



MINUTES
Regular Council Meeting
Tuesday, December 15, 2020
Council Chambers 7:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Kelly Coughlin, Treasurer

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
3. **Adoption of the Agenda**
 - 3.1 Dated December 15, 2020

The following were added to this evening's Agenda:

- 10.4 - 2021 *Revised* Draft Budget - Circulate Report to Council
- 13.3 - Add By-Law #2020-82 2021 Budget By-Law

RESOLUTION - 410-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang
THAT the Agenda dated December 15, 2020 be adopted as amended.

CARRIED.

4. **Delegations and Presentations**
Nil.
5. **Matters Arising out of Delegations Heard**
Nil.

6. Adoption of Previous Council Minutes

- 6.1 December 1, 2020 - Regular Council Meeting

RESOLUTION - 411-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT the minutes of the December 1, 2020 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

- 7.1 Recreation Committee Meeting Minutes dated December 2, 2020

RESOLUTION - 412-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT Council accept the minutes from the December 2, 2020 Recreation Committee Meeting as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to discuss the location of the BMX Trail with the Recreation Director and look into the possibility of the forest area at the John A. Gillies Recreation Centre.

- 7.2 Treasury Department Report - November 2020 Financial Overview

RESOLUTION - 413-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

THAT Council accept the November 2020 Financial Overview report as information as submitted and circulated.

CARRIED.

- 7.3 By-Law Enforcement Report - October 2020

RESOLUTION - 414-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

THAT the By-Law Enforcement Report as submitted by MLES for the month of October 2020 be accepted as information as submitted and circulated.

CARRIED.

8. Information Items

- 8.1 Correspondence as circulated #1-4 (November 26 - December 9, 2020 inclusive) distributed separately.

RESOLUTION - 415-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

THAT Council accept Correspondence Items #1-4 as information as submitted and circulated.

CARRIED.

9. Motions

Nil.

10. Unfinished Business

10.1 Joint Community Safety & Well-Being Plan

RESOLUTION – 416-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

***WHEREAS** the Province of Ontario has enacted legislation which now forms part of the Police Services Act of Ontario, requiring all municipalities to develop a Community Safety and Well-Being Plan and publish that completed plan on the internet; **AND WHEREAS** the legislation permits municipalities to work together to complete a joint Community Safety and Well-Being Plan that focuses on emergency response, risk mitigation, prevention and social development as the pillars of community safety and well-being planning; **AND WHEREAS** there have been discussions and a consensus has been reached between the municipalities of the Town of Arnprior, Township of McNab/Braeside, Township of Greater Madawaska, Town of Renfrew, Horton Township, and portions of the Townships of Admaston Bromley and Whitewater Region, to develop a joint Community Safety and Well-Being Plan; **AND WHEREAS** the Renfrew Police Services Board has obtained a provincial grant and hired a qualified coordinator to guide the municipalities through the plan development process; **AND WHEREAS** an Advisory Committee has been established with broad representation from the participating municipalities including municipal employees and members of the respective Councils as well as representatives of local health, human and justice services; **BE IT THEREFORE RESOLVED** that the Council of the Township of McNab/Braeside formally agree to participate in the development of a joint Community Safety and Well-Being Plan guided by the advisory committee which will develop and present a joint plan for the review and ultimate final approval by each participating Council.*

CARRIED.

10.2 Elm Enterprises – 118 Jackson Lane

RESOLUTION – 417-2020

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT** Council accept this verbal update as information as submitted and circulated; **AND FURTHER THAT** the deadline to complete the outstanding requirements for the Site Plan Agreement is February 18, 2021. Should the outstanding requirements not be fulfilled by that time, Mr. McNab is to advise Council as to the status of the process.*

CARRIED.

Councillor Brum vacated the Council Chambers at 7:43 p.m. and returned at 7:47 p.m.

10.3 Amendment to the Arnprior Public Library Board Agreement

RESOLUTION - 418-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

THAT Council accept this as information as submitted and circulated; **AND FURTHER THAT** this Agreement be forwarded to the Arnprior Public Library Board for review and comment.

CARRIED.

10.4 2021 *Revised* Draft Budget

RESOLUTION - 419-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

THAT Council adopt the 2021 *Revised* Draft Budget including all revisions as outlined within this report.

CARRIED.

11. New Business

Nil.

12. Notice of Motions

Nil.

13. By-Laws

13.1 By-Law #2020-80 2021 Remuneration Township Staff

RESOLUTION - 420-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-80, being a By-law to regulate the appointment, duties and remuneration of Township Officers and Staff of the Corporation, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.2 By-Law #2020-81 Development Agreement - Virginia Atkinson

RESOLUTION - 421-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT By-Law #2020-81, being a By-Law to Authorize the Execution of a Development Agreement between Virginia Atkinson and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.3 2020-82 2021 Budget By-Law

RESOLUTION - 422-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

THAT By-Law #2020-82, being a By-Law to adopt the estimates for the sums required during the year 2021 for general, capital and all purposes of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

- 14.1 Martin Wright asked what the pay equity review was and if it included the amount of staff required based on the size of the municipality. He was advised that the pay equity study will review similar sized municipalities to ensure our Township is providing fair pay. The CAO/Clerk clarified that the pay equity study does not review staff size but the report that was received from the Local Efficiencies Group (LEG) review did touch on this. The CAO/Clerk will provide Mr. Wright with a copy of the LEG review as requested, to be picked up at the Township Office.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As noted on the Agenda

17. Confirmatory By-Law

- 17.1 By-Law #2020-83 Confirm the proceedings of the December 15, 2020 Regular Council Meeting

RESOLUTION - 423-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

THAT By-Law #2020-83, being a By-Law to confirm the proceedings of the December 15, 2020 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Council Meeting adjourned at 8:11 p.m.

MAYOR

CAO/CLERK