



**MINUTES**

**Regular Council Meeting**

**Tuesday, June 15, 2021**

**<https://us02web.zoom.us/j/89455667446> 7:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening with the exception of Councillor Lang, who sent her regrets.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Ryan Frew, Director of Public Works  
Mandy Cannon, Executive Assistant

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated June 15, 2021

The following items were added to this evening's Agenda:

13.6 - By-Law #2021-38 Pacific Tier Solutions Incorporated for BookKing Software

13.7 - By-Law #2021-39 Development Agreement Authorization - Mele

**RESOLUTION - 179-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT the Agenda dated June 15, 2021 be adopted as amended.***

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**  
Nil.

**6. Adoption of Previous Council Minutes**

6.1 May 11, 2021 - Public Meeting Under the Planning Act (Hogans Heights)

**RESOLUTION - 180-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the May 11, 2021 Public Meeting Under the Planning Act (Hogans Heights) be adopted as submitted and circulated.*

**CARRIED.**

6.2 May 11, 2021 - Public Meeting Under the Planning Act (Oceans Properties)

**RESOLUTION - 181-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the May 11, 2021 Public Meeting Under the Planning Act (Oceans Properties) be adopted as submitted and circulated.*

**CARRIED.**

6.3 June 1, 2021 - Regular Council Meeting

**RESOLUTION - 182-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the June 1, 2021 Regular Council Meeting be adopted as submitted and circulated.*

**CARRIED.**

6.4 June 8, 2021 - Public Meeting Under the Planning Act (Laventure)

**RESOLUTION - 183-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the June 8, 2021 Public Meeting Under the Planning Act (Laventure) be adopted as submitted and circulated.*

**CARRIED.**

6.5 June 8, 2021 - Public Meeting Under the Planning Act (Sparling)

**RESOLUTION - 184-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the June 8, 2021 Public Meeting Under the Planning Act (Sparling) be adopted as submitted and circulated.*

**CARRIED.**

**7. Reports of Committee of Council and Other Boards, Committees and Commissions**

- 7.1 Equipment Purchase - RFP Evaluation Criteria (Single Axle Plow Truck)

**RESOLUTION - 185-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

***THAT** Council for the Township Of McNab/Braeside authorize the Public Works Department to issue a Request for Proposal (RFP) for the purchase of a new single axle plow truck.*

**CARRIED.**

- 7.2 May 2021 Financial Overview

**RESOLUTION - 186-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

***THAT** Council accept the May 2021 Financial Overview report as information as submitted and circulated.*

**CARRIED.**

- 7.3 Building Department - Vehicle Purchase - BD-2021-02 AWD Compact SUV

**RESOLUTION - 187-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT** Council accept this as information as submitted and circulated; **AND FURTHER THAT** Council authorize the purchase of a 2021 Ford Escape as quoted from Urban Ford in the amount of \$36,040.22 (tax included).*

**CARRIED.**

**8. Information Items**

- 8.1 Correspondence as circulated #1- 5 (May 27 - June 9, 2021 inclusive) distributed separately.

**RESOLUTION - 188-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Correspondence items #1-5 be accepted as information as submitted and circulated.*

**CARRIED.**

- 8.2 Interim Interchange at Highway 17 and Renfrew County Road 54/508

**RESOLUTION - 189-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** this be accepted as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to post this information on the Township's website.

**9. Motions**

- 9.1 Request for Support #1 - Planning Act Timelines  
City of Kitchener & Township of Bonnechere Valley

**RESOLUTION - 190-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 191-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council support the Township of Bonnechere Valley and the City of Kitchener in their effort to urge the Province of Ontario to review and reconsider the current timelines established for review of Planning Act applications before an appeal is permitted to the Local Planning Appeals Tribunal and to return to the timelines that were in effect under Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017.*

**DEFEATED.**

- 9.2 Request for Support #2 - Perth County - Domestic COVID-19 Vaccine Production and Capacity

**RESOLUTION - 192-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.3 Request for Support #3 - Municipality of Calvin - Support for Lottery Licensing to Assist Small Organizations

**RESOLUTION - 193-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 194-2021**

Moved by Mayor Tom Peckett, seconded by Deputy Mayor Brian Armsden

*THAT Council support the Municipality of Calvin in their effort to encourage the Ministry responsible for the Alcohol and Gaming of Ontario to seek their assistance in implementing an additional level of licensing which would permit small organizations to hold fundraisers as a method of sustaining our community and organizations.*

**CARRIED.**

- 9.4 Request for Support #4 - Municipality of Calvin - Support for Dead End Roads Bus Turnaround

**RESOLUTION - 195-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.5 Request for Support #5 - Town of Fort Erie & Township of Lake of Bays- Invasive Phragmites

**RESOLUTION - 196-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

- 9.6 Request for Support #6 - Municipality of Southwest Middlesex - Drainage Matters on Canadian National Railway Lands

**RESOLUTION - 197-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

- 9.7 Request for Support #7 - Township of South-West Oxford - Automatic Speed Enforcement Photo Radar Letter

**RESOLUTION - 198-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 199-2021**

Moved by Councillor Oliver Jacob, seconded by Mayor Tom Peckett

*THAT Council support the Township of South-West Oxford regarding the use of Automatic Speed Enforcement.*

**CARRIED.**

Staff Direction: Staff was directed to obtain the costs and information on the process of purchasing a photo radar machine for the Township and bring this information back to a future Council meeting.

