



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, May 4, 2021**  
**Via Zoom 7:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Mandy Cannon, Executive Assistant  
Kelly Coughlin, Treasurer  
Ryan Frew, Director of Public Works  
Dave Hartwick, Fire Chief

**MEDIA PRESENT:** Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**  
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
  - 3.1 Dated May 4, 2021

Council amended this evening's Agenda as follows:

Add - 7.5 Building Department Report - Tender Results - BD-2021-01 All-Wheel Drive SUV

Remove - 10.2 Mayor's Update - White Lake Women's Institute

Add to Section 10 - Rotary Club Tree Planting

**RESOLUTION - 124-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT the Agenda dated May 4, 2021 be adopted as amended.***

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Council Minutes**

6.1 April 13, 2021 - Public Meeting Under the Planning Act (Bandy)

**RESOLUTION - 125-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

*THAT the minutes of the April 13, 2021 Public Meeting Under the Planning Act be adopted as submitted and circulated.***CARRIED.**

6.2 April 20, 2021 - Public Meeting Under the Planning Act (Draper OPA)

**RESOLUTION - 126-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

*THAT the minutes of the April 20, 2021 Public Meeting Under the Planning Act be adopted as submitted and circulated.***CARRIED.**

6.3 April 20, 2021 - Regular Council Meeting

**RESOLUTION - 127-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

*THAT the minutes of the April 20, 2021 Regular Council Meeting be adopted as submitted and circulated.***CARRIED.****7. Reports of Committee of Council and Other Boards, Committees and Commissions**

7.1 Fire Department Report - UTV Purchase

**RESOLUTION - 128-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

*THAT Council for the Township of McNab/Braeside award the 2021 UTV to Black's Corners, Carleton Place for a total purchase cost of \$15,799 plus HST; AND FURTHER THAT Council approve the purchase of a 14'x6' tandem trailer from R&M Trailer in the amount of \$5,350 plus HST.***CARRIED.**

## 7.2 March 2021 Financial Overview

**RESOLUTION - 129-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

**THAT** Council accept the March 2021 Financial Overview as information as submitted and circulated.

**CARRIED.**

## 7.3 By-Law Enforcement Report - March 2021

**RESOLUTION - 130-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

**THAT** the By-Law Enforcement Report for the month of March 2021 as submitted by MLES be accepted as information as circulated.

**CARRIED.**

## 7.4 OPP Calls for Service Report

**RESOLUTION - 131-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

**THAT** the OPP Calls for Service Report for January - March 2021 be accepted as information as submitted and circulated.

**CARRIED.**

## 7.5 Building Department Report - Tender Results - BD-2021-01 All-Wheel Drive SUV

**RESOLUTION - 132-2021**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

**THAT** Council accept the summary for Tender BD-2021-01 All-Wheel Drive SUV as information as submitted and circulated; **AND FURTHER THAT** Tender BD-2021-01 All-Wheel Drive SUV not be awarded; **AND FURTHER THAT** Council authorize staff to amend the Tender documents and re-tender.

**CARRIED.**

**8. Information Items**

## 8.1 OPA #32 - Comments received after the Public Meeting - For the Public Record

**RESOLUTION - 133-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

**THAT** Council accept this as information as submitted and circulated.

**CARRIED.**

**9. Motions**

Nil.

**10. Unfinished Business**

- 10.1 OPA #32 - 629995 Canada Inc. (Draper)

**RESOLUTION - 134-2021**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

**THAT** Council of the Township of McNab/Braeside supports the proposed Official Plan Amendment No. 32; **AND FURTHER THAT** the resolution be forwarded to the County of Renfrew supporting the adoption of the amendment.

**CARRIED.**

- 10.2 Automatic Aid Agreement with Lanark Highlands

**RESOLUTION - 135-2021**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

**THAT** the Council of the Township of McNab/Braeside approve the changes to the Lanark Automatic agreement Appendix 2 service fees.

