



MINUTES
Regular Council Meeting
Tuesday, June 6, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening, with the exception of Mayor MacKenzie, who sent his regrets.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

Deputy Mayor Hoddinott chaired this evening's meeting.

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated June 6, 2023

The following items were added to this evening's Agenda:

11.2 - Fire Station #1 - Costs to Pave Parking Lot

11.3 - Rescind Resolution #9-2023 - Glasgow Station Fire Hall Design

11.4 - Glasgow Station Fire Hall Design - Reserve Fund – Fire Lot Development

12.5 Letter of Support for a Proposal to Expand Primary Care Resources across Renfrew County

12.6 RFP - Fire Master Plan, Community Risk Assessment & Updated Regulating By-Law

RESOLUTION - 270-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT the Agenda dated June 6, 2023 be adopted as amended.

CARRIED.

4. Planning Matters

Nil.

5. Delegations and Presentations

- 5.1 Jennifer Gruntz, A.I.M.A.
Account Manager
Zone 6, Municipal and Stakeholder Relations
Municipal Property Assessment Corporation

Ms. Gruntz introduced herself and provided Council with a brief overview of the roles & responsibilities of MPAC, the services provided and reviewed the assessment cycle. Ms. Gruntz confirmed that a new evaluation date is still unknown and the one being used currently is still January 1, 2016. Ms. Gruntz advised that Council could direct residents that have questions to the website mpac.ca or aboutmyproperty.ca. Council thanked Ms. Gruntz for her attendance this evening.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

- 7.1 May 16, 2023 - Public Meeting Under the Planning Act (Denniston)

RESOLUTION - 271-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the minutes of the May 16, 2023 Public Meeting Under the Planning Act (Denniston) be adopted as submitted and circulated.

CARRIED.

- 7.2 May 16, 2023 - Public Meeting Under the Planning Act (Adult Entertainment Establishment)

RESOLUTION - 272-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the minutes of the May 16, 2023 Public Meeting Under the Planning Act (Adult Entertainment Establishment) be adopted as submitted and circulated.

CARRIED.

- 7.3 May 16, 2023 - Public Meeting Under the Planning Act (768 Osborne Street)

RESOLUTION - 273-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the minutes of the May 16, 2023 Public Meeting Under the Planning Act (768 Osborne Street) be adopted as submitted and circulated.

CARRIED.

7.4 May 16, 2023 - Regular Council Meeting

RESOLUTION - 274-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the minutes of the May 16, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7.5 May 26, 2023 - Special Council Meeting

RESOLUTION - 275-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien
THAT the minutes of the May 26, 2023 Special Council Meeting be adopted as submitted and circulated.

CARRIED.**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 Boundary Road (Concession 10 North Pakenham) - Resurfacing

RESOLUTION - 276-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council for the Township of McNab/Braeside accept the Public Works Committee Recommendation and authorize the expenditure of up to \$7,500.00 for resurfacing a section of Concession 10 North Pakenham located within the Township of McNab/Braeside in accordance with the Boundary Road Agreement with the Municipality of Mississippi Mills; **AND FURTHER THAT** the Capital Asset Replacement Reserve - Paved Roads be utilized to fund the expenditure.

CARRIED.

8.2 PW-2023-02 Screened Winter Sand

RESOLUTION - 277-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council for the Township of McNab/Braeside accept the Public Works Committee recommendation to award contract PW-2023-02 Screened Winter Sand to R.G.T Clouthier Construction Ltd. for the supply and delivery of winter sand for the 2023/2024 season at a cost of \$99,780.00 plus HST.

CARRIED.

8.3 PW-2023-03 3/4 Ton Regular Cab Truck

Councillor Brum declared pecuniary interest stating a family member is employed by Urban Ford and he vacated Council Chambers at this time (6:25 p.m.).

RESOLUTION - 278-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott **THAT** Council for the Township of McNab/Braeside accept the Public Works Committee recommendation to award tender PW-2023-03 in the amount of \$73,225.42 plus HST to Urban Ford Sales Ltd. for the purchase of a new 3/4 ton Regular Cab (4x4) Pickup Truck; **AND FURTHER THAT** upon satisfactory receipt of the purchase, the Township's Truck #8 (2007 Dodge Ram 1500) be declared surplus and sold through the govdeals.ca website; **AND FURTHER THAT** additional funding of \$6,500.00 be provided from the Asset Replacement Reserve - Vehicles.