Staff was further directed to write a letter to the County of Renfrew requesting that the County provide permission to have the County Roads within the Township be included in this enforcement initiative.

- 9.8 Request for Support #8 - Municipality of Grey Highlands - Continuous Increases of Cost for Municipal Insurance

**RESOLUTION - 200-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 201-2021**

Moved by Mayor Tom Peckett, seconded by Councillor Scott Brum

*THAT Council support the Municipality of Grey Highlands in their effort to call on the Province of Ontario to immediately review their recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities.*

**CARRIED.**

- 9.9 Request for Support #9 - Town of Halton Hills - Elimination of LPAT

**RESOLUTION - 202-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 203-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT Council support the Town of Halton Hills in their effort to encourage the Minister of Municipal Affairs and Housing to immediately restore the amendments to the Planning Act that mandated the evaluation of appeals on a consistent and conformity with Provincial policies and plans basis; **AND FURTHER THAT** the Government of Ontario eliminate the LPAT entirely, as an antiquated body that slows delivery and adds costs to housing supply via expensive and drawn out tribunal hearings.*

**DEFEATED.**

Councillor Jacob will bring an amended motion forward to a future Council Meeting for Council's consideration.

- 9.10 Request for Support #10 - Township of Rideau Lakes - Cemetery Funding

**RESOLUTION - 204-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this be accepted as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 205-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

**THAT** Council support the Township of Rideau Lakes in their effort to urge the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care.

**CARRIED.**

**10. Unfinished Business**

## 10.1 Clay Bank Park - Community Garden Committee

**RESOLUTION - 206-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

**THAT** Council accept this as information as submitted and circulated; **AND FURTHER THAT** Council appoint Councillor Heather Lang as Chair of the Community Garden Committee.

**CARRIED.**

## 10.2 Arnprior Library Agreement

**RESOLUTION - 207-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

**WHEREAS** the Township of McNab/Braeside received correspondence dated May 28, 2021 (copy attached) regarding a request by the Arnprior Public Library Board to enter into a new service agreement solely with the Township of McNab/Braeside;

**AND WHEREAS** the Town of Arnprior and the Township of McNab/Braeside negotiated a mutually beneficial tri-party agreement in 2015 for library services;

**AND WHEREAS** in 2020 under Section 3 of the tri-party agreement, the term of the agreement extended for a further five year period to 2025, a first of three possible further five year extensions;

**AND WHEREAS** the tri-party agreement acknowledges the desires to have the operation of the Agreement successfully meet the needs of both Town Residents and Township Residents;

**AND WHEREAS** under the tri-party agreement, the Township of McNab/Braeside has representation on the Municipal Library Committee which periodically reviews the performance and operation of the Agreement;

**AND WHEREAS** under Section 5.1.3 of the tri-party agreement, any methodology changes proposed by the Board and the Town of Arnprior require agreement by the Township of McNab/Braeside prior to implementation;

**AND WHEREAS** on November 24, 2020, the Municipal Library Use Committee met and agreed to defer the five-year methodology review from 2020 to 2021 due to COVID-19 impacts;

**AND WHEREAS** the proposed service agreement solely between the Library Board and the Township of McNab/Braeside is not considered to be in the best interest as:

*(a) There would no longer be a single tri-party agreement that considers both the needs of Town Residents and Township Residents;*

*(b) Financial stability provided by the current tri-party agreement would be impacted.*

**THEREFORE BE IT RESOLVED**

*(a) THAT in response to the May 28th, 2021 letter from the Arnprior Public Library Board, the Mayor contact both the Arnprior Public Library Board and the Town of Arnprior and express the Township's desire to remain committed to a tri-party agreement;*

*(b) AND THAT the 2020 methodology review under the current tri-party agreement be conducted by the Municipal Library Use Committee in 2021 as discussed at the November 24, 2020 meeting of the Committee.*

**CARRIED.**

10.3 Burnstown & White Lake Beach Enforcement

**RESOLUTION - 208-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

**WHEREAS** *the Township has received several concerns/complaints with regards to the excess people at both the Burnstown and White Lake beaches due to COVID both in 2020 and 2021;*

**AND WHEREAS** *RCDHU has advised that a minimum of 6 feet should be kept between people who do not reside in the same household;*

