



MINUTES
Regular Council Meeting
Tuesday, March 7, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Kelly Coughlin, Treasurer
Ryan Frew, Director of Public Works
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
 - 3.1 Dated March 7, 2023

The CAO/Clerk advised that the representatives from OnTrac have rescheduled. Council added the following item to the Agenda:
8.15 Appointing members to the McNab Centre Building Committee

RESOLUTION - 67-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the Agenda dated March 7, 2023 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as Meeting Chair at this time 6:01 p.m.

4. **Planning Matters**
 - 4.1 Town of Arnprior - ZBLA 2-22 - Notice of Public Meeting

RESOLUTION - 68-2023

Moved by Mayor Mark MacKenzie, seconded by Councillor Robert Campbell
THAT Council accept this Town of Arnprior ZBLA 2-22 Notice of Public Meeting as information as submitted and circulated.

CARRIED.

4.2 February 2023 Planning Update

RESOLUTION - 69-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the Planning Advisory Committee recommend that Council accept the Planning Applications Update Report dated February 6, 2023 as information as submitted and circulated.

CARRIED.

Mayor MacKenzie resumed the position of Meeting Chair at this time 6:03 p.m.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 January 17, 2023 - Regular Council Meeting

RESOLUTION - 70-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT the minutes of the January 7, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7.2 February 1, 2023 - Special Council Meeting

RESOLUTION - 71-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
THAT the minutes of the February 1, 2023 Special Council Meeting be adopted as submitted and circulated.

CARRIED.

7.3 February 1, 2023 - Town Hall Meeting

RESOLUTION - 72-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT the minutes of the February 1, 2023 Town Hall Meeting be adopted as submitted and circulated.

CARRIED.

7.4 February 7, 2023 - Regular Council Meeting

RESOLUTION - 73-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT the minutes of the February 7, 2023 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.**8. Reports of Committee of Council and Other Boards, Committees and Commissions**

8.1 2022 Council Statement of Remuneration and Other Expenses

RESOLUTION - 74-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the 2022 Council Statement of Remuneration and Other Expenses Report as information as submitted and circulated.

CARRIED.

Direction: Mayor MacKenzie will bring this item up to the Public Finance and Administration Committee to discuss a potential policy change on posting expense reports on the website.

8.2 Reserve Balance vs. Cash in Bank

RESOLUTION - 75-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT Council receive the Reserve Balance vs. Cash in Bank report as information as submitted and circulated.

CARRIED.

8.3 Additional Budget Information for 2023 Budget

RESOLUTION - 76-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council receive the Additional Budget Information for 2023 Budget report as information as submitted and circulated.

CARRIED.

8.4 Transfer to Reserves - 2022

RESOLUTION - 77-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council accept the Transfer to Reserves - 2022 report as information as submitted and circulated; AND FURTHER THAT Council authorize staff to allocate additional funds from various reserves to offset cost overruns related to

2022 capital projects and allocate surpluses generated from supplemental property tax billings to reserves.

CARRIED.

- 8.5 Asset Management - Ont. Reg. 588/17 Update

RESOLUTION - 78-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council receive the Asset Management - Ont. Reg. 588/17 Update Report as information as submitted and circulated.

CARRIED.

Ms. Coughlin vacated the Council Chambers at this time (6:35 p.m.).

- 8.6 Solar Panel Installation - Municipal Complex

RESOLUTION - 79-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

THAT Council of the Township of McNab/Braeside received this report as information as submitted and circulated.

CARRIED.

- 8.7 Capital Road Planning - Update

RESOLUTION - 80-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council for the Township of McNab/Braeside accept the report as information as submitted and circulated; **AND FURTHER THAT** the Township enter into a contract with StreetScan Canada ULC to complete the paved roads assessment for a cost of \$26,039 plus HST.

CARRIED.

- 8.8 Seasonal Recreation Employment

RESOLUTION - 81-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council approve combining two summer staff positions to better meet the needs of the Recreation Department.

CARRIED.

