



MINUTES
Regular Council Meeting
Tuesday, April 18, 2023
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Andrea Lamontagne, Recreation Director

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

We acknowledge that we are on the unceded territory of the Algonquin Anishinaabe Peoples.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated April 18, 2023

The following changes were made to this evening's Agenda:

Remove item #9.5 - Town of Arnprior - Housing Needs Assessment

Add item #14.2 - By-Law #2023-24 Appoint Interim Treasurer

Add item #14.3 - By-Law #2023-25 AMBUSC Agreement

Amend 18.1 - By-Law #2023-26 Confirmatory By-Law

RESOLUTION - 178-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum

THAT the Agenda dated April 18, 2023 be adopted as amended.

CARRIED.

Deputy Mayor Hoddinott took over as the Meeting Chair at this time 6:02 p.m.

4. Planning Matters

4.1 Application for Minor Variance - A-1/23

Sharon & Elliot Holzman

908 Archibald Street, Braeside

Lot 35, Plan 211, in Lot 21, Concession A

RESOLUTION - 179-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
***THAT** Application for Minor Variance - A-1/23 for Sharon & Elliot Holzman be accepted as information as submitted and circulated; **AND FURTHER THAT** the Planning Advisory Committee recommends that Application for Minor Variance A-1/23 be approved; **AND FURTHER THAT** the Planning Advisory Committee recommends that the Public Work Director's comments be taken into consideration.*

CARRIED.

Mayor MacKenzie took over as Meeting Chair at this time 6:04 p.m.

5. Delegations and Presentations

5.1 Inspector Dawn Ferguson, OPP Services

Inspector Ferguson was not in attendance.

6. Matters Arising out of Delegations Heard

Nil.

7. Adoption of Previous Council Minutes

7.1 April 4, 2023 - Regular Council Meeting

RESOLUTION - 180-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
***THAT** the minutes of the April 4, 2023 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

8. Reports of Committee of Council and Other Boards, Committees and Commissions

8.1 Township Building Committee - Request to Purchase Township Owned Land - Diamond Lane (White Lake)

RESOLUTION - 181-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
***THAT** Council accept the recommendation from the Township Building Committee that the request to purchase or lease Township owned land by Neil Stewart on Diamond Lane (White Lake) be denied.*

TABLED.

Staff Direction: Staff was directed to contact Mr. Stewart and ask him to attend the next Building Committee Meeting.

Council recessed at 6:14 p.m.
Council reconvened at 6:18 p.m.

8.2 Request for Municipally Significant Event Designation

RESOLUTION - 182-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
THAT Council receive the request for Municipally Significant Event Designation as information as submitted and circulated; **AND FURTHER THAT** Council officially designate the Township event Herbfest a municipally significant event for the Township of McNab/Braeside.

CARRIED.

8.3 Public Recreation & Culture Committee Meeting Minutes dated March 1, 2023

RESOLUTION - 183-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council accept the Public Recreation & Culture Committee Meeting Minutes dated March 1, 2023 as information as submitted and circulated.

CARRIED.

8.4 Public Recreation & Culture Committee - Appoint Karin Haelssig

RESOLUTION - 184-2023

Moved by Councillor Robert Campbell, seconded by Councillor Scott Brum
THAT Council appoint Karin Haelssig to the Public Recreation & Culture Committee.

CARRIED.

8.5 Food Truck Proposal at White Lake Dam Site

RESOLUTION - 185-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
THAT Council support the Public Recreation & Culture Committee recommendation for the addition of a food truck as discussed at the April 12 Committee Meeting, operating under its own occupational authority, meaning the Township would have no affiliation with the food truck nor would it be responsible in any way with ensuring permit conditions are met.

AND FURTHER THAT the Recreation Department be involved in the location placement of the food truck to ensure that maintenance and accessibility requirements of the Township are not impeded.

CARRIED.

Staff Direction: Staff was directed to ensure the Agreement stipulates that the Food Truck operator is responsible for cleaning up and removing all garbage at the property that is associated with the food truck.