**AND WHEREAS** *in 2020 the Municipality received funding to offset the excess costs due to COVID-19 (Safe Restart Agreement) and what was not used in 2020 was placed in reserves to off set costs associated to COVID-19 measures in 2021;*

**THEREFORE BE IT RESOLVED**

*(a) THAT in response to the over crowding issues at both White Lake and Burnstown beaches Council approves the expense of By-Law Enforcement placed at both beaches (2 officers at Burnstown Beach and 1 officer at White Lake Beach) from June 12-September 2021;*

*(b) THAT the cost of the By-Law officers and the signage be paid for out of the "Safe Restart Agreement (COVID)" reserve;*

*(c) THAT at Burnstown Beach a total of 75 cars will be parked on the beach side with a total of 200 people allowed before the beach will be closed and only vehicles using the launch will be permitted on the other side of the parking lot;*

*(d) THAT at White Lake Beach a total of 10 cars will be parked and 50 people will be permitted on the beach before the beach will be closed.*

**CARRIED.**

10.4 OPP Renfrew Detachment Board Proposal

**RESOLUTION - 209-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

**THAT** *Council accept this as information as submitted and circulated; AND FURTHER THAT Council appoint Councillor Jacob to be the representative on this Committee.*

**CARRIED.**

**11. New Business**

- 11.1 Angela Havey - Big Brothers, Big Sisters, of Renfrew County, Norm McEwen In-School Mentor of the Year Award

Mayor Peckett advised that he met with Ms. Havey and congratulated her on this accomplishment.

**RESOLUTION - 210-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum  
*THAT Council accept this as information as submitted and circulated.*

**CARRIED.**

**12. Notice of Motions**

Nil.

**13. By-Laws**

- 13.1 By-Law #2021-33 Site Plan Agreement Authorization Lot 6 Braeburn Estates

**RESOLUTION - 211-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob  
*THAT By-Law #2021-33, being By-Law to Authorize the execution of a Site Plan Agreement between Kenneth Graham Brownlee and Michelle Joan Brownlee and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.2 By-Law #2021-34 Site Plan Agreement Authorization Lot 6 Madawaska Shores

**RESOLUTION - 212-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden  
*THAT By-Law #2021-34, being a By-Law to Authorize the Execution of a Site Plan Agreement between Samuel Randolph Berube and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.3 By-Law #2021-35 ZBLA - Sparling

**RESOLUTION - 213-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob  
*THAT By-Law #2021-35, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside,*

*as amended, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.4 By-Law #2021-36 Development Agreement Authorization (Sparling)

**RESOLUTION - 214-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2021-36, being a By-Law to Authorize the Execution of a Development Agreement between Daniel Sparling and Krista Sparling and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.5 By-Law #2021-37 Fees and Charges

**RESOLUTION - 215-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2021-37, being a By-Law to Establish Fees and Charges for services or use of Municipal property, I now deemed read a second and third short and is hereby enacted and passed.*

**CARRIED.**

- 13.6 By-Law #2021-38 Pacific Tier Solutions Incorporated for BookKing Software

**RESOLUTION - 216-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

***THAT** By-Law #2021-38, being a By-Law to authorize execution of the BookKing Software Agreement between the Corporation of the Township of McNab/Braeside and Pacific Tier Solutions Incorporated for BookKing Software, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.7 By-Law #2021-39 Development Agreement Authorization - Mele

**RESOLUTION - 217-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** By-Law #2021-39, being a By-Law to authorize the Execution of a Development Agreement between Andrew Mele and Terri-Lee Rayvals-Mele and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**14. Public Questions/Comments**

- 14.1 Andrew Mele expressed his thanks to Council for adding item #13.7 to the meeting last minute and thanked Ms. Young for her assistance and knowledge throughout the process.

Angela Young, Ryan Frew and Mandy Cannon vacated the meeting at this time (8:19 p.m.).

**15. Closed Meeting Session**

- 15.1 Under Section 239.2(b) personal matters about an identifiable individual, including municipal or local board employees (Pay Equity)

**RESOLUTION - 218-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT this meeting become closed Under Section 239.2(b) personal matters about an identifiable individual, including municipal or local board employees(Pay Equity) at 8:19 p.m.*

**CARRIED.**

**RESOLUTION - 219-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT Council resume the open session at 9:18 p.m.*

**CARRIED.**

Staff Direction: Staff was directed to schedule a Special Council Meeting on June 22, 2021 at 6:00 p.m. for the purpose of discussing the Pay Equity changes.

**16. Notice of Council Meeting Dates**

As noted on the Agenda.

**17. Confirmatory By-Law**

- 17.1 By-Law #2021-40 Confirm the Proceedings of the June 15, 2021 Regular Council Meeting

**RESOLUTION - 220-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

*THAT By-Law #2021-40, being a By-Law to confirm the proceedings of the Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Council Meeting adjourned at 9:20 p.m.

---

MAYOR

---

CAO/CLERK