- 8.9 Recreation Department - Summer Employment Budget Approval

RESOLUTION - 82-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT Council approve the hiring of 7 seasonal Recreation Department employees at a cost of \$94,445 as per the 2023 draft budget prior to the proposed first date of hire on April 17.

CARRIED.

8.10 Recreation Department - Proposed Amendment to Fees & Charges By-Law

RESOLUTION - 83-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT Council accept this Report as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to amend the current Fees & Charges By-Law as reflected below.

DEFEATED.

RESOLUTION - 84-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT the security deposit on snowshoes be waived for residents; **AND FURTHER THAT** the security deposit for non-residents be amended to \$50 per reservation.

CARRIED.

Councillor Campbell moved a motion to charge a booking fee for all buildings in the amount of \$250, however no one seconded this motion.

Staff Direction: Staff was directed to provide Council the breakdown of bar revenues at the MYCC and JAG on a quarterly basis.

Direction: The Public Recreation and Culture Committee was directed to review the breakdown of costs associated with a rental at the JAG and MYCC.

RESOLUTION - 85-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT the \$100.00 booking fee be waived for booking Township facilities; **AND FURTHER THAT** the security deposit for the MYCC and JAG be reduced to \$200.00.

CARRIED.

8.11 Building/Septic Department Report November, December 2022

RESOLUTION - 86-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Building/Septic Department Report for the months of November and December 2022 as submitted and circulated.

CARRIED.

8.12 By-Law Enforcement Report - January 2023

RESOLUTION - 87-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell

THAT the By-Law Enforcement Report for the month of January 2023 as submitted by MLES be accepted as information.

CARRIED.

8.13 Mayor's Report - March 7, 2023

In addition to his written Report, Mayor MacKenzie verbally provided information on three community events he'd like posted on the Township website, provided an update on the status of transferring Campbell Drive to the County and shared his experience at the FCM Conference.

RESOLUTION - 88-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accept the "Mayor's Report - March 7, 2023" as information as submitted and circulated.

CARRIED.

8.14 Public Finance and Administration Committee - Appoint Andre Szombathy

RESOLUTION - 89-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT Council appoint Andre Szombathy to the Public Finance and Administration Committee.

CARRIED.

8.15 Appointing members to the McNab Centre Building Committee

RESOLUTION - 90-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council accepts the recommendation from the Public Recreation and Culture Committee to create a sub committee called McNab Centre Park Building Committee; **AND FURTHER THAT** Council appoints Mark MacKenzie (Chair), Adam Rueckwald and Darrell Carson to this sub committee.

DEFEATED.**RESOLUTION - 91-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell
THAT the proposed McNab Centre Park replacement project be assigned to the Building Committee and that the Building Committee convene before the end of April; **AND FURTHER THAT** Councillor Scott Brum be appointed Meeting Chair of the Building Committee.

CARRIED.

Ms. Lamontagne and Mr. Frew vacated the Council Chambers at this time (8:43 p.m.).

9. Information Items

9.1 Correspondence as circulated #1-5 (February 2-March 1, 2023 inclusive).

RESOLUTION - 92-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** Council accept Correspondence items #1-5 as information as submitted and circulated.*

CARRIED.

- 9.2 County of Renfrew - Health Committee Report - February 15, 2023

RESOLUTION - 93-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County of Renfrew Health Committee Report as information as submitted and circulated.*

CARRIED.

- 9.3 County of Renfrew - Development & Property Committee Report - February 14, 2023

RESOLUTION - 94-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County of Renfrew Development & Property Committee Report as information as submitted and circulated.*

CARRIED.

- 9.4 County of Renfrew - Community Services Committee Report - February 15, 2023

RESOLUTION - 95-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County of Renfrew Community Services Committee Report as information as submitted and circulated.*

CARRIED.

- 9.5 Renfrew County Housing Corporation Board of Directors Report - February 15, 2023

RESOLUTION - 96-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the Renfrew County Housing Corporation Board of Directors Report as information as submitted and circulated.*

CARRIED.