8.6 Renfrew County Senior Games - Cycle Event Request

RESOLUTION - 186-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council approve supporting the Renfrew County 55+ Games Cycle event, as discussed by the Public Recreation & Culture Committee at their Committee Meeting on April 12, by providing 1) use of the back of the Murray Yantha Community Centre from 8:15 am - 12 pm on June 6, 2023 to accommodate registration, admin work, access to washrooms, the water fountain and rest areas; 2) use of the Municipal office parking lot facing the Russett Trail for participant parking and cycle preparation; and finally 3) supply large pylons at the entry of the Municipal Complex to act as a traffic control measure during the event.*

CARRIED.

8.7 Clay Bank Nature Park for Outdoor Learning Sponsorship Options

RESOLUTION - 187-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council accept offering sponsorship options to support Clay Bank Nature Park For Outdoor Learning.*

TABLED.

Direction: The Public Finance and Administration Committee will create a policy for sponsorship opportunities and bring it forward to Council for consideration.

8.8 Public Strategic Planning Committee Meeting Minutes dated March 14, 2023

RESOLUTION - 188-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien

***THAT** Council accept the Public Strategic Planning Committee Meeting Minutes dated March 14, 2023 as information as submitted and circulated.*

CARRIED.

8.9 Public Strategic Planning Committee - Pro-bono Offer from Factor 5 Group Inc.

RESOLUTION - 189-2023

Moved by Councillor Robert Campbell, seconded by Councillor Kevin Rosien

***THAT** Council accept the recommendation from the Public Strategic Planning Committee for Council to authorize Township staff & the Public Strategic Planning Committee to work together with Factor 5 Group Inc. who's services are being offered on a pro-bono basis to the Township, by providing the necessary information to Factor 5 Group Inc. that will enable complimentary Strategic Planning Support services to facilitate, research and analyze materials.*

CARRIED.

8.10 Public Finance and Administration Committee Meeting Minutes dated March 14, 2023

RESOLUTION - 190-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council accept the Public Finance and Administration Committee Meeting Minutes dated March 14, 2023 as information as submitted and circulated.*

CARRIED.

- 8.11 Public Finance and Administration Committee - Appoint Fay Kolpin

RESOLUTION - 191-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum
***THAT** Council appoint Fay Kolpin to the Public Finance and Administration Committee.*

CARRIED.

- 8.12 Public Finance and Administration Committee - Emergency After Hours Contact

RESOLUTION - 192-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
***THAT** Council accept the recommendation from the Public Finance and Administration Committee that Council direct staff to put a contact number for after-hour emergency (non 9-1-1) related calls on the Township's website.*

TABLED.

Direction: This matter will be discussed by the Public Safety Committee.

9. Information Items

- 9.1 County Council Summary - March 29, 2023

RESOLUTION - 193-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council accept the County Council Summary - March 29, 2023 as information as submitted and circulated.*

CARRIED.

- 9.2 Arnprior & District Food Bank Inc. - Information Update

RESOLUTION - 194-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Robert Campbell
***THAT** Council accept the Arnprior & District Food Bank Inc. - Information Update as information as submitted and circulated.*

CARRIED.

- 9.3 MB-ACE - Follow up Letter to Council - Dated April 10, 2023

RESOLUTION - 195-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Kevin Rosien
THAT Council accept the MB-ACE - Follow up Letter to Council - Dated April 10, 2023 as information as submitted and circulated.

CARRIED.

- 9.4 OVTA Culinary Market Readiness Workshop

RESOLUTION - 196-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT Council accepts the OVTA Culinary Market Readiness Workshop Report as information as submitted and circulated.

CARRIED.

- 9.5 Darrell Carson - Concern on Direction of Meeting Times for Council Budget Meetings and Finance Committee Meetings

RESOLUTION - 197-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien
THAT Council accept the correspondence from Darrell Carson - Concern on Direction of Meeting Times for Council Budget Meetings and Finance Committee Meetings as information as submitted and circulated.

CARRIED.

