



**MINUTES**

**Regular Council Meeting  
Tuesday, October 5, 2021**

<https://us02web.zoom.us/j/84955396446> - 7:00 p.m.

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Kelly Coughlin, Treasurer

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
  - 3.1 Dated October 5, 2021

Council added the following items to this evening's Agenda:

- 10.1 Committee of Adjustment Transfer to the County
- 11.1 Video Recording Equipment - Council Chambers
- 11.2 October 2021 Planning Advisory Committee Meeting
- 15.1 Under Section 139(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees.

**RESOLUTION - 313-2021**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum  
***THAT the Agenda dated October 5, 2021 be adopted as amended.***

**CARRIED.**

**4. Delegations and Presentations**

- 4.1 The County of Renfrew - Available Services  
Warden Debbie Robinson, Paul Moreau - CAO, Jeffrey Foss - Director of Corporate Services & Craig Kelley - Director of Development and Property.

Warden Robinson introduced herself and her colleagues and indicated that the purpose of tonight's discussion was to provide an update on the services the County can offer to lower tier municipalities. Mr. Moreau indicated that tonight they were going to highlight two main areas of business, being planning and human resources. Mr. Foss provided information on the restructuring of the human resources department and gave an update on the specialized services that the County can offer to McNab/Braeside. Mr. Kelley provided an update on the services his department can offer. Council thanked everyone for coming and bringing this information forward.

**RESOLUTION - 314-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum  
*THAT Council agree to extend the delegation from the County of Renfrew by 15 minutes.*

**CARRIED.****5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Council Minutes**

- 6.1 September 14, 2021 - Public Meeting Under the Planning Act (Laventure)

**RESOLUTION - 315-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob  
*THAT the minutes of the September 14, 2021 Public Meeting Under the Planning Act be adopted as submitted and circulated.*

**CARRIED.**

- 6.2 September 21, 2021 - Regular Council Meeting

**RESOLUTION - 316-2021**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum  
*THAT the minutes of the September 21, 2021 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.****7. Reports of Committee of Council and Other Boards, Committees and Commissions**

- 7.1 Rebranding/New Township Logo

**RESOLUTION - 317-2021**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

**THAT** Council accept the Rebranding/New Township Logo Report as information as submitted and circulated; **AND FURTHER THAT** Council make a general decision on their preferred logo from the selections included in this Report.

**CARRIED.**

Council agreed that version number 3 was the preferred logo and directed staff to move forward with finalizing the design. It was suggested that the bird as shown be changed to a Canada Goose, if possible.

7.2 Road Closure By-Law - MTO

**RESOLUTION - 318-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

**THAT** staff be directed to provide a favourable response to the Ministry of Transportation that the Township is in agreement to enacting a Road Closing By-Law and realignment of the portion of Russett Drive as per the attached correspondence.

**CARRIED.**

7.3 2022 Remuneration Township Staff

**RESOLUTION - 319-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

**THAT** Council receive the 2022 Remuneration Township Staff Report as submitted and circulated; **AND FURTHER THAT** Council approve a 2.77% increase in the Compensation Grid for Township Staff for the 2022 calendar year.

**CARRIED.**

**8. Information Items**

- 8.1 Correspondence as circulated #1 (September 16-29, 2021 inclusive) distributed separately.

**RESOLUTION - 320-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

**THAT** Council accept Correspondence Item #1 as information as submitted and circulated.

**CARRIED.**

**9. Motions**

Nil.

**10. Unfinished Business**

## 10.1 Committee of Adjustment Transfer to the County

Ms. Lee asked Council for direction on transferring the Committee of Adjustment authorities to the County so that she could finalize and post an accurate job description for the Administrative Assistant's position.

**RESOLUTION - 321-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT Council accept this item as information.*

**CARRIED.**

Staff Direction: Staff was directed to bring a By-Law forward for consideration to the next Council Meeting to delegate the Committee of Adjustment authority to the County.

**11. New Business**

## 11.1 Video Recording Equipment - Council Chambers

**RESOLUTION - 322-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

*THAT Council accept this Report as information as submitted and circulated; AND FURTHER THAT Council approve the quote from comBEtek Multimedia in the amount of \$22,472.10 for the purchase and installation of video recording equipment for the Township Council Chambers; AND FURTHER THAT this money be taken from the Modernization Grant Reserve.*

**CARRIED.**

## 11.2 October 2021 Planning Advisory Committee Meeting

The CAO/Clerk requested that the October 2021 Planning Advisory Committee Meeting be cancelled.

**RESOLUTION - 323-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

*THAT Council cancel the October 2021 Planning Advisory Committee Meeting.*

**CARRIED.**

**12. Notice of Motions**

Nil.

**13. By-Laws**

13.1 By-Law #2021-64 2022 Township Officer Remuneration

**RESOLUTION - 324-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** By-Law #2021-64, being a By-law to establish remuneration for Council members and Officers of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.*

*Mayor Peckett requested a recorded vote.*

For: Mayor Tom Peckett

Against: Deputy Mayor Brian Armsden, Councillor Heather Lang, Councillor Scott Brum, and Councillor Oliver Jacob

**DEFEATED. 1-4.**

**RESOLUTION - 325-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

***THAT** staff bring forward a By-Law for consideration establishing a COLA increase of 2.77% for Township Officers only and maintaining the current rate of pay for Council members.*

**CARRIED.**

13.2 By-Law #2021-65 2022 Township Staff Remuneration

**RESOLUTION - 326-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2021-65, being a By-Law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**14. Public Questions/Comments**

Nil.

Ms. Coughlin vacated the meeting at this time (8:17 p.m.)

**15. Closed Meeting Session**

15.1 Under Section 139(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees.

**RESOLUTION - 327-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT Council go into closed session under Section 139(2)(b) for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees at 8:17 p.m.*

**CARRIED.**

**RESOLUTION - 328-2021**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*THAT Council resume the open session at 8:20 p.m.*

**CARRIED.**

**16. Notice of Council Meeting Dates**

As noted on the Agenda

**17. Confirmatory By-Law**

17.1 By-Law #2021-66 Confirm the proceedings of the October 5, 2021 Regular Meeting

**RESOLUTION - 329-2021**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

*THAT By-Law #2021-66, being a By-Law to confirm the proceedings of the October 5, 2021 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Council Meeting adjourned at 8:21 p.m.

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MAYOR

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CAO/CLERK