023**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT*** Council appoint Deputy Mayor Hoddinott and Councillor Scott Brum to the Township's Building Committee.

**CARRIED.**

8.4 Volunteer Fire Fighters - 2023

**RESOLUTION - 11-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT*** Council receive the Volunteer Fire Fighters - 2023 Report as information as submitted and circulated; ***AND FURTHER THAT*** Council authorize staff to proceed with the hiring of an additional nine (9) Fire Fighters at an upset limit of \$43,100 and this expenditure be financed through the 2023 Operating Budget.

**CARRIED.**

8.5 Township Building Cost Summary

**RESOLUTION - 12-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT*** Council receive the Township Building Cost Summary Report as information as submitted and circulated.

**CARRIED.**

8.6 December 2022 Financial Overview

**RESOLUTION - 13-2023**

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT*** Council receive the December 2022 Financial Overview Report as information as submitted and circulated.

**CARRIED.**

- 8.7 By-Law Enforcement Report - October & November 2022

**RESOLUTION - 14-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien  
***THAT** the By-Law Enforcement Report for the months of October and November 2022 be accepted as information as submitted and circulated.*

**CARRIED.**

- 8.8 By-Law Enforcement Report - December 2022

**RESOLUTION - 15-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum  
***THAT** the By-Law Enforcement Report for the month of December 2022 be accepted as information as submitted and circulated.*

**CARRIED.**

**9. Information Items**

- 9.1 Correspondence as circulated #1-3 (December 14, 2022 -January 11, 2023 inclusive).

**RESOLUTION - 16-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.2 OCIF Allocation Notice

**RESOLUTION - 17-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.3 OCIF Revised Allocation Notice

**RESOLUTION - 18-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.4 Seniors' Centre Without Walls - January Edition

**RESOLUTION - 19-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.5 Ministry of Municipal Affairs and Housing - Update on Key Initiatives

**RESOLUTION - 20-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.6 Ministry of Municipal Affairs and Housing - Housing Supply Crisis

**RESOLUTION - 21-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.7 2021 Financial Information Return Data

**RESOLUTION - 22-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.8 CIF Blue Box Transition Backgrounder (Version 2)

**RESOLUTION - 23-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.9 Ben Gardiner - Arnprior Regional Health - CT Scan Campaign Follow Up Info

**RESOLUTION - 24-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**10. Motions**

- 10.1 Election Records Retention  
- Resolution drafted by Deputy Mayor Hoddinott

**RESOLUTION - 25-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

**WHEREAS** Council has elected to form an AD-HOC Committee titled Election Process Review Committee and the Committee will not have completed its review of the election process by January 24, 2023; **AND WHEREAS** Election records can be destroyed on January 24, 2023 under the Election Act; **THEREFORE BE IT RESOLVED THAT** Council gives direction that no records are destroyed until the Election Process Review Ad-Hoc Committee has completed its mandate.

**CARRIED.**

## 11. Unfinished Business

### 11.1 McNab Braeside ACE - Proposed Waste Facility - Request for Next Steps

#### **RESOLUTION - 26-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

**THAT** Council accept this as information as submitted and circulated.

**CARRIED.**

Staff Direction: Staff was directed to obtain legal advice on what steps are required to terminate the Memorandum of Understanding and withdraw any commitment/obligation to Sustane Technologies and bring this information forward to a future Council Meeting under Closed session.

Staff was further directed to bring back information pertaining to what the Sustane Technologies project has cost the Township to date and provide any information that can be made available to the public.

### 11.2 Recreation Maintenance Worker - Job Description

#### **RESOLUTION - 27-2023**

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

**THAT** Council accept the Recreation Maintenance Worker Job Description Report as information as submitted and circulated.

**CARRIED.**

### 11.3 Budget 2023 Additional Information

#### **RESOLUTION - 28-2023**

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

**THAT** Council accept the Budget 2023 Additional Information Report as information as submitted and circulated.

**CARRIED.**

### 11.4 Town Hall Meeting Date

Council discussed upcoming meeting dates.

**RESOLUTION - 29-2023**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell  
*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to schedule the Town Hall Meeting for February 1, 2023 at 6:00 p.m.

- 11.5 Grassland Stewardship Initiative - Funding Application V3 Proposal

**RESOLUTION - 30-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
*THAT Council accept this as submitted and circulated; AND FURTHER THAT an application be submitted for this funding.*

**CARRIED.**

**12. New Business**

- 12.1 County of Renfrew Flood Hazard Identification and Mapping Funding Application

**RESOLUTION - 31-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
*THAT Council direct staff to draft a letter of support from the Township of McNab/Braeside confirming our participation in the Flood Hazard Identification and Mapping Funding Application; AND FURTHER THAT Council authorizes the expense for the Mapping Application of \$5,091 from the Emergency Management Reserves and if this amount changes a subsequent Report will be brought back to Council.*

**CARRIED.**

- 12.2 SOP - Municipal Office # 003 - Expenses Employees - updated

**RESOLUTION - 32-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott  
*THAT Council approves the changes to policy SOP - Municipal Office # 003 - Expenses Employees (as attached) to reflect the mileage clause to mirror CRA rates.*

**CARRIED.**

**13. Notice of Motions**

Nil.