- 9.6 EVA Presentation March 29, 2023

RESOLUTION - 198-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT Council accept the EVA Presentation dated March 29, 2023 as information as submitted and circulated.

CARRIED.

10. Motions

- 10.1 Request for Support #1 - Township of Mulmer - Bill 5 Stopping Harassment and Abuse by Local Leaders Act, 2022

RESOLUTION - 199-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Robert Campbell

THAT Council accept Request for Support #1 - Township of Mulmer - Bill 5 Stopping Harassment and Abuse by Local Leaders Act, 2022 as information as submitted and circulated.

CARRIED.

RESOLUTION - 200-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council of the Corporation of the Township of McNab/Braeside expresses its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act, 2022.*

CARRIED.**11. Unfinished Business**

11.1 Recreation Activity Coverage

RESOLUTION - 201-2023

Moved by Mayor Mark MacKenzie, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council decide whether or not to cover activities that are now also offered by the Township of McNab/Braeside and the Town of Renfrew.*

TABLED.

Direction: Mayor MacKenzie will advise when this matter is to be brought back to Council for consideration.

11.2 Request to Town of Arnprior to Reinstate Joint Use Recreation Agreement

Councillor Rosien moved the following motion at the April 4th, 2023 meeting: "**THAT** Council direct Staff to contact the Town of Arnprior and inquire about the possibility of reinstating the original Joint Use Recreation Agreement". This motion was deferred at the time to tonight's meeting and was amended as shown below.

RESOLUTION - 202-2023

Moved by Councillor Kevin Rosien, seconded by Deputy Mayor Lori Hoddinott
***THAT** Council direct Staff to contact the Town of Arnprior to ask them to disregard the previous letter dated December 21, 2022 cancelling the Joint Use Recreation Agreement and ask to reinstate the Agreement as previously written.*

Councillor Brum requested a recorded vote.

For: Deputy Mayor Lori Hoddinott, Councillor Kevin Rosien, and
Councillor Scott Brum

Against: Mayor Mark MacKenzie and Councillor Robert Campbell

CARRIED. 3-2.**RESOLUTION - 203-2023**

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
***THAT** Council appoint Councillor Rosien and Councillor Brum to be on the Joint Recreation negotiating team if the Agreement is reinstated with the Town of Arnprior.*

CARRIED.

12. New Business

12.1 Alternative Work Arrangements Policy

RESOLUTION - 204-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept the draft Alternative Work Arrangements Policy as information as submitted and circulated; **AND FURTHER THAT** Council direct staff to bring this Policy forward to the next Regular Council Meeting for adoption.

CARRIED.

12.2 Joanne Clouthier - Street Name - Gerald Desjardins (Councillor Campbell)

RESOLUTION - 205-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

THAT Council accept this verbal report as information.

CARRIED.

Staff Direction: Staff was directed to contact Ms. Clouthier and provide the Commemorative Naming Form to her for completion and submission.

12.3 Integrity Commissioner and Closed Meeting Investigator - Agreement Renewal

RESOLUTION - 206-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

THAT Council accept the Integrity Commissioner and Closed Meeting Investigator - Agreement Renewal Report as information as submitted and circulated; **AND FURTHER THAT** Council direct the CAO/Clerk to move forward with renewing this Agreement with Tony Fleming of Cunningham Swan Carty, Little & Bonham LLP and bring the new Agreement forward to a future Council Meeting for approval.

CARRIED.

13. Notice of Motions

Nil.

14. By-Laws

14.1 By-Law #2023-23 Circular Materials Agreement

Council agreed to discuss this item after the closed meeting session.

RESOLUTION - 207-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

THAT By-Law #2023-23, being a By-Law to authorize the Execution of the Agreement between Circular Materials and the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

TABLED.