- 9.6 County of Renfrew - Operations Committee Report - February 14, 2023

RESOLUTION - 97-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County of Renfrew Operations Committee Report as information as submitted and circulated.*

CARRIED.

- 9.7 County of Renfrew - Finance and Administration Committee Report - February 16, 2023

RESOLUTION - 98-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County of Renfrew Finance and Administration Committee Report as information as submitted and circulated.*

CARRIED.

- 9.8 County of Renfrew - Addendum to Administration Committee Report - February 16, 2023

RESOLUTION - 99-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the Addendum to Administration Committee Report as information as submitted and circulated.*

CARRIED.

Direction: Moving forward, Mayor MacKenzie will include the links for the County of Renfrew Meeting Reports in his Mayor's Report and therefore they will not need to be part of our Council Meeting package.

- 9.9 County Council Report - March 1, 2023

RESOLUTION - 100-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County Council Report as information as submitted and circulated.*

CARRIED.

- 9.10 County Council Summary - January 25, 2023

RESOLUTION - 101-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept the County Council Summary as information as submitted and circulated.*

CARRIED.

- 9.11 Township of Bonnechere Valley - Resolution in Support of Reducing Tax on Fuel for Heat

RESOLUTION - 102-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Township of Bonnechere Valley - Resolution in Support of Reducing Tax on Fuel for Heat as information as submitted and circulated.*

CARRIED.

- 9.12 Ministry of Natural Resources and Forestry - Proposed Amendments to Ontario Regulation 161/17 Under the Public Lands Act

RESOLUTION - 103-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Ministry of Natural Resources and Forestry - Proposed Amendments to Ontario Regulation 161/17 Under the Public Lands Act as information as submitted and circulated.*

CARRIED.

10. Motions

Nil.

11. Unfinished Business

- 11.1 2022 Allocated Overtime Hours

RESOLUTION - 104-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the 2022 Allocated Overtime Hours Report as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to bring forward any additional information pertaining to overtime hours for Kevin Murray, should there be hours allotted for his overtime.

- 11.2 Expenses Associated with Sustane Technologies Project

RESOLUTION - 105-2023

Moved by Councillor Robert Campbell, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council accept the Expenses Associated with Sustane Technologies Report as information as submitted and circulated.*

CARRIED.

Staff Direction: The CAO/Clerk will confirm if the allowance provided to the Mayor in the amount of \$250 per month is in addition to expense claims for mileage or if that amount paid for the Mayor's allowance includes all mileage expenses. If additional expenses were claimed, this information will be brought back to Council for information.

12. New Business

- 12.1 Flowers for Bereavement or Hospital Stay Policy

RESOLUTION - 106-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott

***THAT** Council adopt the amended Flowers for Bereavement or Hospital Stay Policy as amended.*

CARRIED.

RESOLUTION - 107-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

***THAT** Council direct staff to remove "grandparent" from the Flowers for Bereavement or Hospital Stay Policy.*

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-13 Procedural By-Law

RESOLUTION - 108-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

***THAT** By-Law #2023-13, being a By-Law to Govern the Proceedings of Council and Committees, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14.2 By-Law #2023-14 ZBLA Shannon-Davis

RESOLUTION - 109-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell

***THAT** By-Law #2023-14, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

15. Public Questions/Comments

15.1 Andre Szombathy made an observation with regards to the Reserves By-Law, he suggested that Council may want to get an idea of what the minimum balance in reserves should be in cash, to ensure there are sufficient funds to avoid going below the amount of reserves needed.

16. Closed Meeting Session

Nil.

17. Notice of Council Meeting Dates

As noted on the Agenda.

18. Confirmatory By-Law

- 18.1 By-Law #2023-15 Confirm the Proceedings of the March 7, 2023 Regular Council Meeting

RESOLUTION - 110-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott ***THAT** By-Law #2023-15, being a By-Law to confirm the proceedings of the March 7, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 9:17 p.m.

MAYOR

CAO/CLERK