**14. By-Laws**

- 14.1 By-Law #2023-02 Deeming By-Law Block 38 Plan 614 Madison Heights

**RESOLUTION - 33-2023**

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

*THAT By-Law #2023-02, being a By-Law pursuant to Section 50 of the Planning Act, R.S.O., 1990 c.P.13 Deeming Block 38 within Registered Plan 614, Geographic Township of McNab, in the Township of McNab/Braeside not to be Registered, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.2 By-Law #2023-03 Interim Taxes

**RESOLUTION - 34-2023**

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

*THAT By-Law #2023-03, being a By-Law to provide for implementation and collection of an interim tax levy for the year 2023 and to further provide for penalty and interest in default of payment thereof, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.3 By-Law #2023-04 Borrowing By-Law BMO

**RESOLUTION - 35-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

*THAT By-Law #2023-04, being a By-Law of the Corporation of the Township of McNab/Braeside to authorize Municipal borrowing for current expenditures with pledge on revenues, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14.4 By-Law #2023-05 - ZBLA - Secondary Dwellings

**RESOLUTION - 36-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

*THAT By-Law #2023-05, being a By-Law to amend By-Law Number 2010-49 of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**15. Public Questions/Comments**

- 15.1 Charles Crispim expressed that governance issues should be considered by Council and that policies and By-Laws should be championed by staff and Council as well as down to the Committee level. Mr. Crispim asked if Council is trained on Township Policies. Mayor MacKenzie asked Mr. Crispim to be patient and give the Committee process a chance.

- 15.2 Darrell Carson reminded Mayor MacKenzie that there is a Recreation Committee Meeting scheduled for February 1, which will conflict with the Town Hall Meeting that was scheduled during this meeting. Mr. Carson further asked if there was a warranty for drains after road construction is complete, to which he was advised that the Director of Public Works would have to speak to that at another time.
- 15.3 Mike Groulx asked for more information pertaining to why solar panels were not installed at the new Municipal Office building to which he was advised that the Building Committee would look into this and advise. Mayor MacKenzie provided some additional information advising that this funding was related to an FCM Grant. Mayor MacKenzie further stated that Mr. Frew previously explained that because the grant application was made after the building was designed that we weren't able to feed the electricity directly into the building, however Mayor MacKenzie will be asking more questions of the Building Committee before the financing is finalized on better ways to get higher funding from the federal government. Mr. Groulx asked for clarification on the net zero calculation, to which Mayor MacKenzie explained the formula for the net zero calculation. Mayor MacKenzie further advised that he hopes to explore the amount of panels required to help offset the electricity and propane costs of the office building.

Ms. Coughlin and Ms. Mulcahey vacated the Council Chambers at this time (8:25 p.m.).

Council recessed at 8:25 p.m.

Council resume the Meeting at 8:34 p.m.

## 16. Closed Meeting Session

- 16.1 Under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Committee Selection).

### **RESOLUTION - 37-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** this meeting become closed Under Section 239(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Committee Selection) at 8:34 p.m.*

**CARRIED.**

### **RESOLUTION - 38-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council resume the open session at 10:35 p.m.*

**CARRIED.**

### **RESOLUTION - 39-2023**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council agree to extend the meeting past 10:00 p.m.*

**CARRIED.**

**RESOLUTION - 40-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien  
***THAT** Council re-appoint Shane Kramer to represent the Township of McNab/Braeside on the Arnprior Public Library Board.*

**CARRIED.**

**RESOLUTION - 41-2023**

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum  
***THAT** Council appoint Deputy Mayor Hoddinott to represent the Township of McNab/Braeside on the Arnprior McNab Braeside Archives Committee.*

**CARRIED.**

Direction: The Committee Chairs were directed to reach out to the successful Committee Applicants to advise of the selection and ensure they are still interested in this appointment. Once confirming their members, the Chair will advise the CAO/Clerk so formal appointment can be made at the next Council Meeting.

Staff Direction: Staff was directed to draft an email that will be sent to the selected Committee Appointees by the Meeting Chair.

**17. Notice of Council Meeting Dates**

As noted on the Agenda.

**18. Confirmatory By-Law**

18.1 By-Law #2023-06 Confirm the Proceedings of the January 17, 2023 Regular Council Meeting

**RESOLUTION - 42-2023**

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien  
***THAT** By-Law #2023-06, being a By-Law to confirm the proceedings of the January 17, 2023 Regular Council Meeting, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**19. Adjournment**

This Regular Council Meeting adjourned at 10:38 p.m.

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MAYOR

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CAO/CLERK