



**MINUTES**  
**Special Council Meeting**  
**Monday, December 13, 2021**  
**Council Chambers 4:30 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Kelly Coughlin, Treasurer  
Ryan Frew, Director of Public Works  
Kevin Murray, Public Works Supervisor  
Dave Hartwick, Fire Chief  
Andrea Lamontagne, Recreation Director  
Janyne Fraser, Recreation Programmer  
Mandy Cannon, Executive Assistant

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
Councillor Jacob declared pecuniary interest with line items #1 and 3 on page 13, being a full time employee of the Town of Arncliffe. There were no other disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
  - 3.1 Dated December 13, 2021

Council added the following to this evening's Agenda:  
Add "Reserve Fund Balances" to item 7.1.

**RESOLUTION - SM - 28-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden  
***THAT the Agenda dated December 13, 2021 be adopted as amended.***

**CARRIED.**

**4. Special Meeting Notice**

## 4.1 Notice of Special Meetings dated October 20, 2021

This Notice of Special Meeting was posted on the Township website and notice board.

**RESOLUTION - SM - 29-2021**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*THAT the Notice of Special Meeting be accepted as submitted and circulated.*

**CARRIED.**

**5. Delegations and Presentations**

Nil.

**6. Matters Arising out of Delegations Heard**

Nil.

**7. Items of Business**

## 7.1 2022 Cut/Keep Budget Meeting

Fire Chief Hartwick was requested to "sharpen his pencil" on the small tools budget lines.

**RESOLUTION - SM - 30-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT Council accept the 2022 Cut/Keep Budget meeting report as information as submitted and circulated.*

**CARRIED.**

The following changes were made during Round 1:

Cut - Rds OHD Dues & Memberships GPS Tracking -\$2,750.

Reduce to 7 months - New Rec. Programmer Assistant (start date June 1, 2022).

Use Safe Start Grant for - Rec. Staff OT -\$2,200 (removed from taxation).

Reduce Burnstown Beach - other site Mtce/Repairs from \$3,500 to \$1,000 (remove new buoy).

Cut - JAG - Bldg Mtce/Repair (new satellite receiver/tv) -\$1,200.

Cut - HerbFest Expenses (entertainment/expand event) -\$2,000.

Cut - Council Donations - The Arnprior & District Neighbourlink Fountain -\$4,000.

Cut - Burnstown Beach Parking Lot -\$10,000.

Cut - Logger's Memory Project -\$5,000.

Reduce Clay Bank Park Trials to \$8,000 (instead of \$10,000).

Reduce Clay Bank Park Signage to \$2,000 (instead of \$10,000).

Add \$10,000 to Waba Cottage Museum leaky basement repair.

Councillor Jacob vacated the Council Chambers at 6:03 p.m. when Council discussed the Recreation Agreement with the Town of Arnprior.

Staff Direction: Staff was directed to take the amount received from the service reductions to the Recreation Agreement in 2021 and apply that amount (\$42,000) towards the 2022 fees.

Councillor Jacob returned at this time (6:06 p.m.).

Councillor Jacob vacated the Council Chambers at this time (6:07 p.m.) when Council discussed the Arnprior Public Library Agreement.

Ms. Young vacated the Council Chambers at this time (6:08 p.m.).

Councillor Jacob returned to the Council Chambers at this time (6:08 p.m.).

Ms. Young returned to the Council Chambers at this time (6:12 p.m.).

Ms. Coughlin advised that the levy increase started at 10.03% and given the above cuts, the increase was now reduced to 8.56%. This would be an increase of \$132.28/year based on the average valued home in McNab/Braeside.

Council recessed at 6:14 p.m.

Council reconvened at 6:27 p.m.

The following changes were made during Round 2:

Cut Brushing/Tree Trim - equipment rental -\$25,000.

Cut Ditching - equipment rental -\$5,200.00.

Cut Culvert Mtce - equipment rental -\$3,500.

Cut New Rec. Programmer Assistant -\$42,436.00 (this position may be filled if grant is received).

Use Reserves for Braeside Rink Mtce/Repairs -\$1,000 (removed from taxation).

Cut Rec. Professional Fees - Driftscape -\$1,000.

Cut Moore Street Engineering Design -\$60,000.

The above changes brought the taxation levy to an increase of 6.55%.

Staff Direction: Staff was directed to bring the 2022 Budget as discussed forward to the January 4, 2022 Regular Council Meeting for consideration of passing.

**8. By-Laws**

Nil.

**9. Questions/Comments**

9.1 Martin Wright made the following comments:

Mr. Wright indicated that the Township should seek sponsorship for the replacement and maintenance of benches and rink boards etc.

Mr. Wright asked if there was a light at the Clay Bank Boat launch.

Mr. Wright asked if we can stop contributing to the Physician Recruitment.

Mr. Wright asked if we were in contract to pay \$40,000 each year to the Grove.

Mr. Wright asked for clarification on the wage grid increase.

Ms. Coughlin will provide Mr. Wright with information on the wage grid.

**10. Closed Meeting Session**

Nil.

**11. Confirmatory By-Law**

- 11.1 By-Law #2021-88 Confirm the proceedings of the December 13, 2021 Special Council Meeting

**RESOLUTION - SM - 31-2021**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** By-Law #2021-88, being a By-Law to confirm the proceedings of the December 13, 2021 Special Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**12. Adjournment**

This Special Council Meeting adjourned at 7:50 p.m.

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MAYOR

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CAO/CLERK