CARRIED.

Councillor Brum entered the Council Chambers at this time (6:30 p.m.).

8.4 Election Process Review Ad-Hoc

RESOLUTION - 279-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum **THAT** Council approves changing the end date for this Election Process Review Ad-Hoc Committee from June 1, 2023 to June 1, 2024.

CARRIED.

8.5 Roles and Structure of Committees

RESOLUTION - 280-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell **THAT** the Council accepts the following as information.

CARRIED.

Staff Direction: Staff was directed to update/clean up the Committee Section of the website.

Councillor Brum asked that his name be removed from the "Public Recreation & Culture Committee".

9. Information Items

9.1 Christina Benty - Managing Your Assets

RESOLUTION - 281-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum **THAT** Council accept the correspondence "Christina Benty - Managing Your Assets" as information as submitted and circulated.

CARRIED.

9.2 Notice - Bandy Creek Municipal Drain Landowner Meeting

RESOLUTION - 282-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum

***THAT** Council accept the Notice - Bandy Creek Municipal Drain Landowner Meeting as information as submitted and circulated.*

CARRIED.

10. Motions

- 10.1 Request for Support #1 Municipality of North Perth & Municipality of West Grey - School Bus Stop Arm Cameras

RESOLUTION - 283-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept Request for Support #1 Municipality of North Perth & Municipality of West Grey - School Bus Stop Arm Cameras as information as submitted and circulated.*

CARRIED.

RESOLUTION - 284-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council support the Municipality of North Perth and the Municipality of West Grey in their effort to urge the Provincial Government to require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year and underwrite the costs for implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities.*

CARRIED.

11. Unfinished Business

- 11.1 Response from Town of Arnprior - 2022 Operating Rink Deficit

RESOLUTION - 285-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept the Response from Town of Arnprior - 2022 Operating Rink Deficit as information as submitted and circulated.*

CARRIED.

- 11.2 Fire Station #1 - Costs to Pave Parking Lot

RESOLUTION - 286-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council authorize up to \$8,000 to be used from Reserve Fund – Fire Lot Development towards materials to repave the driveway and parking area at Station 1.*

CARRIED.

11.3 Rescind Resolution #9-2023 - Glasgow Station Fire Hall Design

RESOLUTION - 287-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Resolution #9-2023 "Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott regarding Glasgow Station Fire Hall Design project with the upset limit of \$60,000 plus HST that was to be financed from the Fire Department - Building Reserve" be rescinded.*

CARRIED.

11.4 Glasgow Station Fire Hall Design - Reserve Fund – Fire Lot Development

RESOLUTION - 288-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council authorize staff to proceed with Glasgow Station Fire Hall Design project at an upset limit of \$60,000 plus HST; **AND FURTHER THAT** this amount be financed from the Reserve Fund – Fire Lot Development.*

CARRIED.

12. New Business

12.1 Rob Bureau & Alyn McEwen - Request for Right of Use Agreement - 19 Reed Road

RESOLUTION - 289-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

***THAT** Council accept the correspondence from Rob Bureau & Alyn McEwen - Request for Right of Use Agreement - 19 Reed Road as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to look into any regulations that may affect the property and bring this information and a potential lease agreement back to Council.

12.2 Association of Municipalities Ontario Delegation - Campbell Drive

RESOLUTION - 290-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** Council accept this Report as information as submitted and circulated; **AND FURTHER THAT** Council approve the submission of delegation request for the AMO Conference with the Ministry of Transportation to discuss the future of Campbell Drive.*

CARRIED.