14.2 By-Law #2023-24 Appoint Interim Treasurer

RESOLUTION - 208-2023

Moved by Councillor Scott Brum, seconded by Councillor Robert Campbell
THAT By-Law #2023-24, being a By-Law to appoint an Interim Treasurer for the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14.3 By-Law #2023-25 AMBUSC Agreement

RESOLUTION - 209-2023

Moved by Deputy Mayor Lori Hoddinott, seconded by Councillor Scott Brum
THAT By-Law #2023-25, being a By-Law to authorize the execution of the Use of Dochart Park Agreement between the Corporation of the Township of McNab/Braeside and Arnprior McNab Braeside United Soccer Club, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

Direction: Mayor MacKenzie will provide Councillor Campbell with information pertaining to what the cost for electricity is at Dochart Park.

15. Public Questions/Comments

15.1 Charles Crispim asked what was decided with regards to the letter from MB-ACE, to which he was advised Council accepted it as information.

Mr. Crispim asked if the MOU with Sustane Energy Solutions is a binding Agreement to which he was told Council has not been advised of a legal opinion specific to that, Council is aware of MB-ACE's request and it is supported by this Council to end the Agreement and they will provide an update as soon as possible.

Mr. Crispim asked, when the MOU was presented to previous Council and staff, was it vetted at that time by legal, to which he was told this Council does not have any information on that right now.

Mr. Crispim reminded Council about his first letter to Council in which he asked how 1 member of Council and 1 staff member can sign an Agreement without Council direction, without a legal opinion and without a competitive process. Mayor MacKenzie advised that Council will get back to Mr. Crispim as soon as they can.

15.2 Mike Groulx asked if the letter sent to the Town of Arnprior on December 21, 2022, was a result of a discussion about the Recreation Agreement during a closed session on December 20, 2022 and indicated that the Agenda didn't state the reason for that closed session, to which he was told yes.

Mr. Groulx asked if the clause used to enter closed session on December 20, 2022 to discuss the Recreation Agreement was used properly. Mayor MacKenzie explained the process of the preparation of the Agenda.

- 15.3 Adam Cybulski asked with regards to the emergency roads calls, if someone was contractually obligated by the Township to take those calls? The CAO/Clerk advised that she is. He expressed his concern given mental health awareness and the importance of staff having the ability to disconnect. He thinks the associated cost should be considered because being on call 24/7 would be tough.

Ms. Lamontagne vacated the Council Chambers at this time (8:47 p.m.).

Council recessed at 8:47 p.m.

Council reconvened at 8:55 p.m.

16. Closed Meeting Session

- 16.1 Under Section 239(2)(b) - for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Public Recreation & Culture Committee).

RESOLUTION - 210-2023

Moved by Councillor Scott Brum, seconded by Councillor Kevin Rosien

***THAT** this meeting become closed under Section 239(2)(b) - for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees (Public Recreation & Culture Committee) & under Section 239(2)(f) - for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose (BLG Attendance) at 8:55 p.m.*

CARRIED.

Ms. Cannon vacated the Council Chambers at this time (8:55 p.m.).

- 16.2 Under Section 239(2)(f) - for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose (BLG Attendance).

Ms. Cannon entered the Council Chambers at this time (11:21 p.m.).

RESOLUTION - 211-2023

***THAT** Council resume the open session at 11:21 p.m.*

Staff Direction: Staff was directed to bring By-Law #2023-23 Circular Materials Agreement back to a future meeting following the receipt of a legal opinion.

RESOLUTION - 212-2023

Moved by Councillor Kevin Rosien, seconded by Councillor Scott Brum

***THAT** Council agree to extend the hours of the Council Meeting for 90 minutes past the adjournment time of 10:00 p.m.*

CARRIED.

17. Notice of Council Meeting Dates

As noted on the Agenda

18. Confirmatory By-Law

18.1 By-Law #2023-26 Confirm the Proceedings of the April 18, 2023 Regular Council Meeting

RESOLUTION - 213-2023

Moved by Councillor Scott Brum, seconded by Deputy Mayor Lori Hoddinott

***THAT** By-Law #2023-26, being a By-Law to confirm the proceedings of the April 18, 2023 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

19. Adjournment

This Regular Council Meeting adjourned at 11:23 p.m.

MAYOR

CAO/CLERK