



MINUTES
Regular Council Meeting
Tuesday, December 1, 2020
Council Chambers 7:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Kelly Coughlin, Treasurer
Mandy Cannon, Executive Assistant

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

Alexis Topping, our "Mayor for a Day" contest winner assisted Mayor Peckett in calling this meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

2.1 Mayor Peckett declared a pecuniary interest with item #10.2 "Mayor's Monthly Allowance for Expenses".

There were no other disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated December 1, 2020

The following item was added to this evening's Agenda:
11.3 Arnprior Public Library Financial Update

RESOLUTION - 376-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob
THAT the Agenda dated December 1, 2020 be adopted as amended.

CARRIED.

4. Delegations and Presentations

- 4.1 "Mayor for a Day" Contest Winner - Alexis Topping

Mayor Peckett introduced Alexis Topping, who won our Mayor for a Day Contest. He also thanked her for calling this evening's Council Meeting to Order.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

- 6.1 November 10, 2020 - Public Meeting Under the Planning Act

RESOLUTION - 377-2020

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

***THAT** the minutes of the Public Meeting Under the Planning Act dated November 10, 2020 be adopted as submitted and circulated.*

CARRIED.

- 6.2 November 10, 2020 - Special Council Meeting

RESOLUTION - 378-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the minutes of the November 10, 2020 Special Council Meeting be adopted as submitted and circulated.*

CARRIED.

- 6.3 November 17, 2020 - Regular Council Meeting

RESOLUTION - 379-2020

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** the minutes of the November 17, 2020 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

- 6.4 November 18, 2020 - Special Council Meeting

RESOLUTION - 380-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT** the minutes of the November 18, 2020 Special Council Meeting be adopted as submitted and circulated.*

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

- 7.1 Recreation Department Report - Scott Buffam Resignation from Recreation Committee

RESOLUTION - 381-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

***THAT** Council accept Scott Buffam's letter of resignation from the Recreation Committee, effective Immediately. The Recreation Committee now consists of: Geoff Patterson (Chair), Matthew Arseneau, Adam Rueckwald, John Robertson and Teresa Bahm.*

CARRIED.

- 7.2 Treasury Department Report - October 2020 Financial Overview

RESOLUTION - 382-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

***THAT** Council accept the October 2020 Financial Overview as information as submitted and circulated.*

CARRIED.

- 7.3 Treasury Department Report - ICIP: COVID-19 Resilience Infrastructure Stream

RESOLUTION - 383-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

***THAT** Council receive the ICIP: COVID-19 Resilience Infrastructure Stream report as information as submitted and circulated.*

CARRIED.

- 7.4 Treasury Department Report - ICIP: COVID-19 Resilience Infrastructure Stream Project

RESOLUTION - 384-2020

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** Council adopt the staff recommendation to apply for funding for the Russett Recreational Trail under the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream.*

CARRIED.

- 7.5 Treasury Department Report - ICG: Inclusive Community Grant Background Report

RESOLUTION - 385-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** Council receive the ICG: Inclusive Community Grant Background Report as information as submitted and circulated.*

CARRIED.

- 7.6 Treasury Department Report - ICG: Inclusive Community Grant Project

RESOLUTION - 386-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

THAT Council adopt staff recommendation to apply for funding under the ICG: Inclusive Community Grant Program to complete a needs assessment study.

CARRIED.

8. Information Items

- 8.1 Correspondence as circulated #1-7 (November 13-25, 2020 inclusive) distributed separately.

RESOLUTION - 387-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

THAT Council accept Correspondence Items #1-7 as information as submitted and circulated.

CARRIED.

- 8.2 Ministry of Finance - Update on Property Tax and Assessment Initiatives

RESOLUTION - 388-2020

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 8.3 Ministry of Municipal Affairs and Housing - Ontario Rebuilding and Recovery Act - Accelerating Infrastructure Initiatives Municipal Engagement

RESOLUTION - 389-2020

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 8.4 Ministry of Environment, Conservation and Parks - Thank you for Participation

RESOLUTION - 390-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 8.5 Emterra Environmental - Company Introduction and Outlook for Renfrew County

RESOLUTION - 391-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT Council accept this as information as submitted and circulated.

CARRIED.

9. Motions

Nil.

10. Unfinished Business

- 10.1 Algonquin Trail Monitoring

RESOLUTION - 392-2020

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

THAT Council accept this as information as submitted and circulated.

CARRIED.

Mayor Peckett vacated the Council Chambers at this time (7:36 p.m).

- 10.2 Mayor's Monthly Allowance for Expenses

RESOLUTION - 393-2020

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

THAT Council accept this as information as submitted and circulated.

CARRIED.

RESOLUTION - 394-2020

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

THAT Council create a monthly expense allowance of \$250 (annual total of \$3,000) for the Mayor to take effect for the 2021 budget year. The allowance will be on a discretionary basis.

CARRIED.

Mayor Peckett returned to the Meeting at 7:48 p.m.