12.3 June 2023 as Pride Month

RESOLUTION - 291-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

WHEREAS June is recognized in Canada as Pride Month - a time to celebrate the contributions of persons from the 2SLGBTQ+ community, and increase efforts to build awareness;

AND WHEREAS the Ontario Human Rights Act prohibits all forms of discrimination, including those on the grounds, sex, sexual orientation, gender identity and gender expressions;

AND WHEREAS the Strategy for Belonging promotes equity, diversity and inclusion;

AND WHEREAS the Municipality's vision is "a community of communities where all people belong";

AND WHEREAS the Township of McNab/Braeside acknowledges and celebrates the contributions of the 2SLGBTQ+ community, to the social, cultural and economic wellbeing of all Ontarians;

AND WHEREAS the recognition of Pride is integral to fostering belonging, increasing public awareness of 2SLGBTQ+ community, their contribution to community and layers of discrimination;

THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside do hereby proclaim the month of June 2023 to be Pride Month.

CARRIED.

12.4 Clay Bank Nature Park for Outdoor Learning

Deputy Mayor Hoddinott provided information pertaining to the Bobolink nesting at Clay Bank Nature Park for Outdoor Learning and advised that there are Federal and Provincial protection laws in place to help this endangered species.

RESOLUTION - 292-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept this verbal report as information.

CARRIED.

Staff Direction: Staff was directed to provide a recommendation to Council on how best to protect the Bobolinks while maintaining the property.

12.5 Letter of Support for a Proposal to Expand Primary Care Resources across Renfrew County

RESOLUTION - 293-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the Letter of Support for a Proposal to Expand Primary Care Resources across Renfrew County as information.

CARRIED.

Staff Direction: Staff were directed to send the letter of support to Arnprior & District Family Health Team.

- 12.6 RFP - Fire Master Plan, Community Risk Assessment & Updated Regulating By-Law

RESOLUTION - 294-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council authorize staff to prepare and send out a Request For Proposal for the provision of a Fire Master Plan, Community Risk Assessment as well as updating our Township Establishing and Regulating By-Law; **AND FURTHER THAT** the upset limit of \$70,000 be funded out of Reserves - Fire Department Buildings as well as the \$10,000 that was allocated towards the Community Risk Assessment during the 2023 budget.*

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

- 14.1 By-Law #2023-44 Appoint Treasurer Suzanne Bouchard

RESOLUTION - 295-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** By-Law #2023-44, being a By-Law to appoint a Treasurer for the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

15. Public Questions/Comments

- 15.1 Heather Lang asked if there was a dog park gong in at Clay Bank Nature Park for Outdoor Learning, to which she was advised that has not been discussed by Council.

Ms. Lang asked if there was a wedding gazebo going in at Clay Bank Nature Park for Outdoor Learning, to which she was told that has not been discussed by Council.

- 15.2 Mike Groulx asked for clarification on the labour involved of Township Staff for the paving at the Fire Station, to which he was advised that the staff time spent on this project will stay within what's been allocated in the budget.

Mr. Groulx asked if instead of trucking the fill to the landfill if it would be offered to residents to which he was advised that there are regulations for moving soil and that the fill would be used beneficially at the landfill.

Ms. Lamontagne vacated the Council Chambers at this time (7:44 p.m.).

Council recessed at 7:44 p.m.

Council resumed at 7:51 p.m.

RESOLUTION - 296-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** this meeting become closed under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Request for Drainage Reimbursement) and under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Sidewalk Clearing) at 7:51 p.m.*

CARRIED.

16. Closed Meeting Session

- 16.1 Under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Request for Drainage Reimbursement).
- 16.2 Under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Sidewalk Clearing).

Ms. Cannon entered the Council Chambers at this time 9:06 p.m.

RESOLUTION - 297-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council resume the open session at 9:06 p.m.*

CARRIED.

Staff Direction:

Item 16.2 Sidewalk Clearing - Staff was directed to prepare a By-Law as discussed in closed and bring this By-Law forward to Council prior to September 2023 for approval.

Item 16.1 Request for Drainage Reimbursement - Staff is directed to advise the claimant in writing as discussed that the claim is denied based on the documentation provided at this evening's meeting.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

- 18.1 By-Law #2023-45 Confirm the Proceedings of the June 6, 2023 Regular Council Meeting

RESOLUTION - 298-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** By-Law #2023-45, being a By-Law to confirm the proceedings of the June 6, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:08 p.m.

MAYOR

CAO/CLERK