**CARRIED.**

- 10.3 Rotary Club Tree Planting

**RESOLUTION - 136-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

**WHEREAS** the Township of McNab/Braeside supports the planting of trees in its parks, green spaces, and along trails, to enhance these areas and contribute to our planet's health;

**AND WHEREAS** the Rotary Club of Arnprior is focusing on tree planting as its environmental goal;

**AND WHEREAS** the Rotary Club of Arnprior is actively pursuing grant opportunities to plant trees on a wide scale in the Township;

**AND WHEREAS** the Township of McNab/Braeside supports the Arnprior Rotary Club's environmental commitment to reduce carbon;

**THEREFORE BE IT RESOLVED THAT** the Township of McNab/Braeside agrees to enter into a partnership with the Rotary Club of Arnprior to explore areas within the Township where trees could be planted in sufficient quantity to significantly offset losses in tree cover;

**AND FURTHER THAT** the Township of McNab/Braeside supports funding opportunities being researched by the Rotary Club of Arnprior for tree planting projects in the Township, including the federal government's 2 Billion Trees Program, Forests Ontario's 50 Million Tree Program et al.

**CARRIED.**

**11. New Business**

- 11.1 KDSA Development Ltd - 47-T-15005 Extension of Draft Approval

**RESOLUTION - 137-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

**WHEREAS** *KDSA Development Limited is the owner of lands located in the Township of McNab/Braeside that are subject to a plan of subdivision application located on Lot 17, Concession 2;*

**AND WHEREAS** *the County of Renfrew granted draft plan approval for a residential plan of subdivision (47-T-15005) on the subject lands on June 1, 2017;*

**AND WHEREAS** *extension for draft plan approval was previously requested and granted by both the Township and the County, in 2020, the Conditions of draft plan approval were revised and a new lapsing date of June 1, 2021 was provided and subsequently draft plan approval was extended;*

**AND WHEREAS** *the applicant has requested that the County of Renfrew and the Township of McNab/Braeside extend the draft plan approval for a further 1 year;*

**NOW THEREFORE BE IT RESOLVED THAT** *Council of the Township of McNab/Braeside approve an extension of draft plan approval for a period of 1 year from June 1, 2021 to June 1, 2022.*

**CARRIED.**

11.2 White Lake WI Request for Financial Assistance

**RESOLUTION - 138-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

**THAT** *Council accept this as information as submitted and circulated.*

**CARRIED.**

**RESOLUTION - 139-2021**

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

**THAT** *Council provide funding to the White Lake Women's Institute in the amount of \$4,000 to be taken from the Council member and Mayor convention fund; AND FURTHER THAT this is a one time funding relief and the White Lake Women's Institute is encouraged to apply for a donation as per the Township's policy moving forward.*

**CARRIED.**

11.3 Electronic Filing System

**RESOLUTION - 140-2021**

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

**THAT** *Council approve an additional \$4,000.00 from the Modernization Funding towards the implementation of Electronic Filing System.*

**CARRIED.**

12. Notice of Motions

Nil.

**13. By-Laws**

- 13.1 By-Law #2021-21 Site Plan Agreement Authorization Lot 12 Madawaska Shores

**RESOLUTION - 141-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

*THAT By-Law #2021-21, being a By-Law to Authorize the Execution of a Site Plan Agreement between Cheryl Lynn Charlebois and Christopher Stephen Hogan and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.2 By-Law #2021-22 Borrowing By-Law BMO (Updated May 2021)

**RESOLUTION - 142-2021**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

*THAT By-Law #2021-22, being a By-Law to Authorize municipal borrowing for current expenditures with pledge on revenues, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.3 By-Law #2021-23 Reduced Loads on Township Roads

**RESOLUTION - 143-2021**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

*THAT By-Law #2021-23, being a By-Law to Designate a Reduced Load Period in the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**14. Public Questions/Comments**

Nil.

**15. Closed Meeting Session**

Nil.

**16. Notice of Council Meeting Dates**

As noted on the Agenda.

**17. Confirmatory By-Law**

- 17.1 By-Law #2021-24 Confirm the proceedings of the May 4, 2021 Regular Meeting of Council

**RESOLUTION - 144-2021**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** By-Law #2021-24, being a By-Law to confirm the proceedings of the May 4, 2021 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Council Meeting adjourned at 7:47 p.m.

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MAYOR

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CAO/CLERK