- 10.3 SALC Grant

RESOLUTION - 395-2020

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

THAT Council accept this as information as submitted and circulated.

CARRIED.

RESOLUTION - 396-2020

Moved by Mayor Tom Peckett, seconded by Councillor Heather Lang

THAT Council increase the monetary donation amount to the SALC by \$5,000 for a total of \$10,000 annually commencing in 2021.

CARRIED.

10.4 Recreation Joint Use Agreement

RESOLUTION - 397-2020

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

WHEREAS the Corporations of the Town of Arnprior and the Township of McNab/Braeside jointly entered into a Recreation Centre Use Agreement on June 9, 2015;

AND WHEREAS under clause 3.2 the Recreation Centre Use Agreement is automatically extended for a further five (5) year period to a maximum of three such extensions;

AND WHEREAS the Municipal Recreation Committee composed of both Arnprior and McNab/Braeside representatives met on November 24, 2020 to discuss the 2020 and 2021 grant; and

AND WHEREAS the Municipal Recreation Committee recommends the following:

THAT the 2020 McNab/Braeside Recreation Grant be adjusted from \$224,333 to \$143,665 to reflect the 2020 recreation facility closures due to COVID-19;

AND FURTHER THAT the five-year methodology review outlined in section 5.1.4 of the Recreation Centre Use Agreement be deferred to 2021;

AND FURTHER THAT the 2021 McNab/Braeside Recreation Grant be tentatively set at \$226,576 (2020 grant value plus 1% cap) for budget purposes subject to any further facility closures and the deferred methodology review.

CARRIED.

10.5 Joint Library Agreement

RESOLUTION - 398-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to draft an Agreement between the Township and the Arnprior Public Library clarifying that the Township is paying for a service and since that service was interrupted, the Township will deduct the amount in lost services by \$6,000/year over the next five years. If further service disruptions occur, further deductions will be taken off. This draft Agreement is to be brought forward to the December 15, 2020 Regular Meeting for Council consideration.

Staff was further directed to release the remaining \$30,000 from 2020 to the Arnprior Public Library, once the Agreement has been signed.

11. New Business

- 11.1 Ontario Good Roads Association Board of Directors - Call for Nominations

RESOLUTION - 399-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

THAT Council accept this as information as submitted and circulated.

CARRIED.

- 11.2 Ontario Good Roads Association Board of Directors - Nominate Councillor Brum

RESOLUTION - 400-2020

Moved by Councillor Heather Lang, seconded by Deputy Mayor Brian Armsden

THAT Council nominate Councillor Scott Brum to serve on the Ontario Good Roads Association Board of Directors.

CARRIED.

Staff Direction: Staff was directed to provide Councillor Brum with a letter in support of this nomination on behalf of Council.

- 11.3 Arnprior Public Library Financial Update

RESOLUTION - 401-2020

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

THAT the 2020 financials and forecast to year end for the Arnprior Public Library Board be accepted as information as circulated.

CARRIED.

12. Notice of Motions

Nil.

13. By-Laws

- 13.1 By-Law #2020-72 Appoint Livestock Valuer & Pound Keeper

RESOLUTION - 402-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-72, being a By-Law to appoint Officials for the Township, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 13.2 By-Law #2020-73 Line Fences - Fence Viewers

RESOLUTION - 403-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-73, being a By-Law respecting the Line Fences Act and the appointment of fence viewers, I now deemed read a second and third time short, and is hereby enacted and passed.

CARRIED.

13.3 By-Law #2020-74 Conferences and Seminars Policy

RESOLUTION - 404-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-74, being a By-Law to adopt the Conferences and Seminars Policy, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.4 By-Law #2020-75 Training Workshop Attendance Policy

RESOLUTION - 405-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-75 being a By-Law to adopt the Training/Workshop Attendance Policy, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.5 By-Law #2020-76 Travel and Expense Claims Policy – Council Members

RESOLUTION - 406-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-76, being a By-Law to adopt the Travel/Expense Claims Policy for Council Members, I now deemed read a second and third time short and is hereby enacted and passed, as amended.

CARRIED.

Staff Direction: Staff was directed to amend "Schedule A" to this By-Law to clarify that Council Members can only claim mileage for business outside of the Township.

13.6 By-Law #2020-77 Travel and Expense Claims Policy – Township Employees, Committee Members & Volunteers

RESOLUTION - 407-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-77, being a By-Law to adopt the Travel/Expense Claims Policy for Township Employees, Committee Members and Volunteers, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.7 By-Law #2020-78 Fees and Charges

RESOLUTION - 408-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

THAT By-Law #2020-78, being a By-Law to establish Fees and Charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

Nil.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As noted on the Agenda

17. Confirmatory By-Law

17.1 By-Law #2020-79 Confirm the Proceedings of the December 1, 2020 Regular Council Meeting

RESOLUTION - 409-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT By-Law #2020-79, being a By-Law to confirm the proceedings of the December 1, 2020 Regular Council Meeting, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Council Meeting adjourned at 8:35 p.m.

MAYOR

CAO/CLERK