

Corporation of the Township of McNab/Braeside

Accessibility Advisory Committee

March 5, 2019 - 9:00 a.m.

Summary of Meeting:

In attendance:

Support Staff:

Lindsey Lee, CAO/Clerk
Chris Vereyken, Chief Building Official
Ryan Frew, Public Works Director
Geoff Patterson, Recreation Director
Helen Siroski, Recording Secretary

1. Disclosures of Pecuniary Interest and the General Nature Thereof

Members were asked to state any pecuniary interest and the general nature thereof before the item is discussed.

No disclosures of pecuniary interest were declared at this time.

2. Adoption of Agenda

Moved by Lindsey Lee, seconded by Ryan Frew, THAT the agenda dated March 5th, 2019 be adopted as submitted and circulated. **CARRIED.**

3. Adoption of Previous Meeting Minutes

Moved by Ryan Frew, seconded by Geoff Patterson, THAT the minutes of the January 8th, 2019 meeting be adopted as submitted and circulated. **CARRIED.**

4. Updates:

- Nil.

5. New Business:

- **Township Website Accessibility**

CAO/Clerk Lindsey Lee advised that it has been brought to her attention that certain sections of the Township's website are currently not accessible, adding

that one concern is that some of the pdf documents are not displaying correctly. The Committee members discussed finding a program that we can run ourselves to audit the website. Helen Siroski will look into programs and report back at the May 2019 Accessibility Advisory Committee meeting.

- **Ministry Training Webinar for Municipal Accessibility Advisory Committees**

Helen Siroski advised that CAO/Clerk Lindsey Lee had forwarded an email from the Ministry for Seniors and Accessibility regarding upcoming training webinars for Municipal Accessibility Advisory Committees. The email was circulated to the Committee members prior to the meeting. Helen Siroski will register the Committee members for the webinar scheduled for March 20, 2019.

The next Accessibility Advisory Committee meeting will be held on Tuesday May 7, 2019 at 9:00 a.m.

Moved by Lindsey Lee, seconded by Ryan Frew, THAT this meeting adjourn at 9:15 a.m. **CARRIED.**